



CITY COUNCIL MEETING AGENDA
 JUNE 13, 2022
 723 S Lewis Street
 Room 1122B
 Stillwater, OK 74074
 5:30 P.M.

Mayor Will Joyce, Vice Mayor Alane Zannotti, Councilors Amy Dzialowski, Christie Hawkins, & Kevin Clark

1. Call Meeting to Order
2. Pledge of Allegiance
3. Consent Docket

Items listed on the consent docket are routine administrative matters that may be approved without discussion. The Council will take action on these items collectively with a single vote. The requested City Council action is indicated for each item listed. Should a Councilor elect to discuss, amend, revise, or table any item listed on the consent docket, the item will be moved to the section of the agenda titled "Items Removed from the Consent Docket" for consideration and possible action. Additionally, a Councilor or the City Manager may simply ask the Mayor to remove an item from the consent docket prior to action by the City Council and no action will be taken on the removed item at this meeting.

a.	Approve regular and executive session minutes of June 6, 2022		
b.	Approve FY2022-23 labor contract with International Association of Fire Fighters Local 2095	CC-22-112	Christy Driskel
c.	Approve renewal application and issuance of retail fuel dispensing permit for Stillwater Flight Center, Inc. to operate at Stillwater Regional Airport	CC-22-113	Paul Priegel
d.	Approve budget amendment appropriating donation funds of \$5,000 from Walmart to Stillwater Fire Department	CC-22-111	Terry Essary
e.	Approve FY22-23 renewals of the following agreements: <ul style="list-style-type: none"> i. Payne County Youth Services Agreement \$15,000 ii. Project Heart Lease Agreement iii. Tiny Paws Kitten Rescue, Inc. Lease Agreement iv. Stillwater History Museum, Inc. Agreement \$30,000 v. Lake McMurtry Friends, Inc. Operations Agreement \$180,000 vi. Henderson Golf Management, LLC Operations Maintenance Agreement \$120,000 vii. Stillwater Area Sports Association Operations Agreement \$216,000 	CC-22-120	Barbara Bliss
f.	Approve FY22-23 lease with Oklahoma State University for motorcycle and ATV recreation area		Barbara Bliss

g.	Approve FY22-23 lease agreement with Stillwater Trail Riders, Inc. for purpose of operating a motorcycle and ATV recreation area		Barbara Bliss
h.	Approve FY22-23 Renewal of Master Services Agreement with Keystone Engineering to perform engineering services for city transportation projects	CC-22-121	Monty Karns
i.	Approve FY22-23 Renewal of Master Services Agreement with Gose & Associates to perform engineering services for city transportation projects	CC-22-122	Monty Karns

CONSENT DOCKET APPROVE AS PRESENTED 5-0

4. Public Comment on Items not Schedules for Public Hearings

*Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on **any item of business listed on the meeting agenda** provided they have submitted a written request prior to the meeting either online at [Request to speak form](#) or via the form found in the lobby outside Council chambers prior to meetings.*

5. Items Removed from Consent Docket

Items removed from the consent docket are placed on this section of the agenda for discussion, revision, amendment and/or tabling prior to action by the City Council. The City Council may take action, including a vote or series of votes, on items removed to this section of the agenda after the requested discussion, revision or amendment.

6. Public Hearings

The Council will hear public comments, discuss, and take action including a vote or series of votes on each item listed as presented or as amended by the City Council unless the agenda entry specifically states that no action will be taken.

a.	Receive public comment regarding a request to close a portion of the right-of-way at the corner of 10th Avenue and Lowry Street APPROVED 5-0	CC-22-110	Jacqueline Porter
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7. General Orders

The Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each item listed as presented or as amended or revised by the City Council unless the agenda entry specifically states that no action will be taken. The requested City Council action is indicated in each agenda entry but may be amended or revised prior to action by the City Council.

a.	Approve selection of CivicPlus, LLC to provide hosted website services and solutions in an amount not to exceed \$117,000, which includes a 10% contingency, annual website maintenance fee of \$50,000, and authorize City Manager to sign contract APPROVED 5-0	CC-22-115	a
b.	Consider awarding bid to Johnson Controls as the Energy Service Company for the City of Stillwater and authorize contract negotiations for an Investment Grade Energy Audit APPROVED 5-0	CC-22-114	John McClenny
c.	Consider authorization for City Manager to sign the following contracts related to benefits administration for FY22-23:	CC-22-118	Leah Womack

	<ul style="list-style-type: none"> • BlueCross BlueShield: (third-party administrator) increase of 2.3%, annualized increase \$8,050; • Delta Dental: no change from previous year's funding; • HM (re-insurance carrier): decrease of .07%, annualized savings \$578; • Gallagher Benefit Services (health benefits broker): no change from previous year's funding; • Hartford Insurance Group (Life and AD&D; Vol Life and Vol AD&D): no change from previous year's funding; • Gallagher Pharmacy Alliance (pharmacy coalition): estimated year 1 savings \$671,936 (will be used to offset potential claims) <p>APPROVED 5-0</p>		
d.	<p>Consider recommendation to engage with OMAG for FY22-23 City of Stillwater property and casualty needs in the amount of \$549,475</p> <p>APPROVED 5-0</p>	CC-22-119	Melissa Reames

8. Resolutions

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each resolution listed as presented or as amended or revised by the City Council.

a.	<p>RESOLUTION NO. CC-2022-17: A RESOLUTION OF THE STILLWATER CITY COUNCIL PROHIBITING THE FLYING OF UNMANNED AIRCRAFT SYSTEMS (UAS) DURING CERTAIN PUBLIC EVENTS ON JULY 1, 2022</p> <p>ADOPTED 5-0</p>
b.	<p>RESOLUTION NO. CC-2022-18: A RESOLUTION ESTABLISHING THE STILLWATER REGIONAL AIRPORT RATES AND CHARGES SCHEDULE</p> <p>ADOPTED 5-0</p>
c.	<p>RESOLUTION NO. CC-2022-19: A RESOLUTION OF THE STILLWATER CITY COUNCIL ADOPTING THE STILLWATER REGIONAL AIRPORT MINIMUM STANDARDS FOR AERONAUTICAL ACTIVITIES AND SERVICES</p> <p>ADOPTED 5-0</p>

9. Reports from Officers and Boards

Announcements and remarks of general interest may be made by Councilors, City Manager or City Attorney. Items of City business that may require discussion or action including a vote or series of votes are listed below.

- a. Miscellaneous items from the City Attorney
 - i. Request for Executive Session pursuant to 25 O.S. §307 (B)(2) to discuss labor negotiations with Fraternal Order of Police Lodge #102.
 - ii. Request for executive session pursuant to 25 O.S. § 307 (11) (c) and (d) for the purpose of discussing plans for deterrence or prevention of or protection from

an act of terrorism, and plans for response or remediation after an act of terrorism.

- iii. Request for an Executive Session pursuant to 25 O.S. § 307(B)(4) involving confidential communication between the City Council and City Attorney concerning Randy Blake vs. City of Stillwater, Workers' Compensation Court Case No. CM 2021-03414-L. It is the opinion of the City Attorney that disclosure of this matter will seriously impair the ability of the City Council to process the proceeding in the public interest.
- b. Miscellaneous items from the City Manager
- c. Miscellaneous items from the City Council

10. Appointments

- a. Stillwater Housing Authority

MAYOR JOYCE APPOINTED AUSTIN POLLARD TO THE STILLWATER HOUSING AUTHORITY APPROVED 5-0

- b. Library Trust Board

MAYOR JOYCE APPOINTED CYNTHIA FRANCISCO TO THE LIBRARY TRUST BOARD APPROVED 5-0

11. Questions and Inquiries

12. Executive Session

ENTER EXECUTIVE SESSION APPROVED 5-0

- a. Confidential communication to discuss labor negotiations with Fraternal Order of Police Lodge #102.
- b. Confidential communication to discuss plans for deterrence or prevention of or protection from an act of terrorism, and plans for response or remediation after an act of terrorism.
- c. Confidential communication between the City Council and City Attorney concerning Randy Blake vs. City of Stillwater, Workers' Compensation Court Case No. CM 2021-03414-L.

13. Return from Executive Session

RETURN FROM EXECUTIVE SESSION APPROVED 5-0

- a. No action will be taken on this item.
- b. No action will be taken on this item.
- c. No action will be taken on this item.

14. Adjourn

ADJOURN 5-0