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## 2017 Small Business Tech Training: 10 Microsoft Office Hacks You Never Knew You Needed

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**Name:** 2017 Small Business Tech Training: 10 Microsoft Office Hacks You Never Knew You Needed

**Date:** March 8, 2017

**Time:** 9:00 AM - 11:00 AM CST

[Register Now](#)

**Event Description:**

**To Current Calendar**

**Location:**  
Stillwater Chamber of Commerce  
409 South Main

**Date/Time Information:**  
Wednesday, March 8  
9:00 AM - 11:00 AM

**Fees/Admission:**  
Registration is \$20 for Chamber members only, and seating is limited to 20 people.

**To Current Calendar**



# 10 MICROSOFT OFFICE HACKS YOU NEVER KNEW YOU NEEDED

SMALL BUSINESS TECH TRAINING | WEDNESDAY, MARCH 8 | 9:00 AM - 11:00 AM  
STILLWATER CHAMBER OF COMMERCE | 409 SOUTH MAIN STREET

## 10 Microsoft Office Hacks You Never Knew You Needed

Even though most people use parts of the Microsoft Office Suite, most people do not use it to its full potential. You will discover tips for saving you time and effort in Word, Excel, PowerPoint and Outlook. You don't want to miss this one! Laptops will be provided for everyone.

As a Coordinator of Computer Training Services at Meridian Technology Center, Kim Strom works with businesses and individuals to assist them with the frustration and lack of understanding of their technology in the workplace. She has a great passion to breathe new life into the everyday tasks through the effective use of technology. She realizes no single approach is right for every individual, so she tailors each training plan to meet their specific needs.



Kim holds an bachelor's degree in Mathematics as well as an MBA. With over 20 years of experience in the software development industry and more than 10 years of experience in educating and training of employees and students.

*The Small Business Tech Training series is focused on maximizing the use of technology in order to maximize your time and create a more productive business environment. This new training series, created with Meridian Technology Center, is exclusively for Chamber members. It will bring you up to speed on the latest technological tips and tricks.*

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### Stillwater Chamber of Commerce

409 South Main Street  
Stillwater, OK 74074

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