



Stillwater Municipal Building
723 S. Lewis
Stillwater, Oklahoma
stillwater.org

**BUSINESS IMPROVEMENT & SPECIAL SERVICES DISTRICT #1
REGULAR MEETING AGENDA**

**MARCH 2, 2017
5:15 p.m.
Room 2073**

1. CALL MEETING TO ORDER

2. CONSENT DOCKET

*Items listed on the consent docket are routine administrative matters that may be approved by a single vote with or without discussion. Board members may remove individual items from the consent docket and place them on Items Removed from Consent Docket for additional consideration. **The Board will take action at this meeting (including a vote or series of votes) on these items either collectively as part of the Consent Docket or individually under Items Removed from Consent Docket.***

- a. February 2, 2017 regular meeting minutes
- b. Approve up to \$200 for purchase of candy for merchants' booth at Land Run 100
- c. Approve the following media grant request:
 - i) Request from Pickens Auction/Gregg Pickens, 619 S. Lewis for \$500 to advertise on TV-31. M17-14

3. ITEMS REMOVED FROM CONSENT DOCKET

4. GENERAL ORDERS

The Board will discuss and take action at this meeting (including a vote or series of votes) on each item listed under General Orders unless the agenda entry specifically states that no action will be taken.

- a. Report from Deputy City Manager Dan Blankenship on the following:
 - i) Downtown archway
 - ii) Downtown lighting alternatives for intersections
- b. Presentation of draft concept for new logo for BID #1
- c. Consider purchase of benches for BID #1 area
- d. Consider additional BID #1 sponsorship of the Land Run 100 event
- e. Report from BID team regarding sponsoring small business technology training provided by Chamber of Commerce and Meridian Technology for businesses located in BID #1

f. Update on Fridays, Food Trucks, & Tunes 2017 (No action will be taken on this item)

5. COMMITTEE REPORTS

No action will be taken on items listed under Committee / Staff Reports

- a. Finance Committee – Susie Presley
 - i. Financial report
- b. Investor Relations Committee – Kent Kinzie
- c. Member Services Committee – Steve Green
- d. Marketing & Advertising – Jill Hunt
- e. Customer Relations & Special Events Committee – Robyn Davies
- f. Report from staff
 - i. Last merchants meeting
 - ii. Update on bike racks & Downtown Stillwater plaque
 - iii. Next members meeting

5. REPORTS FROM OFFICERS

Announcements and remarks about matters of general interest may be made by Board members, BID Coordinator or the City Attorney at this time. No action will be taken.

6. ADJOURN

NOTE: *The City of Stillwater encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8209.*

On 03.01.17 @ 4:10, a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street.

