



CITY COUNCIL SPECIAL MEETING

*AMENDED AGENDA #2

DECEMBER 14, 2020

5:30 PM

STILLWATER COMMUNITY CENTER

WINFREY HOUSTON THEATRE

315 W 8th AVENUE

STILLWATER, OK 74074

Mayor Will Joyce, Vice Mayor Pat Darlington, Councilors Alane Zannotti, John Wedlake, & Amy Dzialowski

COUNCILOR ZANOTTI AND COUNCILOR DZIALOWSKI WERE ABSENT

Note: Winfrey Houston Theatre auditorium restrictions include the following:

- face coverings are required inside the Community Center including the theatre and are available in the lobby;
- seating capacity is limited to 50 including Councilors on stage and City staff in audience;
- seating is spaced for social distancing and available seats are indicated by a nylon sleeve around the back of the seat.

1. Call Meeting to Order
2. Pledge of Allegiance
3. Consent Docket

Items listed on the consent docket are routine administrative matters that may be approved by a single vote with or without discussion. Councilors may remove individual items from the consent docket and place them on Items Removed from Consent Docket for additional consideration. The Council will take action (including a vote or series of votes) on these items either collectively as part of the consent docket or individually under Items Removed from Consent Docket.

a.	Approve special meeting minutes of December 7, 2020		
b.	Approve final plat for Baymere Addition at 1220 West 12 th Avenue	CC-20-199	Lanc Gross
c.	Accept the drainage easements for 1715, 1721, 1801, and 1807 S. Ashton Drive located in Berry Creek, Section 3	CC-20-202	Zack Henson

CONSENT DOCKET APPROVED AS PRESENTED 3-0

4. Public Comment on Items Not Scheduled for Public Hearings
*Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on **any item of business listed on the meeting agenda** provided they have submitted a written request prior to the meeting either online at [Request to speak form](#) or via the form found in the lobby outside Council chambers prior to meetings.*

5. Items Removed from Consent

6. Public Hearings

The Council will hear public comments, discuss, and take action (including a vote or series of votes) on each item listed unless the agenda entry specifically states that no action will be taken.

a.	Receive public comment regarding the request to close a utility easement at 5020 N Washington APPROVED 3-0	CC-20-200	Lanc Gross
b.	Receive public comment regarding the proposed Boomer Lake Station Tax Increment Financing District NO ACTION	CC-20-189	Melissa Reames John Dorman Paula Dennison

7. General Orders

The Council will discuss and take action (including a vote or series of votes) on each item listed unless the agenda entry specifically states that no action will be taken.

a.	Receive update on the following dilapidated properties: i. 3314 E 4 th Avenue – Ricky Cole ii. 723 W Highpoint – Sorrentino/McCollum iii. 116 S Main Street – AVCO Investments, LLC UPDATE ONLY/NO ACTION		Beth Ann Childs John Dorman
b.	Approve Stillwater Public Library’s application to the National Endowment for the Arts’ Arts Engagement in American Communities grant APPROVED 3-0	CC-20-198	Stacy DeLano
c.	Quarterly Projects Update (Part II) UPDATE ONLY/NO ACTION	CC-20-196	John McClenny Bill Millis
d.	*Accept the Audit Committee recommendation to approve the City’s Comprehensive Annual Financial Report for the fiscal year ended June 30, 2020 APPROVED 3-0	CC-20-197	Christy Cluck
e.	Approval budget amendments to close-out the following completed projects <ul style="list-style-type: none"> • Runway 422 Rehabilitation • Runway 422 Lighting • Seal 422 Taxiway • OSBI Office Expansion and return any unused balance to fund balance: <ul style="list-style-type: none"> • City Capital Fund: \$36,318 • Airport Fund: \$343,007 (\$627,152 expense less \$284,145 revenue) APPROVED 3-0	CC-20-195	Christy Cluck
f.	Approve request to retain \$4,179,679 of transferred Stillwater Utilities funds in the General Fund and to appropriate as follows: <ul style="list-style-type: none"> • \$2,083,350 to General Fund contingency to hedge against future COVID-19 impacts and for use on COVID-19 related programs 	CC-20-201	Christy Cluck

	<ul style="list-style-type: none"> \$2,096,329 to City Capital Fund to fund future capital projects APPROVED 3-0 		
g.	<p>Authorize expenditure of an additional \$17,000 from previously appropriated funds to close out agreements with EST and LBR, Inc. for services provided for Phase III completion of the 17-35 Taxiway and North Apron projects at Stillwater Regional Airport</p> <p>APPROVED 3-0</p>	CC-20-193	Monty Karns
h.	<p>Approve appropriating \$150,000 of CARES Act grant reimbursement funds totaling \$1,293,707 to provide financial assistance to Stillwater residents experiencing financial hardship as a direct result of COVID-19, \$1,143,707 to the General Fund to hedge against future COVID-19 impacts and related programs, and the associated budget amendments</p> <p>APPROVED 3-0</p>	CC-20-204	Becky Taylor
i.	<p>*Approve reinstatement of utility cutoff moratorium</p> <p>NO ACTION</p>		Norman McNickle
j.	<p>*Accept donation of DUI/Driver simulator from Barry Patton-Farmers Insurance, approve budget amendment reflecting receipt of donated funds of \$11,256.34 from Janzen Toyota, and approve use of donated funds to purchase an outfitted cargo trailer for housing of the DUI / Driver simulator</p> <p>APPROVED 3-0</p>	CC-20-203	Jeff Watts
k.	<p>Approve purchase of property addressed as 1414 S. Western Road, payment of sellers closing costs in an amount not to exceed \$109,000, authorize the City Manager to sign purchase agreement and related documents, and approve associated budget amendments</p> <p>APPROVED 3-0</p>	CC-20-205	Rob Hill

8. *Resolutions

The Council will discuss and take action at (including a vote or series of votes) on each item listed unless the agenda specifically states that no action will be taken.

a.	<p>*RESOLUTION CC-2020-27: A RESOLUTION AUTHORIZING THE CREATION OF A GRANT PROGRAM TO ASSIST STILLWATER RESIDENTS EXPERIENCING FINANCIAL HARDSHIP DUE TO COVID-19</p> <p>ADOPTED 3-0</p>
b.	<p>*RESOLUTION CC-2020-28: A RESOLUTION SUSPENDING DISCONNECTION OF CITY/SUA PROVIDED UTILITY SERVICES FOR NON-PAYMENT</p> <p>ADOPTED 3-0</p>

9. Ordinances

The Council will discuss and take action at (including a vote or series of votes) on each item listed unless the agenda specifically states that no action will be taken.

a.	First Read
	ORDINANCE NO. 3467: AN ORDINANCE REZONING PROPERTY ADDRESSED AS 815, 817 AND 823 NORTH JEFFERSON STREET AND 924 W. MCELROY ROAD,

	FROM RT, TWO-FAMILY RESIDENTIAL DISTRICT, TO RTM, TWO-FAMILY & MULTI-FAMILY RESIDENTIAL DISTRICT ADVANCED TO SECOND READING 3-0
b.	Second Read
	ORDINANCE NO. 3465: AN ORDINANCE APPROVING AND ADOPTING THE BOOMER LAKE STATION PROJECT PLAN PURSUANT TO THE OKLAHOMA LOCAL DEVELOPMENT ACT; DESIGNATING AND ADOPTING PROJECT AREA AND INCREMENT DISTRICT BOUNDARIES; ESTABLISHING A DATE FOR THE CREATION OF INCREMENT DISTRICT NO. 4, CITY OF STILLWATER; IDENTIFYING AND ESTABLISHING INCREMENT DISTRICT NO. 5, CITY OF STILLWATER, DEFERRING ITS ACTIVATION DATE; ADOPTING CERTAIN FINDINGS; AUTHORIZING THE CITY OF STILLWATER TO CARRY OUT AND ADMINISTER THE PROJECT PLAN; ESTABLISHING A TAX APPORTIONMENT FUND; DECLARING APPORTIONED FUNDS TO BE SPECIAL FUNDS OF THE CITY OF STILLWATER OR THE STILLWATER ECONOMIC DEVELOPMENT AUTHORITY; AUTHORIZING THE USE OF INCREMENT REVENUES FOR THE FINANCING OR PAYMENT OF CERTAIN PROJECT COSTS; AUTHORIZING THE STILLWATER ECONOMIC DEVELOPMENT AUTHORITY TO CARRY OUT CERTAIN PROVISIONS OF THE PROJECT PLAN; RATIFYING AND CONFIRMING THE ACTIONS, RECOMMENDATIONS AND FINDINGS OF THE REVIEW COMMITTEE AND THE STILLWATER PLANNING COMMISSION; DIRECTING CONTINUING APPORTIONMENT; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY ADOPTED 3-0 NO EMERGENCY DECLARATION
	ORDINANCE NO. 3466: AN ORDINANCE AMENDING THE STILLWATER CITY CODE BY AMENDING CHAPTER 14, CIVIL EMERGENCIES, ARTICLE II, EMERGENCY MANAGEMENT, DIVISION 3, STATE OF EMERGENCY, TO AMEND BY DELETING IN ITS ENTIRETY SECTION 14-66, OFFENSES – GENERALLY, AND SECTION 14-67, SAME – DESTROYING OR DAMAGING PROPERTY; INJURING ANOTHER PERSON; AND DECLARING AN EMERGENCY ADOPTED 3-0 NO EMERGENCY DECLARATION

10. Reports from Officers & Boards

Announcements and remarks of general interest may be made by Councilors, the City Manager, or the City Attorney. Items of City business that may require discussion or action (including a vote or series of votes) are listed below.

- a. Miscellaneous items from the City Attorney
- b. Miscellaneous items from the City Manager
- c. Miscellaneous items from the City Council
 - i. Discussion about scheduling items for future meetings.

11. Questions & Inquiries

12. Adjourn

ADJOURN 3-0

On _____ at _____ a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S Lewis Street, Stillwater, OK.

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City manager's office at least 48 hours prior to the meeting by calling 405.742.8290.

- Meetings are televised on AT&T U-verse channel 99 and Suddenlink channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's Office.

- Sign up for an email update when an agenda is posted through our [eNotifications](#) system. Select each elected or appointed board or committee you would like a notification from.