



IMPORTANT NOTICE This meeting will be conducted via videoconferencing. The meeting will be available to watch live on the City's Facebook Page (@CityOfStillwater), AT&T U-verse channel 99, Suddenlink channel 14 and the City of Stillwater's YouTube Live link at [youtube.com/c/CityofStillwaterTV/live](https://www.youtube.com/c/CityofStillwaterTV/live).

Notice regarding Public Comment Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on any item of business listed on the meeting agenda provided they have submitted a written request prior to the meeting either online at stillwater.org/requesttospeak or via the form found in the lobby outside Council chambers prior to meetings.

For meetings conducted via videoconferencing, the same request to speak procedure shall be followed; however, **City Hall is closed to the public**. Login information to participate via videoconference will be provided prior to the meeting to those who have requested to speak. For those wishing to speak via teleconferencing, please provide a phone number and someone will call you before the public comments portion of the agenda to place you in a queue. If you do not have computer access to complete the form, please call 405.742.8209 for assistance. **Forms are due by 3:00 p.m. the day of the meeting.**

NOTE: Should a connection with any one of the City Councilors present for the videoconference be lost, the meeting will be recessed up to a maximum of 30 minutes to re-establish the connection. If reconnection is not possible, the meeting will be reconvened on May 19, 2020 at 5:30 p.m.

**CITY COUNCIL SPECIAL MEETING AGENDA
MAY 18, 2020
5:30 PM**

City Council Members

Mayor Will Joyce
Vice Mayor Pat Darlington
Councilor Alane Zannotti
Councilor John Wedlake
Councilor Amy Dzialowski

Method of Participation

Remotely - Videoconference
Remotely - Videoconference
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1. Call Meeting to Order
2. Consent Docket

Items listed on the consent docket are routine administrative matters that may be approved by a single vote with or without discussion. Councilors may remove individual items from the consent docket and place them on Items Removed from Consent Docket for additional consideration. The Council will take action (including a vote or series of votes) on these items either collectively as part of the consent docket or individually under Items Removed from Consent Docket.

a.	Approve regular meeting minutes of May 4, 2020		
b.	Accept easement at property addressed as 606 E Redbud Drive, authorize the Mayor to execute the easement document, and authorize final payments to Stillwater Investment Partners, LLC	CC-20-75	Bill Millis

c.	Approve July 6, 2020 as hearing date for request to close a portion of a utility easement at 1112 E Swim Avenue	Memo	Lanc Gross
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CONSENT DOCKET APPROVED AS PRESENTED 5-0

3. Public Comment on Items Not Scheduled for Public Hearings

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4. Items Removed from Consent

5. General Orders

The Council will discuss and take action (including a vote or series of votes) on each item listed unless the agenda entry specifically states that no action will be taken.

a.	Authorize Utility Services & Billing staff to offer utility customers the option to enter into long term payment plans, approve resumption of the cut-off notification process effective May 19, 2020 to customers with delinquent accounts and resume disconnections effective June 2, 2020, and allow reinstatement of the 10% penalty effective July 6, 2020 NO ACTION	CC-20-74	Dana Mattox
b.	Approve recommendation to table the CDBG19 storm water drainage project on 12 th Avenue between Duck and Duncan streets, de-obligate the funds, and utilize the project for the 2021 Community Development Block Grant application cycle APPROVED 3-2 VICE MAYOR DARLINGTON AND COUNCILOR DZIALOWSKI VOTING NAY	CC-20-76	Monty Karns
c.	Update on the Homebuyers Education and Homebuyers Assistance Programs REPORT ONLY	CC-20-78	Cindy Gibson
d.	Authorize application by Payne County Youth Services for the 2020 Emergency Solutions Grant and authorize the Mayor to sign the grant documents APPROVED 5-0	CC-20-79	Cindy Gibson
e.	Approve budget amendments to close out completed capital projects and return the unused balances to the appropriate fund balance: <ul style="list-style-type: none"> • General Fund: \$9,163 • City Capital Fund: \$30,005 • Rural Fire Fund: \$507 	CC-20-80	Christy Cluck

	<ul style="list-style-type: none"> • CDBG Fund: \$350 • Transportation Fee Fund: \$9,850 • Transportation Sales Tax Fund: \$779,881 • Airport Fund: \$1,605 <p>APPROVED 5-0</p>		
f.	<p>Approve engagement of Berberich Trahan and Co., P.A. to perform the audit for the City of Stillwater and related Trust Authorities for the fiscal year ending June 30, 2020</p> <p>APPROVED 5-0</p>	CC-20-77	Christy Cluck
g.	<p>Authorize the City Manager to sign contract documents related to benefits administration for FY 2020-2021 with the following:</p> <ul style="list-style-type: none"> • BlueCross BlueShield • Delta Dental • AccuRisk-Nationwide • Aetna • Gallagher Benefit Services <p>APPROVED 5-0</p>	CC-20-81	Christy Luper
h.	COVID-19 Update UPDATE ONLY		

6. Resolutions

The Council will discuss and take action at (including a vote or series of votes) on each item listed unless the agenda specifically states that no action will be taken.

a.	<p>Resolution CC-20-10: A resolution of the Stillwater City Council adopting an operating budget for fiscal year 2020-21</p> <p>ADOPTED 5-0</p>	Norman McNickle
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7. Reports from Officers & Boards

Announcements and remarks of general interest may be made by Councilors, the City Manager, or the City Attorney. Items of City business that may require discussion or action (including a vote or series of votes) are listed below.

- a. Miscellaneous items from the City Attorney
- b. Miscellaneous items from the City Manager
- c. Miscellaneous items from the City Council
 - i. Discussion about scheduling items for future meetings.

8. Questions & Inquiries

9. Adjourn

ADJOURNED 5-0

On _____ at _____ a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S Lewis Street, Stillwater, OK.

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City manager's office at least 48 hours prior to the meeting by calling 405.742.8290.

- Meetings are televised on AT&T U-verse channel 99 and Suddenlink channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's Office.
- Sign up for an email update when an agenda is posted through our [eNotifications](#) system. Select each elected or appointed board or committee you would like a notification from.