

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW,
THE AGENDA WAS POSTED NOVEMBER 14, 2018 AT 11:15 A.M. AT
THE MUNICIPAL BUILDING, 723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES
STILLWATER ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
NOVEMBER 19, 2018**

PRESENT: CHAIR WILLIAM H. JOYCE, VICE CHAIR PAT DARLINGTON,
TRUSTEES ALANE ZANNOTTI, JOHN WEDLAKE AND AMY DZIALOWSKI
ABSENT: NONE

1. CALL MEETING TO ORDER

Chair Joyce called the meeting to order at 6:04 p.m.

2. CONSENT DOCKET

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|-------------------------|-------------------|------------------|
| a. Approval of minutes: | Regular Meeting | November 5, 2018 |
| | Executive Session | November 5, 2018 |

MOTION BY VICE CHAIR DARLINGTON, SECOND BY TRUSTEE ZANNOTTI TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

4. ITEMS REMOVED FROM CONSENT DOCKET

None.

5. ITEMS REMOVED FROM CONSENT DOCKET

- a. Chamber of Commerce quarterly report

Stillwater Chamber of Commerce President and Chief Executive Officer Justin Minges reported on FY18/19 first quarter RFP activity and stated that of 31 site visits, there are seven still active. There is one restaurant/retail project that is actively progressing. Mr. Minges highlighted modifications that have been added to the metrics spreadsheet provided; the real estate section now indicates the priority properties that the Chamber of Commerce is actively marketing and Startup Stillwater has been expanded. Startup Stillwater entities will be coordinating the collection of data regarding business starts, patents filled, startups expanding and event attendees. A recent Dallas call trip arranged by the Greater Oklahoma City Chamber has led to a site visit in November. Mr. Minges explained in general how the RFP process works. Discussion regarding business staffing and the unemployment rate occurred. Mr. Minges stated that the City of Stillwater electric and water infrastructures are very helpful when recruiting businesses and finding business space startups is challenging.

b. Analysis of impact of Land Run 100

District Bicycles owner Bobby Wintle and Event Manager Sally Turner presented the history and news regarding District Bicycles and the Land Run 100. Registration opened November 3, 2018 for the seventh Land Run 100 to be held March 14-16, 2019. The race always begins and ends in downtown Stillwater. There will be 1,682 riders and runners in 2019, with 525 individuals on the wait list. Data regarding the economic impact of the event was shared, with eleven businesses reporting combined total sales for the weekend of March 16-18, 2018 exceeded \$155,000. There will be a Vendor Expo held on March 15, 2019 in downtown Stillwater in coordination with next year's event.

6. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from the General Counsel: No report.
- b. Miscellaneous items from the General Manager: No report.
- c. Miscellaneous items from Trustees: No report.
 - i) Discussion about scheduling items for upcoming meetings

7. QUESTIONS & INQUIRIES

None.

8. ADJOURN

MOTION BY TRUSTEE WEDLAKE, SECOND BY VICE CHAIR DARLINGTON TO ADJOURN THE NOVEMBER 19, 2018 REGULAR MEETING OF THE STILLWATER ECONOMIC DEVELOPMENT AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The regular meeting of the Stillwater Economic Development Authority adjourned at 6:36 p.m.

**WILLIAM H. JOYCE, CHAIR
STILLWATER ECONOMIC DEVELOPMENT
AUTHORITY**

**ELIZABETH CHRZ, SECRETARY
STILLWATER ECONOMIC DEVELOPMENT
AUTHORITY**