



CITY COUNCIL MEETING AGENDA  
 SEPTEMBER 12, 2022  
 723 S Lewis Street  
 Room 1122B  
 Stillwater, OK 74074  
 5:30 P.M.

Mayor Will Joyce, Vice Mayor Alane Zannotti, Councilors Amy Dzialowski, Christie Hawkins, & Kevin Clark  
**COUNCILOR KEVIN CLARK WAS ABSENT**

1. Call Meeting to Order
2. Pledge of Allegiance
3. Consent Docket

*Items listed on the consent docket are routine administrative matters that may be approved without discussion. The Council will take action on these items collectively with a single vote. The requested City Council action is indicated for each item listed. Should a Councilor elect to discuss, amend, revise, or table any item listed on the consent docket, the item will be moved to the section of the agenda titled "Items Removed from the Consent Docket" for consideration and possible action. Additionally, a Councilor or the City Manager may simply ask the Mayor to remove an item from the consent docket prior to action by the City Council and no action will be taken on the removed item at this meeting.*

a.	Approve August 15, 2022 regular and executive session meeting minutes		
b.	Accept public improvements for Berry Creek West	CC-22-158	Jacquelyn Porter
c.	Approve right-of-way agreement between Oklahoma State University and City of Stillwater to allow the construction of an OSU natural gas pipeline east of property addressed 825 W McElroy and authorize the City Manager to sign the agreement	CC-22-159	Jacquelyn Porter
d.	Accept right-of-way dedication for property addressed as 711 N Main Street	CC-22-160	Jacquelyn Porter
e.	Approve budget amendment reflecting carry forward of \$25,500 designated for replacement vehicles from Stillwater Regional Airport FY22 budget to FY23 budget		Christy Cluck Paul Priegel
f.	Approve budget amendments reflecting the receipt and expenditure of grant funds totaling \$14,725 from the Communities Foundation of Oklahoma for Strickland Park playground equipment	CC-22-153	Barbara Bliss

**CONSENT DOCKET APPROVED AS PRESENTED 4-0**

4. Public Comment on Items not Schedules for Public Hearings  
*Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on **any item of business listed on the***

**meeting agenda** provided they have submitted a written request prior to the meeting either online at [Request to speak form](#) or via the form found in the lobby outside Council chambers prior to meetings.

5. Items Removed from Consent Docket

Items removed from the consent docket are placed on this section of the agenda for discussion, revision, amendment and/or tabling prior to action by the City Council. The City Council may take action, including a vote or series of votes, on items removed to this section of the agenda after the requested discussion, revision or amendment.

6. Public Hearings

The Council will hear public comments, discuss, and take action including a vote or series of votes on each item listed as presented or as amended by the City Council unless the agenda entry specifically states that no action will be taken.

a.	Receive public comment regarding a request to consider an appeal of the Planning Commission decision concerning a short-term rental at 1903 S Iba Drive <b>APPROVED STR 4-0</b>	CC-22-161	Jacquelyn Porter
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7. General Orders

The Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each item listed as presented or as amended or revised by the City Council unless the agenda entry specifically states that no action will be taken. The requested City Council action is indicated in each agenda entry but may be amended or revised prior to action by the City Council.

a.	Consider award of five year Engineer of Record contract for Stillwater Regional Airport to KSA Engineers and authorize the City Manager to sign related contract documents <b>APPROVED 4-0</b>	CC-22-156	Paul Priegel
b.	Update on a proposed Text Amendment of Chapter 23, Land Development Code Article V, Use Categories and Limitations, Division 4, Residential Short-Term Rental, Section 23-115 of the Land Development Code <b>NO ACTION TAKEN ON THIS ITEM</b>		Kimberly Carnley
c.	Consider approval of budget amendments reflecting the receipt of Assistance to Firefighters grant funds totaling \$281,870.88 and the appropriation of \$25,624.63 for the 10% match, and authorize City Manager to sign related documents <b>APPROVED 4-0</b>	CC-22-154	Terry Essary
d.	Consider approval of budget amendment appropriating funds totaling \$40,900 from the rural fire account for a rural fire service study conducted by NewGen Strategies and Solutions and authorize the City Manager to sign related documents <b>APPROVED 4-0</b>	CC-22-155	Terry Essary
e.	Consider approval of a sole source agreement with Infrastructure Management Services for a pavement management assessment in an amount not to exceed \$146,175, authorize City Manager to sign related	CC-22-157	Monty Karns

	documents, and approve budget amendment appropriating funding for the study from the one cent transportation sales tax fund <b>APPROVED 4-0</b>		
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8. Resolutions

*The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each resolution listed as presented or as amended or revised by the City Council.*

a.	RESOLUTION NO. CC-2022-25: A RESOLUTION DETERMINING THAT A PORTION OF PROPERTY OWNED BY THE CITY OF STILLWATER LOCATED AT 701 W. BOOMER LAKE STATION ROAD, AND ADJOINING PROERTY LOCATED AT 2107 N. BOOMER ROAD AND 2115 N. BOOMER ROAD IS SURPLUS PROPERTY (CC-22-163) <b>ADOPTED 4-0</b>	Melissa Reames
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9. Ordinances

*The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each ordinance listed as presented or as amended or revised by the City Council.*

First Read

a.	ORDINANCE NO. 3501-CORRECTED: AN ORDINANCE CORRECTING AN ADDRESS LISTED IN ORDINANCE 3501 REGARDING THE REZONING OF TRACTS OF LAND LOCATED AT 6099, 6001, 5911, and 5823 N. PERKINS RD. GENERAL INDUSTRIAL (IG) TO SMALL LOT SINGLE-FAMILY RESIDENTIAL (RSS) <b>ADVANCED TO SECOND READ AS CORRECTED 4-0</b>
b.	ORDINANCE NO. 3507: AN ORDINANCE REZONING TRACTS OF LAND LOCATED AT 1122 AND PORTION OF 1222 SOUTH WESTERN ROAD FROM OFFICE (O) TO COMMERCIAL SHOPPING (CS) <b>ADVANCED TO SECOND READ AS PRESENTED 4-0</b>
c.	ORDINANCE NO. 3508 AN ORDINANCE AUTHORIZING THE REMOVAL OF CERTAIN PORTION OF CITY-OWNED PROPERTY LOCATED AT AND ADJOINING 701 WEST BOOMER LAKE STATION ROAD, 2115 NORTH BOOMER ROAD AND 2107 NORTH BOOMER ROAD (COLLECTIVELY, THE PROPERTY) FROM THE LEASE AGREEMENT AND OPERATION AND MAINTENANCE CONTRACT DATED APRIL 1, 1979; AUTHORIZING THE SALE OF THE PROPERTY; PROVIDING FOR CITIZEN INITIATED REFERENDUM OF SAID SALE IN ACCORDANCE WITH SECTION 4-2 OF THE CITY CHARTER <b>ADVANCED TO SECOND READ AS PRESENTED 4-0</b>

Second Read

a.	ORDINANCE NO. 3506: AN ORDINANCE CLOSING RIGHT-OF-WAY OF 10TH AVENUE LOCATED ADJACENT TO 923 S. LOWRY ST. IN THE NORTHEAST QUARTER (NE/4) OF SECTION TWENTY-THREE (23), TOWNSHIP NINETEEN (19) NORTH, RANGE TWO (2) EAST OF THE INDIAN MERIDIAN, CITY OF STILLWATER PAYNE COUNTY, OKLAHOMA <b>ADOPTED 4-0</b>
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10. Reports from Officers and Boards

*Announcements and remarks of general interest may be made by Councilors, City Manager or City Attorney. Items of City business that may require discussion or action including a vote or series of votes are listed below.*

- a. Miscellaneous items from the City Attorney
  - i. Request for an Executive Session pursuant to 25 O.S. § 307 (B)(4) involving confidential communication between the City Council and City Attorney concerning *Randy Blake vs City of Stillwater*, Workers' Compensation Court Case No. CM 2021-03414-L. It is the opinion of the City Attorney that disclosure of this matter will seriously impair the ability of the City Council to process the proceeding in the public interest.
- b. Miscellaneous items from the City Manager
- c. Miscellaneous items from the City Council

11. Questions and Inquiries

12. Appointments

- a. Building Trades Board (CC-22-162)

**MAYOR JOYCE REAPPOINTED WAYLON SHIELDS AND APPOINTED BRIAN RICKMAN AND BRETT ENMEIER TO THE BUILDING TRADES BOARD.**

**APPROVED 4-0**

13. Executive Session

- a. Confidential communication between the City Council and City Attorney concerning *Randy Blake vs City of Stillwater*, Workers' Compensation Court Case No. CM 2021-03414-L.

**ENTER EXECUTIVE SESSION 4-0**

14. Return from Executive Session

- a. Possible action concerning *Randy Blake vs City of Stillwater*, Workers' Compensation Court Case No. CM 2021-03414-L including possible action to approve a proposed settlement agreement.

**RETURN FROM EXECUTIVE SESSION 4-0**

**NO ACTION TAKEN.**

15. Adjourn

**ADJOURN 4-0**