



CITY COUNCIL MEETING AGENDA  
 June 6, 2022  
 723 S Lewis Street  
 Room 1122B  
 Stillwater, OK 74074  
 5:30 P.M.

Mayor Will Joyce, Vice Mayor Alane Zannotti, Councilors Amy Dzialowski, Christie Hawkins, & Kevin Clark

1. Call Meeting to Order
2. Pledge of Allegiance
3. Presentations and Proclamations
  - a. Rotary Club Centennial
  - b. Stillwater Tennis Association Donation

4. Consent Docket

*Items listed on the consent docket are routine administrative matters that may be approved without discussion. The Council will take action on these items collectively with a single vote. The requested City Council action is indicated for each item listed. Should a Councilor elect to discuss, amend, revise, or table any item listed on the consent docket, the item will be moved to the section of the agenda titled "Items Removed from the Consent Docket" for consideration and possible action. Additionally, a Councilor or the City Manager may simply ask the Mayor to remove an item from the consent docket prior to action by the City Council and no action will be taken on the removed item at this meeting.*

a.	Approval of May 16, 2022 regular meeting and executive session minutes		
b.	Approve budget amendment accepting donation of \$5,000 from Walmart to Stillwater Fire Department for use in replacing rescue equipment	CC-22-92	Terry Essary
c.	Accept the electric utility easement at 2915 S Husband Street and authorize the Mayor to execute the document	CC-22-100	Jacqueline Porter
d.	Accept utility easement for property located at 2905 S Husband Street and authorize the Mayor to execute the document	CC-22-101	Jacqueline Porter
e.	Approve the Final Plat for Berry Creek West	CC-22-93	Jacqueline Porter
f.	Approve the renewal of the refueling services agreement for City vehicles and equipment with OnCue Marketing L.L.C. for a one year term effective July 1, 2022 and authorize City Manager to sign the agreement	CC-22-90	Mark White

g.	Approve the renewal of the HVAC maintenance agreement with B&L Heating & Air Conditioning, Inc. for the Municipal Building and Police Department for a one year term effective July 1, 2022 and authorize City Manager to sign the agreement	CC-22-91	Mark White
h.	Approve the renewal of the service agreement with Sandstorm Cleaning for a one year period beginning July 1, 2022 and authorize City Manager to sign the agreement	CC-22-97	Mark White
i.	Approve acceptance of easements as listed below for the Redbud Sewer Project: Powell Family Trust 124 E. Randolph Court Temporary Construction Easements - Parcels 10.1, 10.2, 10.3 Hosanna Assembly of God 418 E. McElroy Permanent Sewer Line Easement - Parcel 1 Temporary Construction Easement - Parcel 1.1 109 Boomer Creek, LLC 320 E. McElroy Permanent Sewer Line Easement - Parcel 2 Temporary Construction Easement - Parcel 2.1 Ken and Nelda Helt Trust 121 E. Redbud Drive Temporary Construction Easement - Parcel 13.1	CC-22-98	David Barth
j.	Accept sanitary sewer and stormwater sewer lines at 201 N Knoblock, St. John University Parish	CC-22-99	Josh Brown
k.	Approve renewal of the contract with Marshall Electric for maintenance and repairs to City facilities for a one year period beginning July 1, 2022 and authorize City Manager to sign the contract	CC-22-104	John McClenny

**CONSENT DOCKET APPROVED AS PRESENTED 5-0**

5. Public Comment on Items not Schedules for Public Hearings

*Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on **any item of business listed on the meeting agenda** provided they have submitted a written request prior to the meeting either online at [Request to speak form](#) or via the form found in the lobby outside Council chambers prior to meetings.*

6. Items Removed from Consent Docket

*Items removed from the consent docket are placed on this section of the agenda for discussion, revision, amendment and/or tabling prior to action by the City Council. The City Council may take action, including a vote or series of votes, on items removed to this section of the agenda after the requested discussion, revision or amendment.*

7. Public Hearings

*The Council will hear public comments, discuss, and take action including a vote or series of votes on each item listed as presented or as amended by the City Council unless the agenda entry specifically states that no action will be taken.*

a.	Receive public comment regarding a request for closing of a utility easement at property addressed as 1201 W 6 <sup>th</sup> Avenue <b>APPROVED 5-0</b>	CC-22-102	Jacqueline Porter
b.	Receive public comment regarding a request for a map amendment to rezone property addressed as 115 E 12 <sup>th</sup> Avenue from Residential Single Family Small Lot (RSS) to Commercial Business (CB) <b>APPROVED 5-0</b>	CC-22-94	Jacqueline Porter
c.	Receive public comment regarding a request for a map amendment to rezone a portion of the property located at 2810 S Western Road from Small Lot Single Family Residential to (RSS) to Commercial General (CG) <b>APPROVED 5-0</b>	CC-22-96	Jacqueline Porter
d.	Receive public comment regarding a request for a map amendment to rezone properties addressed as 1924, 1930, and 2002 E McElroy Road from Large Lot Single Family Residential (RLS) to Small Lot Single Family Residential (RSS) <b>APPROVED 5-0</b>	CC-22-95	Jacqueline Porter

#### 8. General Orders

*The Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each item listed as presented or as amended or revised by the City Council unless the agenda entry specifically states that no action will be taken. The requested City Council action is indicated in each agenda entry but may be amended or revised prior to action by the City Council.*

a.	Presentation of request from AT&T to lease city owned property along Manning Street for installation of a 120 foot monopole cell phone tower and associated equipment, and possible action to authorize the City Manager to negotiate a lease <b>CONTINUE LEASE DISCUSSION</b> <b>APPROVED 5-0</b>	CC-22-107	Melissa Reames Sandra Robinett, AT&T
b.	Approve bid recommendation for FY 2022-23 landscape maintenance at 21 City owned locations including buildings, downtown, traffic islands, and rights-of-way <b>APPROVED 5-0</b>	CC-22-105	Mark White
c.	Approve budget amendments appropriating \$200,000 in the Aviation Gas for Resale revenue and expenditures accounts for purchase of aviation fuel for Stillwater Regional Airport <b>APPROVED 5-0</b>	CC-22-106	Foster Becquet
d.	Approve Contract Amendment No. 2 to the professional services agreement with Kimley Horn to add final design, bidding, and construction phase services for new roadway and drainage design of Monticello Drive and total expenditures not to	CC-22-103	Andrew Doerflinger

	exceed \$89,210 as part of the College Gardens water and sewer project <b>APPROVED 5-0</b>		
e.	Approve budget amendments appropriating \$1,000,000 for health insurance expenditures and a transfer-in of \$1,000,000 to the Self-Insurance Fund from the General Fund and SUA funds <b>APPROVED 5-0</b>	CC-22-108	Christy Driskel

9. Resolutions

*The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each resolution listed as presented or as amended or revised by the City Council.*

a.	RESOLUTION CC-2022-15: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STILLWATER CONCURRING WITH THE STILLWATER ECONOMIC DEVELOPMENT AUTHORITY'S APPROVAL OF THE REDEVELOPMENT AGREEMENT, COVENANT AGREEMENT, AND ESCROW AGREEMENT (ASSISTANCE IN DEVELOPMENT FINANCING DISBURSEMENT AGREEMENT) BETWEEN THE STILLWATER ECONOMIC DEVELOPMENT AUTHORITY, USA RARE EARTH MAGNETS, LLC, AND USA RARE EARTH REAL ESTATE, LLC, APPROVING INDEBTEDNESS OF THE STILLWATER ECONOMIC DEVELOPMENT AUTHORITY IN A PRINCIPAL AMOUNT NOT TO EXCEED \$7,000,000.00 IN TAX APPORTIONMENT OBLIGATIONS; WAIVING COMPETITIVE BIDDING ON THE ISSUANCE OF THE NOTES ISSUED IN CONNECTION WITH THE TAX APPORTIONMENT OBLIGATIONS; AUTHORIZING THE PLEDGE OF APPORTIONED TAX INCREMENTS; AND AUTHORIZING OTHER MATTERS RELATING THERETO <b>ADOPTED 5-0</b>	
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10. Reports from Officers and Boards

*Announcements and remarks of general interest may be made by Councilors, City Manager or City Attorney. Items of City business that may require discussion or action including a vote or series of votes are listed below.*

- a. Miscellaneous items from the City Attorney
  - i. Request for an Executive Session pursuant to 25 O.S. § 307(B)(4) involving confidential communication between the City Council and City Attorney concerning a pending investigation, claim, or action involving RR Donnelley. It is the opinion of the City Attorney that disclosure of this matter will seriously impair the ability of the City Council to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.
- b. Miscellaneous items from the City Manager
- c. Miscellaneous items from the City Council

11. Questions and Inquiries

12. Executive Session

**ENTER INTO EXECUTIVE SESSION 5-0**

- a. Confidential communication with the City Attorney concerning a pending investigation, claim, or action involving RR Donnelley.

13. Return from Executive Session

**RETURN FROM EXECUTIVE SESSION 5-0**

- a. No action will be taken on this item.

14. Adjourn

**ADJOURN 5-0**