

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA
WAS POSTED MAY 1, 2020 AT 11:30 A.M. AT THE MUNICIPAL BUILDING,
723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES
STILLWATER ECONOMIC DEVELOPMENT AUTHORITY
MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
MAY 4, 2020**

**PRESENT: CHAIR WILLIAM H. JOYCE AND VICE CHAIR PAT DARLINGTON,
TRUSTEES ALANE ZANNOTTI, JOHN WEDLAKE AND AMY DZIALOWSKI**
ABSENT: NONE

1. CALL MEETING TO ORDER

Chair Joyce called the meeting to order at 6:21 p.m.

2. CONSENT DOCKET

- a. Approve special meeting minutes April 20, 2020

MOTION BY VICE CHAIR DARLINGTON, SECOND BY TRUSTEE WEDLAKE TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

4. ITEMS REMOVED FROM CONSENT DOCKET

None.

5. GENERAL ORDERS

- a. Approve FY21 economic development contract extension agreement with Chamber of Commerce

City Manager Norman McNickle stated staff is requesting a one year extension with the Chamber of Commerce economic development agreement and their annual contract which has quarterly reporting requirements.

Councilor Zannotti stated she wanted to thank the Chamber for the great job they have done during this pandemic keeping businesses engaged and morale up.

Mayor Joyce reported he thought the Chamber really stepped up helping both Chamber business members and non-members during this rough time. He thanked the Chamber for their continued investment in economic development.

MOTION BY TRUSTEE ZANNOTTI, SECOND BY TRUSTEE DZIALOWSKI TO APPROVE THE FY21 ECONOMIC DEVELOPMENT CONTRACT EXTENSION AGREEMENT WITH THE STILLWATER CHAMBER OF COMMERCE.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

- b. Approve FY 21 destination marketing and visitor development services contract extension agreement with Visit Stillwater

City Manager Norman McNickle reported the current agreement with Visit Stillwater to provide destination marketing and visitor development services expires on June 30th, 2020. The agreement allows for two extensions.

Councilor Zannotti stated she appreciates everything Visit Stillwater has done during this difficult time and she thinks the communication with the Visit Stillwater board has improved and along with what the Chamber has done she feels like we are at a really good point.

Visit Stillwater Board of Directors Chair Chris Norris stated he appreciates the work the council has done with them and reported they are ready to go. He stated they have rescheduled events from this summer to next summer and are continuing to plan ahead.

Visit Stillwater President Cristy Morrison reported her team has put together a “Comeback Campaign” which corresponds with the reopening phases. She stated they have a great plan in place and are ready to promote Stillwater.

MOTION BY TRUSTEE WEDLAKE, SECOND BY TRUSTEE ZANNOTTI TO APPROVE THE EXTENSION AGREEMENT WITH VISIT STILLWATER TO PROVIDE DESTINATION MARKETING AND VISITOR DEVELOPMENT SERVICES.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

6. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from General Counsel: No report.
- b. Miscellaneous items from General Manager: No report.
- c. Miscellaneous items from Trustees:
 - Trustee Wedlake stated even though Stillwater lost the “Census Bedlam” battle with Norman that it would be great to still hit the 90% mark for census completion. He encouraged citizens to complete their census forms.
 - i) Discussion about scheduling items for future meetings

7. QUESTIONS & INQUIRIES

None.

8. ADJOURN

MOTION BY VICE CHAIR DARLINGTON, SECOND BY TRUSTEE DZIALOWSKI TO ADJOURN THE MAY 4, 2020 MEETING OF THE STILLWATER ECONOMIC DEVELOPMENT AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The meeting of the Stillwater Economic Development Authority adjourned at 6:32 p.m.

**WILLIAM H. JOYCE, CHAIR
STILLWATER ECONOMIC DEVELOPMENT
AUTHORITY**

**TERESA KADAVY, SECRETARY
STILLWATER ECONOMIC DEVELOPMENT
AUTHORITY**