

**STILLWATER PLANNING COMMISSION SUMMARY
REGULAR MEETING OF NOVEMBER 07, 2017
IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING
LAW, THE AGENDA WAS POSTED NOVEMBER 01, 2017 IN THE
MUNICIPAL BUILDING AT 723 SOUTH LEWIS STREET**

MEMBERS PRESENT

Brad Rickelman, Chair
Ariel Ross, Vice-Chair
Dusty Lane, Member
Mike Buchert, Member
Cindy Thielman-Braun, Member

STAFF PRESENT

Dennis McGrath, Assistant City Attorney
Paula Dennison, Development Services Director
Lanc Gross, Development Review Manager
Tom Coots, Planner I
Patty Evans, Planner II
Ashley Camren, Administrative Assistant

MEMBERS ABSENT

1. CALL MEETING TO ORDER.

Chair Rickelman called the meeting to order at 5:30 PM and welcomed Cindy Thielman-Braun to the Planning Commission.

2. LAND USE ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

- a. St. Francis Xavier Parish, **MAP AMENDMENT (PZ.17.2251)**, requesting review and approval to rezone property addressed as 602 S. West Street from CG_PUD (Commercial General with a Planned Unit Development) to CG (Commercial General).

Lanc Gross, Development Review Manager, presents staff's report and findings.

Chair Rickelman opens the public hearing and asks if there is anyone who would like to speak in favor of the item.

Mr. Stephen Gose of Gose and Associates, 113 E. 8th Avenue, comes to speak on the following:

- Speaking on behalf of the applicant.
- Available for questions if needed.

Mr. Gose asks if there are any questions for him.

Commissioner Thielman-Braun asks if the two lots the church owns will be sold together.

Mr. Gose responds that, at this time, he is only aware of the west parcel being sold as there is current interest in the property of 602 S. West but with a stipulation on the rezoning to CG.

Chair Rickelman asks if there is anyone else who would like to speak in favor of the item; none respond.

Chair Rickelman asks if there is anyone who would like to speak in opposition of the item; none respond.

Chair Rickelman closes the public hearing and asks for staff's alternatives.

Lanc presents alternatives, which are:

1. Accept findings and recommend that the City Council approve the proposed Map Amendment as presented.
2. Find that the Map Amendment is not an appropriate use for the property based upon the impacts to the surrounding vicinity and do not recommend that the City Council approve the Map Amendment.
3. Find that additional information or discussion is needed prior to making a recommendation and table the request to a certain date.

Chair Rickelman asks if there is any discussion; none respond.

Commissioner Buchert moved, Commissioner Lane seconded to accept findings and recommend that the City Council approve the proposed Map Amendment as presented.

Roll call:	Rickelman	Ross	Lane	Buchert	Thielman-Braun
	Yes	Yes	Yes	Yes	Yes

Time: 6 minutes

- b. Dalmarc Signs, **SPECIFIC USE PERMIT (PZ.17.2252)**, requesting review and approval of a Specific Use Permit for property addressed as 1506 E. 6th Avenue to allow the installation of an electronic message center sign in the CG (Commercial General) zoning district adjacent to a residential district.

Lanc Gross, Development Review Manager, presents staff's report and findings.

Chair Rickelman opens the public hearing and asks if anyone would like to speak in favor of the item; none respond.

Chair Rickelman asks if there is anyone who would like to speak in opposition; none respond.

Chair Rickelman closes the public hearing and asks for staff's alternatives.

Lanc presents alternatives, which are:

1. Accept findings and recommend that the City Council approve the proposed Specific Use Permit as presented.
2. Find that the Specific Use Permit is not an appropriate use for the property based upon the impacts to the surrounding vicinity and do not recommend that the City Council approve the Specific Use Permit.
3. Find that additional information or discussion is needed prior to making a recommendation and table the request to a certain date.

Chair Rickelman asks if there is any discussion; none respond.

Commissioner Buchert moved, Vice-Chair Ross seconded to accept findings and recommend that the City Council approve the proposed Specific Use Permit as presented.

Roll call:	Rickelman	Ross	Lane	Buchert	Thielman-Braun

	Yes	Yes	Yes	Yes	Yes
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Time: 3 minutes

3. APPROVAL OF THE MEETING SUMMARY FOR DISCUSSION AND POSSIBLE ACTION:

- a. Approval of the regular meeting summary of October 17, 2017.

Commissioner Lane moved, Vice-Chair Ross seconded to approve the regular meeting summary of October 17, 2017.

Roll call:	Rickelman	Ross	Lane	Buchert	Thielman-Braun
	Yes	Yes	Yes	Yes	Yes

Time: 1 minute

4. MISCELLANEOUS ITEMS FROM STAFF FOR DISCUSSION AND POSSIBLE ACTION:

- a. Next Planning Commission meeting November 21, 2017.

5. ADJOURNMENT

ADJOURNMENT. This regular meeting of the Stillwater Planning Commission was called for adjournment by Commissioner Buchert, seconded Vice-Chair Ross at approximately 5:40 PM on November 07, 2017 with all members present in agreement, the next regularly scheduled meeting will be held November 21, 2017 at 5:30 p.m. in the City Commission Hearing Room, Municipal Building, 723 S. Lewis Street.

Prepared by – Ashley Camren, Administrative Assistant

Approved by - _____
Stillwater Planning Commission