

**STILLWATER PLANNING COMMISSION SUMMARY  
REGULAR MEETING OF OCTOBER 17, 2017  
IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING  
LAW, THE AGENDA WAS POSTED OCTOBER 13, 2017 IN THE  
MUNICIPAL BUILDING AT 723 SOUTH LEWIS STREET**

MEMBERS PRESENT

Brad Rickelman, Chair  
Ariel Ross, Vice-Chair  
Dusty Lane, Member  
Mike Buchert, Member

STAFF PRESENT

Dennis McGrath, Assistant City Attorney  
Lanc Gross, Development Review Manager  
Tom Coots, Planner I  
Patty Evans, Planner II  
Ashley Camren, Administrative Assistant

MEMBERS ABSENT

Zelte Wilkins, Member  
Vacant, Member  
Vacant, Member

1. CALL MEETING TO ORDER.

Chair Rickelman called the meeting to order at 5:30 PM.

2. INTRODUCTION OF DEVELOPMENT REVIEW MANAGER LANC GROSS.

3. LAND USE ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

- a. Solid Rock Church, Inc., **SPECIFIC USE PERMIT (PZ.17.2249)**, requesting review and approval of a Specific Use Permit at property addressed as 2917 E. 6<sup>th</sup> Avenue to allow an LED message sign adjacent to residential property.

Lanc Gross, Development Review Manager, presents staff's report and findings.

Lanc asks if there are any questions for him; none respond.

Chair Rickelman opens the public hearing and asks if there is anyone who would like to speak in favor of the item; none respond.

Chair Rickelman asks if there is anyone who would like to speak in opposition of the item; none respond.

Chair Rickelman closes the public hearing and asks for staff's alternatives.

Lanc presents alternatives, which are:

1. Accept findings and recommend that the City Council approve the proposed Specific Use Permit as presented.
2. Find that the Specific Use Permit is not an appropriate use for the property based upon the impacts to the surrounding vicinity and do not recommend that the City Council approve the Specific Use Permit.
3. Find that additional information or discussion is needed prior to making a recommendation and table the request to a certain date.

**Commissioner Buchert moved, Commissioner Lane seconded to accept findings and recommend that the City Council approve the Specific Use Permit as presented.**

Roll call:	Rickelman	Ross	Lane	Buchert	Wilkins	Vacant	Vacant
	Yes	Yes	Yes	Yes	Absent	-	-

*Time: 6 minutes*

- b. Arbor Village, LLC, **FINAL PLAT (PZ.17.2220)**, requesting review and approval of a Final Plat to replat 12 existing lots into 24 residential lots and 3 outlots on a portion of property addressed as 1 and 55-99 Arbor Circle.

Tom Coots, Planner I, presents staff's report and findings.

Tom asks if there are any questions; none respond.

Chair Rickelman opens the public hearing and asks if anyone would like to speak in favor of the item.

Mrs. Kelly Harris of Keystone Engineering, 923 S. Lowry, comes to speak on the following:

- Representative for the owner.
- Available for questions if needed.

Chair Rickelman asks if there is anyone else who would like to speak in favor of the item; none respond.

Chair Rickelman asks if there is anyone who would like to speak in opposition; none respond.

Chair Rickelman closes the public hearing and asks for staff's alternatives.

Tom presents alternatives, which are:

1. Accept findings and recommend that the City Council approve the proposed Final Plat as presented.
2. Find that the Final Plat is not in conformance with the Comprehensive Plan, the approved preliminary plat, and/or the city regulations and do not recommend that the City Council approve the Final Plat.

**Commissioner Buchert moved, Vice-Chair Ross seconded to accept findings and recommend that the City Council approve the proposed Final Plat as presented.**

Roll call:	Rickelman	Ross	Lane	Buchert	Wilkins	Vacant	Vacant
	Yes	Yes	Yes	Yes	Absent	-	-

*Time: 6 minutes*

**3. APPROVAL OF THE MEETING SUMMARY FOR DISCUSSION AND POSSIBLE ACTION:**

- a. Approval of the regular meeting summary of October 03, 2017.

**Commissioner Buchert, Commissioner Lane seconded to approve the regular meeting summary of October 03, 2017.**



Roll call:	Rickelman	Ross	Lane	Buchert	Wilkins	Vacant	Vacant
	Yes	Yes	Yes	Yes	Absent	-	-

Time: 1 minute

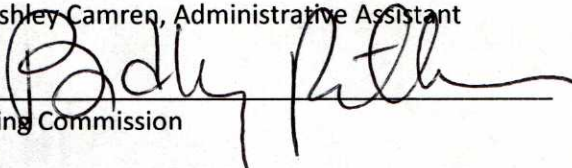
4. MISCELLANEOUS ITEMS FROM STAFF FOR DISCUSSION AND POSSIBLE ACTION:

- a. Next Planning Commission meeting November 07, 2017.

5. ADJOURNMENT

ADJOURNMENT. This regular meeting of the Stillwater Planning Commission was called for adjournment by Commissioner Buchert, seconded Vice-Chair Ross at approximately 5:43 PM on October 17, 2017 with all members present in agreement, the next regularly scheduled meeting will be held November 07, 2017 at 5:30 p.m. in the City Commission Hearing Room, Municipal Building, 723 S. Lewis Street.

Prepared by – Ashley Camren, Administrative Assistant

Approved by -   
Stillwater Planning Commission