



MINUTES

REGULAR MEETING
STILLWATER PUBLIC LIBRARY BOARD
STILLWATER PUBLIC LIBRARY, NORTH BUILDING
CONFERENCE ROOM 313
1107 SOUTH DUCK, STILLWATER, OK 74074
August 28, 2018 | 12:00 NOON
library.stillwater.org

Board Members Present: Cara Adney, Cathy Albright, Robin Cornwell, Hugh Crethar, Wanda Cunningham, Gary Stanton, Andrea Yough
Staff Present: Teresa Chaufy, Bea LeValley, Andrea Kane, Elizabeth Murray, John McClenny

1. CALL MEETING TO ORDER
Cornwell called the meeting to order at 12:00 pm.
2. CONSENT DOCKET
*Items listed on the consent docket are routine administrative matters that may be approved by a single vote with or without discussion. **The Library Board will take action at this meeting (including a vote or series of votes) on these items collectively as part of the Consent Docket.***
 - a. Minutes: May 22, 2018 Regular Meeting & July 17, 2018 Special Meeting
 - b. Stillwater Public Library June & July 2018 Financial Reports
 - c. Stillwater Public Library July 2018 and FY 2017-18 Activity Reports

Stanton/Crethar moved to approve items on the consent docket. The votes were as follows: Adney, yes; Albright, yes; Cornwell, yes; Crethar, yes; Cunningham, yes; Stanton, yes; Yough, yes. Motion approved.

3. GENERAL ORDERS

The Library Board will discuss and take action at this meeting (including a vote or series of votes) on each item listed under General Orders unless the agenda entry specifically states that no action will be taken.

a. 2018 Summer Reading Program reports (no action on this item)

Registration for the Children's SRP reached an all-time high this year at 1,315. There were 45 programs with a total attendance of 7,706. The addition of a fourth Tuesday performance continued this year with an average attendance of 100. The Teen SRP ended with a registration of 289 and registration for the Adult SRP was 209.

b. 2018 State Aid Report (no action on this item)

Andrea Kane explained this is a report, for the previous fiscal year, required by Oklahoma Department of Libraries. It provides a summary of the library's activities for the fiscal year and is due by August 15th.

c. Upcoming Library Programming (no action on this item)

Elizabeth Murray reported Children's regular programs and storytimes will begin again in September. Start times for storytimes has been changed to 9:30. She also reported the possibility of adding weekend activities is being considered.

d. Authorize eMedia Grant from Oklahoma Department of Libraries for Oklahoma Virtual Library.

Andrea Kane reported the previous grant of \$100,000 has been spent. There are now additional funds of \$23,000 available for eMedia. This amount will need to be spent by September 15th. She also reported 12 more libraries have joined the OKVL bringing the total to approximately 100. Yough/Albright moved to accept the additional \$23,000 grant from Oklahoma Department of Libraries for e-media. The votes were as follows: Adney, yes; Albright, yes; Cornwell, yes; Crethar, yes; Cunningham, yes; Stanton, yes; Yough, yes. Motion approved.

4. REPORTS FROM OFFICERS & BOARDS

Announcements and remarks about matters of general interest may be made by the Board Members or Director at this time. Items of Library business that may require discussion or action (including a vote or series of votes) are listed below.

a. Miscellaneous items from the Library Staff

Staff reminded board of the FOL Fall Book Sale, September 27-30.

b. Miscellaneous items from the City Manager liaison

None.

c. Miscellaneous items from the Library Board

- i) Discussion about scheduling items for upcoming meetings

None.

6. QUESTIONS & INQUIRIES

None.

7. ADJOURN

Meeting adjourned at 12:20 pm.

Prepared by: Teresa Chaufy, Recording Secretary

Approved by:



Chair, Stillwater Public Library Board