

IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW,
THE AGENDA WAS POSTED JUNE 12, 2019 AT 3:15 P.M. AT
THE MUNICIPAL BUILDING, 723 SOUTH LEWIS, STILLWATER, OKLAHOMA

MINUTES
STILLWATER ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
JUNE 17, 2019

PRESENT: CHAIR WILLIAM H. JOYCE AND VICE CHAIR PAT DARLINGTON,
TRUSTEES ALANE ZANNOTTI, JOHN WEDLAKE AND AMY DZIALOWSKI

ABSENT: NONE

1. CALL MEETING TO ORDER

Chair Joyce called the meeting to order at 7:10 p.m.

2. CONSENT DOCKET

- a. Approve regular meeting minutes of June 3, 2019

MOTION BY TRUSTEE WEDLAKE, SECOND BY TRUSTEE ZANNOTTI TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

4. ITEMS REMOVED FROM CONSENT DOCKET

None.

5. GENERAL ORDERS

- a. Land Run 100 Economic Impact Study

Bobby Wintle and Sally Turner reported that there were 1,905 registered riders this year from 44 states and four countries. 50% of the registered participants responded to the economic impact survey provided to them. The total amount spent during this event estimated by the survey respondents was \$277,000. Next year's Land Run 100 will be held March 12-14, 2020. Registration begins on October 12, 2019.

- b. Chamber of Commerce Quarterly Report

Stillwater Chamber of Commerce President and Chief Executive Officer Justin Minges reported that FY18/19 third quarter RFP activity was light. They have been working with local real estate professionals to create pitch decks for their properties. The industrial side of Commerce Place is ready to go, but the commercial side continues to have wastewater issues. They are working toward

a solution for this issue. They are working with a small group of communities in the region to create a regional partnership. Mr. Minges stated that the extra funds provided in the upcoming contract will allow them to hire a business retention and expansion coordinator, he would like to find some way with the City to publicize past incentive projects and would like to see a dedicated fund for economic development.

c. Economic Development Contract with Chamber of Commerce for FY20

City Manager Norman McNickle stated that the Chamber of Commerce took over retail recruiting last year and staff has been very pleased with the relationship with the Chamber of Commerce. The compensation proposed in the contract is \$300,000.00.

MOTION BY TRUSTEE WEDLAKE, SECOND BY CHAIR DARLINGTON TO APPROVE THE STILLWATER CHAMBER OF COMMERCE EXTENSION OF PROFESSIONAL SERVICES AGREEMENT FOR FISCAL YEAR 2019/2020.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

d. Destination Marketing Contract with Visit Stillwater

City Attorney John Dorman reported that the base agreement lays out the traditional relationship between the City and Visit Stillwater, Attachment A is the scope of services to be provided and Attachment B is a list of deliverable items to be performed. Attached to the deliverables is the evaluation form to be used. Mr. Dorman recommended that Trustees adopt the agreement.

MOTION BY TRUSTEE ZANNOTTI, SECOND BY TRUSTEE DZIALOWSKI TO APPROVE THE VISIT STILLWATER OK, INC. PROFESSIONAL SERVICES AGREEMENT FOR THE FISCAL YEAR 2019/2020.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

6. RESOLUTIONS

None.

7. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from General Counsel: No report.
- b. Miscellaneous items from General Manager: No report.
- c. Miscellaneous items from Trustees: No report.
 - i) Discussion about scheduling items for future meetings

8. QUESTIONS & INQUIRIES

None.

9. ADJOURN

MOTION BY TRUSTEE WEDLAKE, SECOND BY VICE CHAIR DARLINGTON TO ADJOURN THE JUNE 17, 2019 REGULAR MEETING OF THE STILLWATER ECONOMIC DEVELOPMENT AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The regular meeting of the Stillwater Economic Development Authority adjourned at 7:38 p.m.

**WILLIAM H. JOYCE, CHAIR
STILLWATER ECONOMIC DEVELOPMENT
AUTHORITY**

**ELIZABETH CHRZ, SECRETARY
STILLWATER ECONOMIC DEVELOPMENT
AUTHORITY**

DRAFT