

IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW,  
THE AGENDA WAS POSTED SEPTEMBER 13, 2017 AT 3:25 P.M. AT  
THE MUNICIPAL BUILDING, 723 SOUTH LEWIS, STILLWATER, OKLAHOMA

MINUTES  
STILLWATER ECONOMIC DEVELOPMENT AUTHORITY  
REGULAR MEETING  
COUNCIL HEARING ROOM  
723 S. LEWIS  
SEPTEMBER 18, 2017

**PRESENT:** CHAIR GINA NOBLE, VICE CHAIR PAT DARLINGTON,  
TRUSTEES ALANE ZANNOTTI, WILLIAM JOYCE AND JOHN WEDLAKE  
**ABSENT:**

**1. CALL MEETING TO ORDER**

Chair Noble called the meeting to order at 6:41 p.m.

**2. CONSENT DOCKET**

- a. Approval of minutes: Regular Meeting August 7, 2017
- b. Agreement with Center for Economic Development Law

MOTION BY VICE CHAIR DARLINGTON, SECOND BY TRUSTEE WEDLAKE TO APPROVE THE  
CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, JOYCE-YEA, WEDLAKE-YEA.  
NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

**3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING**

There were no requests to speak on agenda items not scheduled for public hearing.

**4. ITEMS REMOVED FROM CONSENT DOCKET**

None.

**5. GENERAL ORDERS**

- a. Final financial report for Business Improvement District #1

Chief Financial Officer Melissa Reames stated that Business Improvement District #1 expired on August 20, 2017 and as of that date the remaining balance of funds was approximately \$79,000. The BID #1 board and staff recommended that the remaining balance be used to maintain landscaping and improvements that have been performed over the past ten years in the former BID #1.

MOTION BY TRUSTEE ZANNOTTI, SECOND BY VICE CHAIR DARLINGTON TO APPROVE THE  
RECOMMENDATION OF THE BUSINESS IMPROVEMENT DISTRICT #1 BOARD AND STAFF THAT THE  
USE OF THE RESIDUAL FUND BALANCE BE RESTRICTED FOR MAINTENANCE OF BID #1  
LANDSCAPING UNTIL SUCH TIME AS THE FUND BALANCE IS EXHAUSTED.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, JOYCE-YEA, WEDLAKE-YEA.  
NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

## 6. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from the General Counsel: None.
- b. Miscellaneous items from the General Manager: None.
- c. Miscellaneous items from Trustees: None.
  - i) Discussion about scheduling items for upcoming meetings

## 7. QUESTIONS & INQUIRIES

None.

## 8. ADJOURN

MOTION BY TRUSTEE JOYCE, SECOND BY TRUSTEE WEDLAKE TO ADJOURN THE SEPTEMBER 18, 2017 REGULAR MEETING OF THE STILLWATER ECONOMIC DEVELOPMENT AUTHORITY.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, JOYCE-YEA, WEDLAKE-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The meeting of the Stillwater Economic Development Authority adjourned at 6:43 p.m.



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**GINA J. NOBLE, CHAIR**  
**STILLWATER ECONOMIC DEVELOPMENT**  
**AUTHORITY**

PAT DARLINGTON, VICE CHAIR



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**ELIZABETH CHRZ, SECRETARY**  
**STILLWATER ECONOMIC DEVELOPMENT**  
**AUTHORITY**