

**Report to Stillwater Utilities Authority**  
**April 21, 2022**  
**Annual Report for 2022**  
(January - December)

Prepared by: Robert H. Sitton, Jr., Chairman  
Stillwater Rural Water Advisory Board  
Printed: April 21, 2022

Report #27

**Purpose:**

The purpose of the Stillwater Rural Water Advisory Board, as stated in the Ordinance of Establishment is to advise and make recommendations to the City Council on matters pertaining to operation and maintenance of rural water systems operated and/or maintained by the City of Stillwater thru the Stillwater Utility Authority.

**Meeting Information:**

Normal meeting time for Stillwater Rural Water Advisory Board (SRWAB) is on the third Thursday quarterly at 12:00 noon. Four times a year, generally in January, April, July and October. Our calendar is posted. The meetings are open and I invite any of you to come.

**Membership:**

Current Members of SRWAB are made up of the Payne County Rural Water Corp. #3 Board Members. This board reduces it's number of board members from 7 to 5 at the annual meeting, September 28, 2017. Below is our current board.

|                                    |  |  |
|------------------------------------|--|--|
| Robert H. Sitton, Jr.<br>Chairman  | 5717 W. Deanita Ln.<br>Stillwater, OK 74075<br>Home (405)377-9555<br>Cell (405)612-5777        | Term expires 2022<br>E-Mail <a href="mailto:sittonjrrobert@aol.com">sittonjrrobert@aol.com</a>     |
| J. Bryce Campbell<br>Vice-Chairman | 3309 Timberlake Dr.<br>Stillwater, OK 74075<br>Home (405)747-0002                              | Term expires 2024<br>E-Mail <a href="mailto:jbrycecampbell@gmail.com">jbrycecampbell@gmail.com</a> |
| Danny Wick                         | 2918 N. Country Club Rd.<br>Stillwater, OK 74075<br>Cell (405)747-7884                         | Term expires 2023<br>E-Mail <a href="mailto:dannywick@ymail.com">dannywick@ymail.com</a>           |
| Kent Bradley                       | 3025 S. Isabell Pointe Dr.<br>Stillwater, OK 74074<br>Home (405)372-7590<br>Cell (405)612-7920 | Term expires 2024<br>E-Mail <a href="mailto:kentbradley@bcdco.us">kentbradley@bcdco.us</a>         |

Cory Clark

4910 Windmill Ct.  
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Cell (405)269-9004

Term expires 2022  
E-Mail [coryclark@yahoo.com](mailto:coryclark@yahoo.com)

Report Sections:

## 1. **Health of the System**

I have quit reporting this since the water department will not reveal the needed information.

The monthly data series being considered are:

- A. Total gallons of water distributed to PCRWC#3 area:
- B. Total gallons of water billed to PCRWC#3 customers:
- C. Water loss or unaccounted for in the PCRWC#3 area:
- D. Active customers and new customers in the PCRWC#3 area:
- E. Net increase/(decrease) in customers in the PCRWC#3 area:
- F. New meters requested and installed in the PCRWC#3 area:
- G. General Comments:

Data tables that show items A.-C. are on Attachment One, attached at the end of this report.

Data tables that show items D.-E. are on Attachment Two, attached at the end of this report.

Data tables that show item F. is on Attachment Three, attached at the end of this report.

All numbers are provided to me from various departments and supplied at the quarterly meeting, which are public. Please keep in mind that we started this data in 2007 and some in 2010. Trends may start to show as more years are compiled.

Attachment Four, is a report prepared by city staff and included at their request. Their numbers are kept by them and all compilations and estimates are city staff's. This report is not provided anymore.

### G. General Comments:

We, as customers of the City of Stillwater, should be talking to our neighbors and friends that are on this rural system, to help the City of Stillwater acquire the necessary easements for all the above and below ground facilities. We should all want the City of Stillwater to have the ability to access all the facilities so they can maintain them and make any needed additions or corrections to the system.

2. **Activities related to the PCRWC#3 area.**

**Improvements** – Those items listed in Amended Exhibit C of the agreement between City of Stillwater and Payne County Rural Water Corporation #3, which was accepted September 16, 2010. This report follows as Attachment Five.

**Studies -**

- a. **Yost Road Booster Pump Station Improvement Project Report** was presented to SRWAB July 18, 2013 by Mary Elizabeth Mach from Garver Engineers. The city has not moved any further on this project, since they are short staffed.
- b. **Water 2040** Package B has been completed. Staff will continue to monitor the system with the knowledge of what Package C would do to the system and when it will be needed.

3. **Awareness Items to Stillwater Utility Authority.**

- a. **Health of the System Reports**-The water department is not collecting the data that is needed for me to complete my reports.
- b. **Yost Lake Pump Station**-The water department has done the studies and knows that there is a need to upgrade the Yost Lake Pump Station, that is on the Amended Exhibit C, #12.
- c. **Extending a larger water** line west on Lakeview is also in Amended Exhibit C, #32. The water department made a private contractor do a work around instead to provide adequate water to a parcel of land.
- d. **Flushing dead End Lines.** The water department had schedule to flush the water system's dead end lines. I know of one that has not been flushed in 2 years. Why?
- e. **Customer cut-offs.** When the electronic water meters were installed, there was a procedure to have a customer cut-off installed. I put a request in to the person that I was transferred to. This was back in October of 2020. Nothing happened so I called back and was transferred to somebody else, in May 2021. Somebody came out and marked the other utilities and put a flag by the meter. Nothing happened, so I called and asked to speak with the operations manager, which I did. I told him of my request and he said that he would put this meter on the list, back in November 2021. Again, the other utilities were located and another flag was placed. Still waiting in April 2022.
- f. **My Reports.** My last report, that was on your Sept. 12, 2021, consent docket, was the annual 2020 report. We were not able to meet in 2020, so that report was prepared from the Aug. 5, 2021 Special meeting. We had an Oct. 21, 2021 regular meeting and I prepared a report for Jan.-June, 2021 and it was approved in the meeting. I gave the report to the person behind the glass in the city manager's office. My mistake is that I did not get a receipt, It was to be presented to the SUA board. I checked with the managers office in November when it was to be on the docket. Patti said that the last report was on the Sept. 12, 2021 docket. I told Patti that I had brought in a report Oct. 25, 2021 and gave it to the person behind the glass. She has not gotten it. I checked with Patti again Dec. 20, 2021 is see if it had been found. She sent the the agenda from Sept. What is up? That is why this is an annual report.

4. **General comments to Stillwater Utility Authority.**

**Comments from rural customers** –We continue to get comments from customers in the rural water service area about their appreciation for the service they are receiving from the employees of the City of Stillwater.

**Respectfully submitted,**

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s/Robert H. Sitton, Jr. Chairman

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