

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW
THE AGENDA WAS POSTED DECEMBER 12, 2019 AT 9:30 A.M.
AT THE MUNICIPAL BUILDING, 723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES
STILLWATER CITY COUNCIL
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
DECEMBER 16, 2019**

**PRESENT: MAYOR WILLIAM H. JOYCE, VICE MAYOR PAT DARLINGTON
COUNCILORS ALANE ZANNOTTI, JOHN WEDLAKE AND AMY DZIALOWSKI**
ABSENT: NONE

1. CALL MEETING TO ORDER

Mayor Joyce called the meeting to order at 5:30 p.m.

2. PLEDGE OF ALLEGIANCE

The Stillwater City Council led the audience in the Pledge of Allegiance.

3. PROCLAMATIONS/PRESENTATIONS

- a. Recognition of Bicycle and Pedestrian Advisory Committee

Mayor Joyce and City Manager McNickle recognized members of the BPAC that cleaned up the Kameoka Trail and expressed the city's appreciation for the volunteers that cleaned up this area and all community members that help keep Stillwater clean.

- b. Lisa Eckels, Stillwater Medical Center Volunteer Coordinator

Ms. Eckels introduced Sarah Wheatley to make the presentation for the Quilts of Valor Foundation. This foundation honors active duty service members and veterans. Councilor John Wedlake was presented a quilt of valor for his service to our country.

4. CONSENT DOCKET

- a. Regular meeting minutes Approve regular meeting minutes of November 18, 2019 and December 2, 2019
- b. Approve and accept expenditure of \$634,766 in compensation for rights-of-way, permanent and temporary easements and property acquisition for the parcels along North Perkins Road for Stillwater Project No. STPW-22 and authorize the Mayor to execute the documents and authorize payments for parcels listed below:

Real Estate Purchase Agreements:

- 1) Grantor: Frank C. Robson and Ludmila Robson, Co-Trustee of the Frank C. Robson Revocable Trust dated February 17, 1992 for Parcels 2, 3 and 4, addressed as 611 N. Perkins Road.
- 2) Grantor: Stillwater Perkins, LLC, a South Carolina limited liability company for Parcel 22, addressed as 2307 N. Perkins Road.

Utility Easements:

- 1) Grantor: Frank C. Robson and Ludmila Robson, Co-Trustee of the Frank C. Robson Revocable Trust dated February 17, 1992 for Parcel 1, addressed as 611 N. Perkins Road, for a permanent utility easement consisting of 3,641 square feet.
- 2) Grantor: MCCC Beneficiary OOS Investments, Ltd., for Parcel 19, addressed as 1925 N. Perkins Road, for a permanent utility easement consisting of 3,741 square feet.

Pedestrian Easement:

- 3) Grantor: Frank C. Robson and Ludmila Robson, Co-Trustee of the Frank C. Robson Revocable Trust dated February 17, 1992 for Parcel 1, addressed as 611 N. Perkins Road, for a pedestrian easement consisting of 1,942 square feet.
- c. Approve the final plat for Eastridge Second Section, Block 6 at 906 East Swim CC-19-201
 - d. Accept temporary construction easement for Wastewater Treatment Plant digester project CC-19-200
 - e. Acceptance of an electric easement at 1107 W. Richmond Road CC-19-198

MOTION BY COUNCILOR ZANNOTTI, SECOND BY VICE MAYOR DARLINGTON TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

5. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

Mabrie Baldwin, 4 Yellow Brick Drive, stated she is here because she heard of the city's recycling problems and she is passionate about the environment and concerned for the future. Ms. Baldwin hopes to start a club at the Junior High School to promote recycling and earth friendly habits and has submitted an application for appointment for the Citizens Recycling Task Force.

Mayor Joyce departed from the agenda to go to Appointments, specifically appointments to the Citizens Recycling Task Force.

MOTION BY MAYOR JOYCE, SECOND BY VICE MAYOR DARLINGTON TO APPOINT MABRIE BALDWIN TO THE CITIZEN'S RECYCLING TASK FORCE.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

6. ITEMS REMOVED FROM CONSENT DOCKET

None.

7. PUBLIC HEARINGS

- a. Receive public comment regarding a request from Vapor Supplies Unlimited, LLC for a Specific Use Permit to establish a medical marijuana dispensary at 704 N. Main Street in the Commercial General district CC-19-202

Planning Manager Lanc Gross stated a Specific Use Permit has been requested to operate a medical marijuana dispensary at 704 North Main Street. Gross introduced Kelly Harris of Keystone Engineering who represents the applicant.

Mayor Joyce opened the public hearing.

Ricky Buzis, owner of Vapor Supplies Unlimited, LLC stated he was excited to be able to serve the community and offer jobs to the citizens of Stillwater.

Mayor Joyce closed the public hearing.

The Planning Commission recommends approval 3-0.

MOTION BY COUNCILOR DZIALOWSKI, SECOND BY COUNCILOR ZANNOTTI TO ACCEPT THE PLANNING COMMISSION RECOMMENDATION TO APPROVE THE SPECIFIC USE PERMIT FOR A MEDICAL MARIJUANA DISPENSARY AT 704 NORTH MAIN STREET.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-NAY, ZANNOTTI-YEA, WEDLAKE-NAY DZIALOWSKI-YEA. MOTION CARRIED WITH THREE YEA VOTES TO TWO NAY VOTES.

8. GENERAL ORDERS

a. Stillwater Area Sports Association annual report

Executive Director of SASA, Carolyn Walstadt, presented the annual report and updated the council on sports activities SASA offers and improvements SASA has made to the playing fields and courts over the past year. Ms. Walstadt wanted to thank all the volunteer coaches that help make their activities possible and the Council for continued financial support.

b. Approve budget amendment reflecting November 2019 donations to Stillwater Public Library

Deputy City Manager Melissa Reames reported that the library receives donations from community members and organizations throughout the year. The library is submitting a budget amendment reflecting November 2019 donations. Upon approval, the library can use these donations for projects designated by the donor or by the library staff.

MOTION BY COUNCILOR WEDLAKE, SECOND BY COUNCILOR DZIALOWSKI TO ACCEPT THE NOVEMBER DONATIONS AND APPROVE THE ASSOCIATED BUDGET AMENDMENT.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

c. Approve budget amendment reflecting the receipt of \$3,000 from the Oklahoma Historical Records Advisory Board "Proving Access to Collections" grant.

Deputy City Manager Melissa Reames reported the Oklahoma Historical Records Advisory Board awarded the library a \$3,000 "Proving Access to Collections" grant. The library will purchase a CPU for the Special Collections room and will purchase "Past Perfect," a cataloging program for archives material.

MOTION BY COUNCILOR WEDLAKE, SECOND BY VICE MAYOR DARLINGTON TO APPROVE BUDGET AMENDMENT REFLECTING THE \$3,000 GRANT AWARD.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

d. Approve budget amendment reflecting receipt of federal and state funds from ERate and Oklahoma Universal Service Fund for internet service at Stillwater Public Library and transfer of budgeted funds of \$14,400 for internet service to the repair structures expenditures account

Deputy City Manager Melissa Reames reported each year the library has an opportunity to have its internet service paid through a federal program called "ERate" and a state program called "Oklahoma Universal Service Fund". Since funds are not guaranteed from year to year, the library's internet service fee is included in the library's budget. This year, the library was awarded \$8,640 from the federal program and \$5,760 from the state program. Approval of the budget amendment will redeploy the amount budgeted for internet service to the library building infrastructure account.

MOTION BY VICE MAYOR DARLINGTON, SECOND BY COUNCILOR ZANNOTTI TO APPROVE THE BUDGET AMENDMENT TO REDEPLOY THE AMOUNT BUDGETED FOR INTERNET SERVICE TO THE LIBRARY BUILDING INFRASTRUCTURE ACCOUNT.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

- e. Approve LBR contract amendment #10 for engineering services related to the south apron construction project and for acquisition of primary ARFF apparatus at Stillwater Regional Airport

Airport Director Paul Priegel stated the approval of Amendment #10 will allow for preliminary design, final design, preliminary survey, grant administration, bidding services, and engineering services for the South Apron Project as well as the purchase of a new Primary Airport Rescue Fire Fighting Apparatus. The Airport Authority recommended approval of Amendment #10 pending receipt of the Independent Engineering Fee Analysis. The IEFA was received from Director of City Engineering Monty Karns stating the fees were in line.

MOTION BY VICE MAYOR DARLINGTON, SECOND BY COUNCILOR DZIALOWSKI TO APPROVE AMENDMENT NO. 10 TO THE CONTRACT WITH LBR, INC. FOR SERVICES AT STILLWATER REGIONAL AIRPORT.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

- f. Accept the Comprehensive Annual Financial Report and Single Audit Report for the fiscal year ended June 30, 2019

Finance Director Christy Cluck reported the fiscal year 2019 Comprehensive Annual Financial Report and Single Audit Report was audited by Berberich Trahan and Co. who rendered an unmodified opinion, which means the financial statements present fairly, in all material respects, the financial position, change in financial position and cash flows in accordance with accounting principles generally accepted in the United States. The Audit Committee met December 9, 2019 and voted unanimously to recommend approval by the council of the FY19 CAFR and Single Audit report.

MOTION BY COUNCILOR WEDLAKE, SECOND BY VICE MAYOR DARLINGTON TO APPROVE THE CITY'S COMPREHENSIVE ANNUAL FINANCIAL REPORT AND SINGLE AUDIT REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2019.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

- g. Authorize staff to apply for the FEMA Pre-Disaster Mitigation grant for the Stillwater Creek Basin Master Drainage plan, authorize the City Manager to sign all grant documents, and authorize the use of \$125,000 of the allocated funds from the Storm Water Master Drainage Plan project for the City's match.

Director of City Engineering Monty Karns stated that Meshek & Associates was retained for the first phase assessment of current conditions to prepare a Master Drainage Plan for the Stillwater Creek Basin. Meshek has identified a FEMA grant opportunity to help fund the next phase for evaluating mitigation efforts along the various streams within the city limits. The Pre-Disaster Mitigation Grant Program provides resources to assist local governments in their efforts to implement a sustained pre-disaster natural hazard mitigation program. Staff is seeking approval to apply for the grant of \$500,000 and to use \$125,000 of previously allocated funds as the City's match.

MOTION BY COUNCILOR ZANNOTTI, SECOND BY VICE MAYOR DARLINGTON TO AUTHORIZE STAFF TO APPLY FOR THE FEMA PDM GRANT, AUTHORIZE THE CITY MANAGER TO SIGN ALL GRANT DOCUMENTS, AND AUTHORIZE THE USE OF \$125,000 OF THE ALLOCATED FUNDS FOR THE CITY'S MATCH.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

- h. Award of contract for services for the North Apron Project at Stillwater Regional Airport to EST, Inc. in the amount of \$275,143, authorize \$221,262 from the AIP-3-40-000-028-2019 Project and \$53,882 for Phase III services from the Delta Taxiway project via a budget amendment, and authorize the City Manager to sign the contract documents.

Director of City Engineering Monty Karns reported the City Council entered into a grant agreement with the Federal Aviation Administration for the reconstruction of the north apron. Grant requirements include construction inspection and material testing services. EST, Inc. is currently providing these services on the 04/22 Runway Rehabilitation project. Based on EST's work performance and familiarity with the airport, staff recommends awarding the contract to EST in the amount of \$27,143 and approval of the budget amendment allocating the funds.

MOTION BY VICE MAYOR DARLINGTON, SECOND BY COUNCILOR WEDLAKE TO AWARD THE CONTRACT FOR SERVICES TO EST, INC. IN THE AMOUNT OF \$275,143, AUTHORIZE \$221,262 FROM THE AIP-3-40-000-028-2019 PROJECT, AUTHORIZE \$53,882 FOR PHASE III SERVICES FROM THE DELTA TAXIWAY PROJECT, AND AUTHORIZE THE CITY MANGER TO SIGN THE CONTRACT DOCUMENTS.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

- i. Authorize staff to apply for the Hazard Mitigation Grant Program funds to acquire the property at 1414 S. Western Road and authorize the City Manager to sign all grant documents

Emergency Manager Director Rob Hill reported staff is seeking council's approval to apply for a hazard mitigation grant from FEMA and the State of Oklahoma Emergency Management Hazard Mitigation Grant Program. The purpose of the grant is to acquire property at 1414 S. Western Road, which is identified by FEMA as a severe repetitive loss property due to repeated flooding.

Grant applications are due by December 22, 2019 and the property owner has voluntarily submitted a Notice of Interest to the City for participation in this program. The exact dollar amount of purchase at a minimum will be the value assigned by the Payne County Assessor, \$19,800. The application and forms will be prepared by Meshak & Associates who is currently contracted for the Hazard Mitigation Plan.

Mayor Joyce questioned why it is beneficial for the city to own the property rather than rezoning it as flood plain, which would prevent future development of the property. Assistant City Manager Paula Dennison said the city doesn't currently have a zoning district entitled flood plain. Ms. Dennison also

explained that acquisition of the property will benefit the City's Community Rating system, which often results in reduction of insurance premiums.

MOTION BY COUNCILOR ZANNOTTI SECOND BY COUNCILOR DZIALOWSKI TO AUTHORIZE STAFF TO APPLY FOR THE HMGP FUNDS TO ACQUIRE THE PROPERTY AT 1414 S. WESTERN ROAD AND AUTHORIZE THE CITY MANAGER TO SIGN ALL GRANT DOCUMENTS.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

- j. Approve budget amendment reflecting donations received for the Merry Main Street event.

Deputy City Manager Melissa Reames reported that to date \$4,875 has been collected in vendor fees and \$14,350 in donations for Merry Main Street. A budget amendment is required for these funds to be utilized on the 2019 event.

MOTION BY VICE MAYOR DARLINGTON, SECOND BY COUNCILOR WEDLAKE TO APPROVE THE BUDGET AMENDMENT REFLECTING FEES AND DONATIONS RECEIVED FOR THE MERRY MAIN STREET EVENT.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

- k. Approve budget amendments reflecting retention in the General Fund of \$2,700,00 transferred from the Stillwater Utilities Authority to be appropriated for specific projects

Deputy City Manager Melissa Reames reported per Resolution SUA-2016-5, the SUA transfers funds into the General Fund each year. Currently, there is a surplus of funds in the amount of \$2.9 million due to an overall positive budget to actual variance. City Management has determined that a portion of the FY2019 funds are needed for specific purposes as follows:

- \$655,555 to the Airport Grant Fund for grant match on Phase II South Apron Project
- \$455,000 to the Airport Fund for the purchase of property located at 4616 North Washington
- \$1,589,445 to the Capital Improvement Fund to fund capital projects totaling in excess of \$20 million for FY21.

Vice Mayor Darlington asked if the capital projects for FY21 are listed and Ms. Reames stated the projects have been submitted by the directors and will bring those forward in March when discussing the budget.

City Manager Norman McNickle stated that the majority of the excess budget came from unfilled positions with the City of Stillwater. Ms. Reames reported there was also a positive variance on use tax and sales tax that increased the excess budget.

MOTION BY VICE MAYOR DARLINGTON, SECOND BY COUNCILOR DZIALOWSKI TO APPROVE BUDGET AMENDMENTS FOR SPECIFIC PURPOSES OUTLINED IN THIS REPORT PENDING ACTION BY THE SUA TRUSTEES LATER THIS EVENING TO APPROVE RESOLUTION SUA-2019-5 AUTHORIZING THE RETENTION OF SURPLUS TRANSFER BY THE GENERAL FUND.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

9. RESOLUTIONS

- a. RESOLUTION NO. CC-2019-27: A RESOLUTION NOTIFYING THE PUBLIC OF THE COMPILING AND PUBLISHING OF THE CODE SUPPLEMENT NO. 7 TO THE CODE OF THE CITY OF STILLWATER, OKLAHOMA

City Attorney John Dorman reported the code is current and all ordinances passed by the City Council have been published.

MOTION BY COUNCILOR ZANNOTTI, SECOND BY COUNCILOR WEDLAKE TO ADOPT RESOLUTION NO. CC-2019-27 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

- b. RESOLUTION NO. CC-2019-28: A RESOLUTION ADOPTING A PURCHASING POLICY FOR THE CITY OF STILLWATER AND ITS TRUSTS

City Attorney John Dorman reported the proposed purchasing policy was developed by a joint CMO/Finance/Legal working group. This group determined much of the current purchasing manual was existing state law and local ordinances. The purpose of the attached proposed policy is to create broad guidelines for the City Manager regarding promulgation of purchasing rules and processes. The other express purpose is to fill in the "gaps" in statutory provisions.

MOTION BY COUNCILOR WEDLAKE, SECOND BY COUNCILOR DZIALOWSKI TO ADOPT RESOLUTION NO. CC-2019-28 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

- c. RESOLUTION NO. CC-2019-29: A RESOLUTION AMENDING THE TERMS AND CONDITIONS OF SERVICE FOR MUNICIPAL UTILITIES

Utility and Billing Services Director Dana Mattox reported the last update to the current terms and conditions of service was in 2008. The terms and conditions govern all technical aspects for delivery of the City's utility services, and all policies concerning the maintenance of accounts, billing procedures, and credit and collections procedures for the those services. Updates include the following:

- Anti-Discrimination Policy
- Title/Department Name Changes
- "Medical Alert" Accounts section to reflect current program
- Remove references to employees accepting cash payments in the field
- Addition of a chapter to establish a process for handling customer inquiries and concerns

MOTION BY COUNCILOR DZIALOWSKI, SECOND BY COUNCILOR ZANNOTTI TO ADOPT RESOLUTION NO. CC-2019-29 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

10. ORDINANCES

- a. First Reading

ORDINANCE NO. 3446: AN ORDINANCE REZONING PROPERTY ADDRESSED AS 906 EAST SWIM AVENUE FROM RT, TWO-FAMILY RESIDENTIAL DISTRICT, TO RSS, SMALL LOT, SINGLE-FAMILY RESIDENTIAL DISTRICT

MOTION BY COUNCILOR ZANNOTTI, SECOND BY VICE MAYOR DARLINGTON TO ADVANCE ORDINANCE NO. 3446 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

11. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from the City Attorney: None.
- b. Miscellaneous items from the City Manager: Mr. McNickle stated an electric utility crew was recently recognized by a Stillwater resident for their quick response to the installation of a new street light at 8th and Duncan. Mr. McNickle also stated he had received a letter from Jim McCollom requesting a 30 day extension on demolition efforts due to asbestos being discovered in the condemned properties. This will be brought to Council at the January 6, 2020 meeting.
- c. Miscellaneous items from the City Council: Councilor Zannotti reminded citizens of the City Council election on February 11, 2020 and the need to register to vote. Vice Mayor Darlington stated the recent survey on FlashVote showed that recycling is important and residents are willing to work with the City to make sure this service is sustainable. Councilor Wedlake stated December 21, 2019 is the last day for free carriage rides and shopping at Merry Main Street. Councilor Dzialowski thanked the League of Women Voters for their help in working with the Complete Count Committee to educate the public about the 2020 census. Mayor Joyce encouraged anyone living outside the city limits to consider signing a rural fire service contract.
 - i. Discussion about scheduling items for future meetings.

12. QUESTIONS & INQUIRIES

None.

13. APPOINTMENTS

- a. Planning Commission

MOTION BY MAYOR JOYCE, SECOND BY VICE MAYOR DARLINGTON TO APPOINT BRETT ALLRED TO THE PLANNING COMMISSION.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

- b. Stillwater Medical Center Board

MOTION BY MAYOR JOYCE, SECOND BY COUNCILOR WEDLAKE TO REAPPOINT DAN DUNCAN TO A THREE YEAR TERM ON THE STILLWATER MEDICAL CENTER BOARD.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

c. Citizens' Recycling Task Force

Mabrie Baldwin was appointed to the Citizens' Recycling Task Force under item 5 on the agenda.

14. ADJOURN

MOTION BY VICE MAYOR DARLINGTON SECOND BY COUNCILOR ZANNOTTI TO ADJOURN THE DECEMBER 16, 2019 REGULAR MEETING OF THE STILLWATER CITY COUNCIL.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The December 16, 2019 regular meeting of the Stillwater City Council adjourned at 7:15 p.m.

**WILLIAM H. JOYCE, MAYOR
STILLWATER CITY COUNCIL**

**TERESA KADAVY
CITY CLERK**

DRAFT