

**STILLWATER PLANNING COMMISSION SUMMARY
 REGULAR MEETING OF AUGUST 15, 2017
 IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING
 LAW, THE AGENDA WAS POSTED AUGUST 11, 2017 IN THE
 MUNICIPAL BUILDING AT 723 SOUTH LEWIS STREET**

MEMBERS PRESENT

Brad Rickelman, Vice-Chair
 Dusty Lane, Member
 Mike Buchert, Member
 Ariel Ross, Member

STAFF PRESENT

Dennis McGrath, Assistant City Attorney
 Paula Dennison, Development Services Director
 Patty Evans, Planner II
 Ashley Camren, Administrative Assistant

MEMBERS ABSENT

Zelte Wilkins, Member

1. CALL MEETING TO ORDER.

Vice-Chair Rickelman called the meeting to order at 5:30 PM.

2. MISCELLANEOUS ITEMS FROM BOARD FOR DISCUSSION AND POSSIBLE ACTION:

a. Election of Chair.

Commissioner Lane moved, Commissioner Buchert seconded to nominate Vice-Chair Rickelman as new Chair of the Planning Commission.

Roll call:	Vacant	Rickelman	Lane	Buchert	Ross	Wilkins	Vacant
	-	Yes	Yes	Yes	Yes	Absent	-

Time: 1 minute

b. Election of Vice-Chair.

Commissioner Lane moved, Commissioner Buchert seconded to nominate Commissioner Ross as the new Vice-Chair of the Planning Commission.

Roll call:	Vacant	Rickelman	Lane	Buchert	Ross	Wilkins	Vacant
	-	Yes	Yes	Yes	Yes	Absent	-

Time: 1 minute

c. Appoint Planning Commission representative to the Board of Adjustment.

Commissioner Lane moved, Commissioner Buchert seconded to appoint Commissioner Wilkins as the new Planning Commission representative to the Board of Adjustment.

Roll call:	Vacant	Rickelman	Lane	Buchert	Ross	Wilkins	Vacant
	-	Yes	Yes	Yes	Yes	Absent	-

Time: 1 minute

3. LAND USE ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

- a. Hatson, Beverly, **MAP AMENDMENT (REZONING) (PZ.17.2215)**, requesting review and approval of a Map Amendment to rezone property addressed as 1121 S. Western Road from RSS (Residential Single-Family Small-Lot) to O (Office). **Evans. This item was noticed and originally scheduled for the 08.01.2017 Planning Commission that was cancelled due to lack of a quorum.**

Patty Evans, Planner II, presents staff's report and findings. Patty states that the property is for sale and the owner of the current home on the lot called to express interest in what would go here in the future due to the location and size of the property.

Patty states that she got a call from a neighbor of this property who spoke to other neighbors and expressed concerns regarding storm water, safety, and increased traffic. Patty advised the citizen on the regulations for controlling these issues which seemed to satisfy the citizen's concerns. Patty states that the citizen is not present at this Planning Commission meeting and, therefore, assumes that she answered all of the citizen's questions.

Patty asks if there are any questions; none respond.

Chair Rickelman opens the public hearing and asks if there is anyone who would like to speak in favor of the proposed Map Amendment; none respond. Chair Rickelman asks if there is anyone who would like to speak in opposition; none respond.

Chair Rickelman closes the public hearing and asks for staff's alternatives.

Patty presents alternatives, which are:

1. Accept findings and recommend that the City Council approve the proposed map amendment as presented.
2. Find that the map amendment is not an appropriate use for the property based upon the impacts to the surrounding vicinity and do not recommend that the City Council approve the map amendment.
3. Find that additional information or discussion is needed prior to making a recommendation and table the request to a certain date.

Chair Rickelman asks if there is any discussion among the Commissioners; none respond.

Commissioner Buchert moved, Commissioner Lane seconded to accept findings and recommend that the City Council approve the proposed Map Amendment as presented.

Roll call:	Vacant	Rickelman	Lane	Buchert	Ross	Wilkins	Vacant
	-	Yes	Yes	Yes	Yes	Absent	-

Time: 5 minutes

- b. Health Systems of Oklahoma, LLC, **MAP AMENDMENT (REZONING) (PZ.17.2218)**, requesting review and approval of a Map Amendment to rezone property addressed as 1215 S. Western Road from RSS (Residential Single-Family Small-Lot) to O (Office). **Evans. This item was noticed and originally scheduled for the 08.01.2017 Planning Commission that was cancelled due to lack of a quorum.**

Patty Evans, Planner II, presents staff's report and findings.

Patty asks if there are any questions; none respond.

Chair Rickelman asks if there is anyone who would like to speak in favor of the proposed Map Amendment; none respond. Chair Rickelman asks if there is anyone who would like to speak in opposition; none respond.

Chair Rickelman closes the public hearing and asks for staff's alternatives.

Patty presents alternatives, which are:

1. Accept findings and recommend that the City Council approve the proposed map amendment as presented.
2. Find that the map amendment is not an appropriate use for the property based upon the impacts to the surrounding vicinity and do not recommend that the City Council approve the map amendment.
3. Find that additional information or discussion is needed prior to making a recommendation and table the request to a certain date.

Commissioner Buchert moved, Vice-Chair Ross seconded to accept findings and recommend the City Council approve the proposed Map Amendment as presented.

Roll call:	Vacant	Rickelman	Lane	Buchert	Ross	Wilkins	Vacant
	-	Yes	Yes	Yes	Yes	Absent	-

Time: 3 minutes

3. APPROVAL OF THE MEETING SUMMARY FOR DISCUSSION AND POSSIBLE ACTION:

- a. Approval of the regular meeting summary of July 18, 2017.

Commissioner Buchert moved, Vice-Chair Ross seconded to approve the regular meeting summary of July 18, 2017.

Roll call:	Vacant	Rickelman	Lane	Buchert	Ross	Wilkins	Vacant
	-	Yes	Yes	Yes	Yes	Absent	-

Time: 1 minute

4. MISCELLANEOUS ITEMS FROM STAFF FOR DISCUSSION AND POSSIBLE ACTION:

- a. Next Planning Commission meeting September 05, 2017.

5. ADJOURNMENT

ADJOURNMENT. This regular meeting of the Stillwater Planning Commission was called for adjournment by Commissioner Buchert, seconded by Commissioner Lane at approximately 5:41 PM on August 15, 2017 with all members present in agreement, the next regularly scheduled meeting will be held September 05, 2017 at 5:30 p.m. in the City Commission Hearing Room, Municipal Building, 723 S. Lewis Street.

Prepared by – Ashley Camren, Administrative Assistant

Approved by - 
Stillwater Planning Commission