

IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA
WAS POSTED SEPTMEBER 10, 2020 AT 9:20 A.M. AT THE MUNICIPAL BUILDING,
723 SOUTH LEWIS, STILLWATER, OKLAHOMA

MINUTES
STILLWATER ECONOMIC DEVELOPMENT AUTHORITY
SPECIAL MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
SEPTEMBER 14, 2020

PRESENT: CHAIR WILLIAM H. JOYCE AND VICE CHAIR PAT DARLINGTON,
TRUSTEES JOHN WEDLAKE AND AMY DZIALOWSKI

ABSENT: TRUSTEE ALANE ZANNOTTI

1. CALL MEETING TO ORDER

Chair Joyce called the meeting to order at 5:30 p.m.

2. CONSENT DOCKET

- a. Approve special meeting minutes of August 17, 2020
- b. Approve budget amendment appropriating \$10,000 from Fund 852 fund balance for maintenance of the BID #1 water features at the 10th Avenue roundabout and at the corner of 7th Avenue and Husband Street

MOTION BY TRUSTEE DZIALOWSKI, SECOND BY TRUSTEE WEDLAKE TO APPROVE THE
CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

4. ITEMS REMOVED FROM CONSENT DOCKET

None.

5. GENERAL ORDERS

- a. Presentation and request for approval of updates to the Stillwater (Re) Investment Plan (Downtown/Campus Link Project Plan) Implementation Policy Guidelines

Chair of Implementation Policy Committee Jeremy Bale reported the committee has been meeting to review the guide and has several change recommendations for the Trustees. Proposed changes are as follows:

- I. General Project Improvement
 - Use of hard construction costs as a determinate of total assistance
 - Additional assistance up to 6% based on committee evaluation criteria
- II. Small Business Enhancements
 - Total reimbursement not to exceed \$15,000 per project

III. Significant Impact Development

- Addition of percentage of total development costs as a determinate of total assistance
- Additional assistance up to 6% based on committee evaluation criteria

IV. Application

- Formal framework for application submittal and evaluation
- Fillable PDF application
- Application workflow chart
- Open records and confidentiality requirements

MOTION BY TRUSTEE DZIALOWSKI, SECOND BY VICE CHAIR DARLINGTON TO APPROVE THE AMENDMENTS TO THE IMPLEMENTATION GUIDE AS RECOMMENDED BY THE IMPLEMENTATION POLICY COMMITTEE.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES

6. REPORTS FROM OFFICERS & BOARDS

- Miscellaneous items from General Counsel: No report.
- Miscellaneous items from General Manager: No report.
- Miscellaneous items from Trustees: No report.
 - Discussion about scheduling items for future meetings

7. QUESTIONS & INQUIRIES


None.

8. ADJOURN


MOTION BY TRUSTEE WEDLAKE, SECOND BY VICE CHAIR DARLINGTON TO ADJOURN THE SEPTEMBER 14, 2020 SPECIAL MEETING OF THE STILLWATER ECONOMIC DEVELOPMENT AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

The special meeting of the Stillwater Economic Development Authority adjourned at 5:38 p.m.



WILLIAM H. JOYCE, CHAIR
STILLWATER ECONOMIC DEVELOPMENT
AUTHORITY



TERESA KADAVY, SECRETARY
STILLWATER ECONOMIC DEVELOPMENT
AUTHORITY