

**STILLWATER MEDICAL CENTER AUTHORITY
BOARD OF TRUSTEES
Regular Meeting, May 22, 2018
Stillwater Medical Center Honska Conference Center
5:30 p.m.**

A G E N D A

- I. Call to Order
- II. Approval of Minutes..... (B. Buchanan) Tab #1
 - a. Regular Meeting – April 24, 2018
- III. Approval of 2017 Audit Report (BKD, LLP) Tab #2
- IV. Balanced Scorecard (D. Webber) Tab #3
- V. Reports from Officers
 - a. Acceptance of April 2018 Financial Report (A. Lovelace) Tab #4
 - b. Acceptance of May 21, 2018 Finance Committee Minutes (A. Lovelace)
 - c. Approval of Purchase of IV Infusion Pumps (J. Benda) Tab #5
 - d. Approval of Purchase of Vital Sign Monitors for SDS/PACU (M. Hunziker) Tab #6
 - e. Approval of Purchase of Additional Disinfection Robots .(D. Webber) Tab #7
 - f. Approval of New Market Tax Credits (A. Lovelace) Tab #8
 - g. Acceptance of the April 25, 2018 Medical Staff Integration Committee Minutes (N. Cooper) Tab #9
- VI. Approval of Administrative Policies (D. Webber) Tab #10
- VII. Consent Agenda (M. Paden, MD(SMC)/S. Taylor (Perry)) Tab #11
 - A. Stillwater Medical Center
 - a. Review/Approval of New/Revised Policies/Protocols/Forms:
 - i. Alcohol for Patient Use
 - ii. Investigational Drugs
 - iii. EC Office Fire Safety
 - iv. HR Therapist Orientation
 - v. IM Electronic Signatures
 - vi. IM Medicare Secondary Payor Questionnaire
 - vii. IM Flow for SMC Home Health Admission
 - viii. MM First Dose IV Drug Administration Allergic Reaction Protocol
 - ix. MM Controlled Substance
 - x. MM Medication Policy for Home Health Aides
 - xi. PC Patient Transfer
 - xii. PC Significant Change in Condition
 - xiii. PC Aide Supervision
 - xiv. PC Professional Services Provider Under Contract
 - xv. PC Counting 15-minute Increments
 - xvi. PC Reassessment of the Patient
 - xvii. PC Supply Coverage
 - xviii. PC Therapy Services
 - xix. PC Telephone Call Log
 - xx. PC Venipuncture
 - xxi. PI HCFA Adverse Event Report Review Process

- xxii. PI Goals
- xxiii. RI Patient Rights and Responsibility
- xxiv. Cardiopulmonary Services Scope of Care
- xxv. EEG Scope of Care
- xxvi. Physical Therapy Services
- xxvii. Occupation Therapy Services
- xxviii. Speech Language Pathology Services
- xxix. IRF-PAI Data Management
- xxx. Patient Assessment Instruments
- xxxi. Fetal Monitoring Policy
- xxxii. Maternal Vital Signs
- xxxiii. Non-Stress Test
- xxxiv. Responsibility for TB Infection Control Program
- xxxv. Prompt Recognition and Initiation of Airborne Precautions
- xxxvi. Maxair Purified Air-Powered Respirator
- xxxvii. Respiratory Protection Program
- xxxviii. Type & Duration of Precautions for Selected Infections and Conditions
- xxxix. Treatment for TB Disease
 - xl. Tuberculin Skin Tests
 - xli. Conversion Transmission Investigation
 - xl.ii. Discharge of Patients with Suspected or Confirmed TB
 - xl.iii. Environmental Controls
 - xl.ii. Site-Specified TB Considerations
 - xl.v. Fundamentals of TB Infection Control
 - xl.vi. Healthcare Worker TB Training and Education
 - xl.vii. Healthcare Worker Tuberculin Skin Testing
 - xl.viii. Liaison with Public Health Department
 - xl.ix. Airborne Infection Isolation Precautions
 - 1. Contact Investigation
 - li. Risk Assessment and Screening Risk Classifications
 - lii. Tuberculosis Control Plan
 - liii. Tuberculocidal Disinfection and Room Cleaning
 - liv. Newborn Vital Signs
 - lv. Newborn Breastfeeding Policy
 - lvi. Partial Exchange Transfusion Policy
 - lvii. Neonatal Abstinence Syndrome and Scoring System
- b. Credentials Actions – applications:
 - i. Application of Stephanie Maria Roberson, CRNA (Nurse Anesthetist)
 - ii. Application of Tamara Holt, DO (Internal Medicine – Hospitalist)

B. Perry Memorial Hospital

- c. Review/Approval of New/Revised Policies/Protocols/Forms:
 - i. Updated Assignment of Benefits form
 - ii. Procedure with Sedation Record form
 - iii. Home Health Emergency Medical Information Form
 - iv. Infection Control Risk Assessment
 - v. 2018 Infection Control Plan
 - vi. 2018 Performance Improvement Plan
 - vii. Administrative Closure of Incomplete Medical Records Policy
 - viii. Administrative Closure of Incomplete Medical Records Form
 - ix. Delinquent Medical Records Management Policy
 - x. Policy for Use of Cafeteria by Patients

d. Credentials Actions – applications:

- i. Application of Demille Madoux, M.D.
(Emergency Dept/Internal Medicine – Hospitalist)
- ii. Application of Coleen Krieger, PA (Physician Assistant)
- iii. Application of Julia Knarreborg, MD (DIA Radiologist)

VIII. CEO Report (D. Webber) Tab #12

IX. New Business

X. Adjourn