

RESOLUTION NO. SEDA-2019-2

“A RESOLUTION CREATING THE STILLWATER ECONOMIC DEVELOPMENT AUTHORITY TOURISM ADVISORY COMMITTEE.”

WHEREAS, tourism is an important component of the Stillwater economy; and

WHEREAS, the tourism industry can be complex and is constantly evolving; and

WHEREAS, it is the intention of the Stillwater Economic Development Authority (SEDA) to establish an advisory committee consisting of industry stakeholders and citizens to assist with the development of tourism related policies and administration of public tourism dollars.

NOW, THEREFORE BE IT RESOLVED BY THE TRUSTEES:

Section 1. That the following advisory committee is hereby created:

Stillwater Economic Development Authority Tourism Advisory Committee

Created; Composition.

There is hereby created the Stillwater Economic Development Authority Tourism Advisory Committee, which shall be composed of seven (7) members.

Membership.

The SEDA Board of Trustees shall appoint the members of the Tourism Advisory Committee, each of whom shall serve without compensation. The Committee shall consist of the following: one (1) member of the SEDA Board of Trustees, who shall also serve as chair; the City Manager; one (1) representative of Visit Stillwater or any successor entity; one (1) representative of Oklahoma State University; and three citizens at large, one of whom must be affiliated with the Stillwater hotel/motel industry. The SEDA Board of Trustees shall select the three citizen members; Visit Stillwater and Oklahoma State University shall select the representative from their respective entities. All Committee members shall be residents of the city at the time of appointment and such residency shall be a prerequisite to continuation on the committee. Citizen members shall serve at the pleasure of the SEDA Board of Trustees and shall be subject to removal by a majority vote of said trust.

Term of office.

The SEDA Trustee shall serve a term commensurate with his or her term of office or until a replacement is designated by the SEDA Board of Trustees. The City Manager shall serve an indefinite term commensurate with his or her employment with the City of Stillwater. The representatives designated by Visit Stillwater and Oklahoma State University shall serve terms to be determined by their respective entities. The citizen members shall serve staggered terms expiring on June 30 of each calendar year. The citizen members shall serve initial terms of one (1), two (2) and three (3) years, as determined by the drawing of lots at the first meeting of the Committee. Thereafter, each citizen member shall each serve a three (3) year term. The SEDA Board of Trustees shall fill any vacancy occurring during a citizen members' term of office.

Quorum.

Five (5) members of the Tourism Advisory Committee shall constitute a quorum and business may be transacted by a simple majority of the quorum.

Meetings.

The meetings and hearings of the Tourism Advisory Committee shall be called by the chair. Members shall be provided five (5) days' notice prior to any meeting. All meetings shall be held in compliance with the Oklahoma Open Meeting Act, 25 O.S. § 301 *et seq.*

Duties.

The Tourism Advisory Committee shall:

(1) Advise the SEDA Board of Trustees regarding best practices for tourism development and retention in the City of Stillwater.

(2) Advise the SEDA Board of Trustees regarding the use and expenditure of hotel room tax revenues.

(3) Annually review the performance of persons or entities contracting with SEDA for tourism development and related services; make recommendations regarding said contract(s) when appropriate.

(4) Assist the SEDA Board of Trustees with the development of a long-range plan for tourism development and related services.

PASSED, APPROVED AND ADOPTED by the Trustees and SIGNED by the CHAIR of the STILLWATER ECONOMIC DEVELOPMENT AUTHORITY, this 21st day of October, 2019.

STILLWATER ECONOMIC DEVELOPMENT AUTHORITY

WILLIAM H. JOYCE, CHAIR

(SEAL)

ATTEST:

TERESA KADAVY, SECRETARY

APPROVED AS TO FORM AND LEGALITY on this 21st day of October, 2019.

JOHN E. DORMAN, GENERAL COUNSEL