



CITY COUNCIL MEETING AGENDA  
 JANUARY 24, 2022  
 5:30 P.M.

Chair Will Joyce, Vice Chair Alane Zannotti, Trustees Amy Dzialowski & Christie Hawkins

1. Call Meeting to Order
2. Pledge of Allegiance
3. Consent Docket

*Items listed on the consent docket are routine administrative matters that may be approved without discussion. The Council will take action on these items collectively with a single vote. The requested City Council action is indicated for each item listed. Should a Councilor elect to discuss, amend, revise, or table any item listed on the consent docket, the item will be moved to the section of the agenda titled "Items Removed from the Consent Docket" for consideration and possible action. Additionally, a Councilor or the City Manager may simply ask the Mayor to remove an item from the consent docket prior to action by the City Council and no action will be taken on the removed item at this meeting.*

a.	Approve regular meeting minutes of January 10, 2022		
b.	Accept electric easement at 2525 W 6 <sup>th</sup> Avenue	CC-22-09	Jeff Mathews
c.	Accept pedestrian easement at 2525 W 6 <sup>th</sup> Avenue	CC-22-10	Jeff Mathews
d.	Accept sewer easement required for the Sanitary Sewer Interceptor Replacement Project located in the 2200 Block of East 32 <sup>nd</sup> Avenue and authorize the Mayor to execute the easement document	CC-22-05	Bill Millis
e.	Approve designation of HR Director Christy Driskel as authorized agent for City of Stillwater's Oklahoma Municipal Retirement Fund		Christy Driskel

**CONSENT DOCKET APPROVED AS PRESENTED 4-0**

4. Public Comment on Items not Schedules for Public Hearings  
*Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on **any item of business listed on the meeting agenda** provided they have submitted a written request prior to the meeting either online at [Request to speak form](#) or via the form found in the lobby outside Council chambers prior to meetings.*
5. Items Removed from Consent Docket  
*Items removed from the consent docket are placed on this section of the agenda for discussion, revision, amendment and/or tabling prior to action by the City Council. The City Council may take action, including a vote or series of votes, on items removed to this section of the agenda after the requested discussion, revision or amendment.*
6. Public Hearings  
*The Council will hear public comments, discuss, and take action including a vote or series of votes on each item listed as presented or as amended by the City Council unless the agenda entry specifically states that no action will be taken.*

a.	A hearing to determine whether the structure located at 2420 East 12 <sup>th</sup> Avenue, Stillwater, Oklahoma is dilapidated as defined in 11 O.S §22-112(C) and abandoned as defined in 11 O.S. §22-112.4(E) <b>TABLED UNTIL APRIL 18, 2022 MEETING APPROVED 4-0</b>		Beth Anne Childs
b.	Receive public comment regarding a request to 802 S Western, 2302 W 8 <sup>th</sup> Avenue, and 2324 W 8 <sup>th</sup> Avenue from Small Lot Single Family to Office <b>POSTPONED TO MARCH 7, 2022 MEETING APPROVED 4-0</b>	CC-22-08	Johnson Assoc. Brady Moore Josh Powers

## 7. General Orders

*The Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each item listed as presented or as amended or revised by the City Council unless the agenda entry specifically states that no action will be taken. The requested City Council action is indicated in each agenda entry but may be amended or revised prior to action by the City Council.*

a.	Receive overview from Our Daily Bread on the completed utility assistance program partnership <b>PRESENTATION ONLY/NO ACTION</b>	CC-22-03	Becky Taylor Kali Barnes Rachael Condley
b.	Approve air service agreement with American Airlines providing for a minimum revenue guarantee to be capped at \$2 million per fiscal year and approve the associated budget amendment allocating \$1 million for revenue shortfall for the first period ending June 30, 2022 <b>APPROVED 4-0</b>	CC-22-04	Paul Priegel
c.	Consider approval of the conceptual Husband Street Bike Corridor <b>APPROVED 4-0</b>	CC-22-11	Monty Karns Russell Beatty
d.	Authorize deferred maintenance projects to include the following: drainage, channel and dam maintenance, sidewalks and minor street improvements, and erosion revetment at Boomer Lake; and approve budget amendments appropriating funds not to exceed \$1,125,000 for the projects <b>APPROVED 4-0</b>	CC-22-06	Monty Karns
e.	Approve retaining Gose & Associates under the Master Services Agreement to provide a Traffic Engineering Study of Duck Street between 6 <sup>th</sup> Avenue and Hall of Fame Avenue and allocate \$25,000 from FY20 Pavement Management funds for the completion of the study <b>APPROVED 4-0</b>	CC-22-07	Monty Karns

## 8. Resolutions

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each resolution listed as presented or as amended or revised by the City Council.

a.	<p>RESOLUTION NO. CC-21-38: A RESOLUTION OF THE STILLWATER CITY CODE DECLARING THE STRUCTURE LOCATED AT 2420 E 12<sup>TH</sup> AVENUE, STILLWATER, OK DILAPIDATED AND A PUBLIC NUISANCE DETRIMENTAL TO THE HEALTH, SAFETY, AND WELFARE OF THE GENERAL PUBLIC AND THE COMMUNITY, AND ORDERING THE DILAPIDATED STRUCTURE TO BE TORN DOWN AND REMOVED PURSUANT TO 11 O.S. SECTION 22-112</p> <p><b>TABLED UNTIL APRIL 18, 2022 MEETING APPROVED 4-0</b></p>		Beth Anne Childs
b.	<p>RESOLUTION NO. CC-22-02: A RESOLUTION AUTHORIZING THE CALLING AND HOLDING OF AN ELECTION IN THE CITY OF STILLWATER, STATE OF OKLAHOMA, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED QUALIFIED ELECTORS OF SAID CITY THE QUESTION OF THE ISSUANCE OF THE BONDS OF SAID CITY IN THE SUM OF NINE MILLION DOLLARS (\$9,000,000) TO PROVIDE FUNDS FOR THE PURPOSE OF CONSTRUCTING, FURNISHING AND EQUIPPING A NEW FIRE STATION AND LEVYING AND COLLECTING AN ANNUAL TAX, IN ADDITION TO ALL OTHER TAXES, UPON ALL THE TAXABLE PROPERTY IN SAID CITY FOR THE PAYMENT OF PRINCIPAL AND INTEREST ON SAID BONDS; AND LEVYING AND COLLECTING AN ANNUAL TAX, IN ADDITION TO ALL OTHER TAXES, UPON ALL THE TAXABLE PROPERTY IN SAID CITY FOR THE PAYMENT OF PRINCIPAL AND INTEREST ON SAID BONDS. <b>ADOPTED 4-0</b></p>		Kimberly Carnley
c.	<p>RESOLUTION NO. CC-22-03: A RESOLUTION AUTHORIZING THE CALLING AND HOLDING OF AN ELECTION IN THE CITY OF STILLWATER, STATE OF OKLAHOMA, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED QUALIFIED ELECTORS OF SAID CITY THE QUESTIONS OF THE ISSUANCE OF THE BONDS OF SAID CITY IN THE SUM OF THREE MILLION FOUR HUNDRED THOUSAND DOLLARS (\$3,400,000) TO PROVIDE FUNDS FOR THE PURPOSE OF CONSTRUCTING, FURNISHING AND EQUIPPING A NEW ANIMAL WELFARE FACILITY, TO BE OWNED EXCLUSIVELY BY SAID CITY, AND LEVYING AND COLLECTING AN ANNUAL TAX, IN ADDITION TO ALL OTHER TAXES, UPON ALL THE TAXABLE PROPERTY IN SAID CITY FOR THE PAYMENT OF PRINCIPAL AND INTEREST ON SAID BONDS. <b>NO ACTION TAKEN</b></p>		Kimberly Carnley

d.	RESOLUTION NO. CC-22-04: A RESOLUTION DECLARING THE INTENT TO CONSIDER APPROVAL OF AN AMENDMENT TO PROJECT PLAN AND CREATION OF A TAX INCREMENT DISTRICT UNDER THE LOCAL DEVELOPMENT ACT; DIRECTING PREPARATION OF AN AMENDED PROJECT PLAN; CONVENING A MEETING OF THE STILLWATER DOWNTOWN/CAMPUS LINK PROJECT PLAN REVIEW COMMITTEE; DIRECTING THE REVIEW COMMITTEE TO MAKE FINDINGS AS TO ELIGIBILITY AND FINANCIAL IMPACT, IF ANY, ON TAXING JURISDICTIONS AND BUSINESS ACTIVITIES WITHIN THE DISTRICT; AND DIRECTING THE REVIEW COMMITTEE TO MAKE A RECOMMENDATION WITH RESPECT TO THE PROPOSED AMENDED PROJECT PLAN <b>ADOPTED 4-0</b>		Melissa Reames
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9. Ordinances

*The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each ordinance listed as presented or as amended or revised by the City Council.*

First Read

a.	ORDINANCE NO. 3489: AN ORDINANCE OF THE CITY OF STILLWATER, OKLAHOMA GRANTING A NON-EXCLUSIVE PERMIT TO CLARITY TELECOM, LLC FOR THE CONSTRUCTION AND OPERATION OF A CABLE SYSTEM <b>ADVANCED TO SECOND READING 4-0</b>		Kimberly Carnley
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Second Read

a.	ORDINANCE NO. 3487: AN ORDINANCE REZONING A TRACT OF LAND LOCATED 1223 S HUSBAND PLACE FROM CG, COMMERCIAL GENERAL DISTRICT, TO RSS, SMALL LOT SINGLE FAMILY RESIDENTIAL DISTRICT. <b>ADOPTED 4-0</b>		Kimberly Carnley
b.	ORDINANCE NO. 3488: AN ORDINANCE CLOSING A GENERAL UTILITY EASEMENT LOCATED IN THE NORTHEAST QUARTER (NE/4) OF SECTION FOURTEEN (14), TOWNSHIP NINETEEN (19) NORTH, RANGE TWO (2) EAST OF THE INDIAN MERIDIAN, CITY OF STILLWATER, PAYNE COUNTY, OKLAHOMA, ON PROPERTY ADDRESSED AS 711 N MAIN STREET <b>ADOPTED 4-0</b>		Kimberly Carnley

10. Reports from Officers and Boards

*Announcements and remarks of general interest may be made by Councilors, City Manager or City Attorney. Items of City business that may require discussion or action including a vote or series of votes are listed below.*

- a. Miscellaneous items from the City Attorney

- i. Request for Executive Session pursuant to 25 O.S. Section 307 (B)(1) of the Oklahoma Open Meeting Act for the purpose of confidential communications and discussions regarding the employment, appointment, promotion, demotion, discipline or resignation of Kimberly Carnley who is currently serving as the Interim City Attorney.
  - b. Miscellaneous items from the City Manager
  - c. Miscellaneous items from the City Council

11. Questions and Inquiries

12. Appointments

- a. Appointment to fill vacant City Council seat #3

**KEVIN CLARK WAS APPOINTED TO CITY COUNCIL SEAT #3.**

**APPROVED 4-0**

13. Executive Session

- a. Confidential communications and discussions regarding the employment, appointment, promotion, demotion, discipline or resignation of Kimberly Carnley who is currently serving as Interim City Attorney.

**ENTER EXECUTIVE SESSION 4-0**

14. Return from Executive Session

- a. Possible reasonable action regarding the employment and appointment of Kimberly Carnley.

**RETURN FROM EXECUTIVE SESSION 4-0**

15. Adjourn

**ADJOURN 4-0**

On \_\_\_\_\_ at \_\_\_\_\_, a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S Lewis Street, Stillwater, OK.

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The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8209.

- Meetings are televised on AT&T U-verse channel 99 and Suddenlink channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's office.
- Go to [eNotifications](#) for email notices when an agenda is posted. Select each elected or appointed board or committee for which you would like to receive notices.