

**STILLWATER MEDICAL CENTER AUTHORITY  
BOARD OF TRUSTEES  
Regular Meeting, March 22, 2022  
Stillwater Medical Center Honska Conference Center  
5:30 p.m.**

**Present:** Lowell Barto, Joe Haney, Dan Duncan, Gary Clark, Mayor Will Joyce, Beth Buchanan and Dr. Todd Green

**Absent:**

**Others:** CEO, Denise Webber, Malinda Webb, MD, Dan Brown, DO, Steven Cummings, MD, Alan Lovelace, Liz Michael, Cheryl Wilkinson, Steven Taylor, Kayla Isaacs, Joe Akin, Michal Shaw, Necia Kimber, Greg Stackenwalt, Brian Grace, Butch Koemel (attorney) and Cheryl Marshall (minutes)

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**CALL TO ORDER**

Chairman, Lowell Barto, called the meeting to order at 5:30 p.m. The Board welcomed Dr. Todd Green.

**APPROVAL OF MINUTES**

Haney moved the Board approve the minutes of the February 17, 2022, Board of Trustees meeting and the February 16, 2022, Finance Committee minutes as presented. Clark seconded the motion and Clark, Haney, Barto, Duncan, Joyce, Buchanan and Green voted in favor of the motion.

**BALANCED SCORECARD REPORT**

CEO, Denise Webber reminded the Board members that our goals are set annually. Each pillar goal is set to achieve top decile performance. The star rating for each category was reviewed.

**REPORTS FROM OFFICERS**

**FEBRUARY 2022 FINANCIAL REPORT/MARCH FINANCE COMMITTEE REPORT**

Lovelace gave a PowerPoint presentation of the summary of operations for February 2022. Admissions, including rehab, were 329 below budget of 410 and last year of 371. Average Daily Census, including rehab, was 50, below a budget of 67 and last year of 61.

Surgeries were 364 for the month, below last year of 406. Surgeries at the Surgery Center West were 543 for the month, below a budget of 611 and above last year of 306.

Emergency room visits were 2,028 below budget of 2,475 and above last year of 1,966. Outpatient visits, not including ER visits, were 11,929 below budget of

13,750 and above last year of 11,401. Births were 56 for the month, below budget of 65 and last year at 64.

Financial assistance was \$1.29M for the month. Salaries and Wages were at \$10.3M, below budget of \$11.6M and above last year of \$9.8M. FTE's were 1,568 below budget of 1,707 and above last year of 1,566. Benefits were \$3.2M above budget of \$2.6M and last year of \$2.5M.

Operating Income for the Hospitals is (\$706,000) compared to a budget of \$1.3M and last year of \$119,000. Operating Income for the Clinics was (\$520,000) compared to a budget of (\$316,000). Operating Income Consolidated is (\$1.22M), below budget of \$1M and last year of \$87,000.

Operating Income for Stillwater Medical in the month of February is \$98,000 below budget of \$1.4M and last year of \$303,000. Operating Income for Stillwater Medical Perry in the month of February is (\$335,000) below last year of (\$59,000). Operating Income for Stillwater Medical Blackwell in the month of February is (\$470,000) below last year of (\$125,000).

YTD Operating Margin Consolidated is 2.7%, compared to a budget of 7.0%. YTD Non-Operating Revenue is (\$4.32M), below budget of \$824,000 and last year at \$1.55M. YTD Net Income is (\$4.35M), below last year of \$3.9M.

The BancFirst investment account increased to \$83.9M. The Arvest investment account decreased to \$9.3M. The Commerce investment account decreased to \$14.8M.

Days in Accounts Receivable is 43 days. Days Cash on Hand is 207 days. Cash on hand is \$177.7M compared to \$151.1M at year end 2021.

Haney inquired as to whether an amended budget is necessary. Lovelace shared that he visited with other organizations, who reported seeing a decline in volume in February as well. Webber shared that supply costs and wages have increased, and we are looking at ways to reduce expenses. At this time, we do not feel it is necessary to amend the budget.

Lovelace shared that the Finance Committee reviewed the financials and summary of clinic operations. Commerce Bank updated the members on the investment portfolio. The Committee reviewed and recommended the Board approve the equipment for the radiology rooms and the purchase of the 3D mammography systems. Ratification of the property acquired at the auction was also discussed.

Buchanan moved the Board approve the February 2022 Financial Report and March Finance Committee Report as presented. Duncan seconded the motion and Duncan, Joyce, Buchanan, Barto, Haney, Green and Clark voted in favor of the motion.

## **ANNUAL REPORT OF COMPLIANCE ACTIVITIES**

Cheryl Wilkinson shared an overview of the 2021 compliance activities.

### **RATIFICATION OF ACTIONS AND APPROVAL OF AUTHORIZATION TO CLOSE ON PROPERTIES**

Steven Taylor shared the list of properties obtained at the public auction. He shared the need to ratify that action and give authorization to close on those properties.

Haney made a motion to approve the ratification of action giving authorization to close on the properties presented. Clark seconded the motion, and Haney, Green, Duncan, Joyce, Clark, Buchanan and Barto voted in favor of the motion.

### **APPROVAL OF RADIOLOGY ROOMS AND EQUIPMENT**

Greg Stackenwalt shared the need to upgrade the radiology rooms as technology has improved significantly. The current equipment is 22 years old. This purchase would upgrade two radiology rooms, add a second fluoroscopy room and purchase two portable x-ray machines. Two bids were received: Siemens and GE.

We would like to upgrade the two radiology rooms to GE, which was the low bidder for the equipment. The cost of the equipment for two rooms and the portable x-ray machines is \$912,210.10. Our current fluoroscopy room has Siemens equipment. Having the same equipment for the second fluoroscopy room would make them interchangeable and easier for the radiologists and staff. The cost of the Siemens' equipment is \$439,999; making the total cost of the project \$1,348,209.10.

Clark made a motion to approve the purchase of the equipment for the radiology rooms and two portable x-ray machines from GE and fluoroscopy equipment from Siemens as presented for a total cost of \$1,348,209.10. Haney seconded the motion, and Barto, Haney, Duncan, Joyce, Green, Buchanan and Clark voted in favor of the motion.

### **APPROVAL OF 3-D MAMMO SYSTEMS**

Greg Stackenwalt shared the need for two new 3-D mammography systems. Our two 2-D mammography systems are at their end of life. Our Hologic 3D mammography system was purchased in 2016 and is in use at the Women's Clinic. Three bids were received. We would like to accept the Hologic system bid as best bid due to the shorter compression time which reduces pain for our patients. The image quality is higher, and we are pleased with their customer service.

Clark made a motion to purchase the Hologic 3-D mammography system deemed the best bid for \$881,536 plus annual service cost of \$57,472.50. Haney seconded the motion, and Joyce, Green, Buchanan, Clark, Barto, Haney and Duncan voted in favor of the motion.

### **CONSENT AGENDA**

Dr. Brown updated the Board members on the Consent Agenda items of Stillwater Medical Health System and Stillwater Medical Center. All actions

listed on the consent agenda were approved through our Medical Staff Committees.

Joyce moved the Board approve the Consent Agenda items as presented. Clark seconded the motion and Green, Joyce, Duncan, Buchanan, Haney, Clark and Barto voted in favor of the motion.

Steven Taylor updated the Board members on the Consent Agenda items for Stillwater Medical Perry and Stillwater Medical Blackwell. All actions listed on the consent agenda were approved through our Medical Staff Committees.

Clark moved the Board approve the Consent Agenda items as presented. Buchanan seconded the motion and Haney, Buchanan, Duncan, Joyce, Barto, Clark and Green voted in favor of the motion.

### **CEO REPORT**

Webber shared the CEO Report, which included the following:

#### **STILLWATER MEDICAL MAKES WORLD'S BEST HOSPITAL LIST – TWO YEARS IN A ROW!**

Webber recognized Stillwater Medical staff on the amazing achievement of being named as one of NewsWeek's World's Best Hospitals for the second year in a row.

#### **WOMEN'S CHOICE AWARD – BEST HOSPITALS 2022**

We are honored to receive awards for 2022 Top 100 Hospitals, Top 3% in Hospitals in Patient Safety and in Top 6% of Hospitals in Emergency Care by Women's Choice.

#### **CHAMBER OF COMMERCE AWARDS**

We are also very honored to announce the three amazing Chamber of Commerce awards received by our staff: Citizens of the Year – Necia Kimber and Dr. Matt Payne and Leading Edge Award – Dr. Steven Cummings. We are constantly amazed at all they accomplish and cannot thank them enough for the care they provide to our patients.

#### **LOVELACE NAMED IN BECKER'S 50 COMMUNITY HOSPITAL CFOs TO KNOW – 2022**

Alan Lovelace was included in Becker's 50 Community Hospital CFOs to know. He does a tremendous job making sure that SMC stays financially sound.

#### **RESIDENCY PROGRAM UPDATE**

Out of the thousand plus applications our program received, we narrowed it down to 115 candidates that we spent time interviewing in December and January. On March 18<sup>th</sup>, the names of our five incoming residents were announced and we are excited to soon welcome them to the Stillwater Medical team!

### **SMC FOUNDATION WOMEN OF WELLNESS**

The Women of Wellness event hosted by the Stillwater Medical Foundation was a huge success. Dr. Cara Pence shared "Top 10 Things Physicians Wished Their Patients Knew." Laura Tremaine shared stories from her book "Share Your Stuff. I'll Go First" which included three ways to create and deepen connections with others.

### **EMPLOYEE OF THE MONTH – MARCH 2022**

Julie Weece, HR Benefits Specialist, was chosen by her peers as the March Employee of the Month. Julie is a delight, and we are so fortunate to have her here.

### **DNV SURVEY**

SMCs DNV survey took place March 8<sup>th</sup> - 10<sup>th</sup>, 2022. Overall, the surveyors were impressed with how our organization, team and processes reflected ISO compliance and how the organizations growth is validated by continuous improvement and sustainability, especially through the last two years of a pandemic.

### **STOP LOSS COVERAGE**

We made the decision to bring our Stop Loss Coverage in house and saw a very impressive year of savings performance of \$334,835.

### **MEDICAL STAFF RECRUITMENT UPDATE**

Schyler Alley, PA is working at our urgent care. Our new orthopedic surgeon, Jordan Stivers, MD, will join OrthoOklahoma in August. CRNA, Bryon Ward will start April 1st. Tracey Odgen, APRN will join Blackwell Primary Care in April and Ashley Tucker, APRN will join Pipeline Urgent Care in Cushing in early summer.

### **SMC OVERNIGHT PHARMACY**

SMC's Pharmacy Department has been working to transition to 24/7 operations. The pharmacy is looking forward to supporting the hospitalists, house supervisors, and all overnight operations by having a pharmacist on-site to review and process orders, compound IVs, and conduct clinical reviews and interventions. Our 24/7 pharmacy operations will also provide retail pharmacy services to our team members to fill their prescriptions and consult a pharmacist.

### **REPLENISHMENT & WELLNESS**

We are currently offering our staff multiple opportunities for a virtual session (RENEWAL, HOPE & WONDERMENT) with Wayne Sotile, Ph.D., clinical psychologist. These sessions offer ways to help our staff in moving forward with renewed purpose, passion, stamina and wellbeing.

### **CONSTRUCTION UPDATE**

Webber shared a construction update with the members.

**LEGISLATIVE REPORT**

Legislative Session is in full swing, and we are watching many bills working their way through the process. OHA Advocacy Day is April 5<sup>th</sup>.

**AMERICAN HOSPITAL ASSOCIATION**

Webber attended the Regional Policy Board on March 4<sup>th</sup> and 5<sup>th</sup> and plans to attend the AHA annual meeting in Washington, DC April 24<sup>th</sup> – 26<sup>th</sup>.

**PATIENT COMPLIMENTS**

Webber shared patient compliments and area announcements with the members.

**BOARD EDUCATION:** Several attendees took a tour of the new Women’s and Surgery Center at the close of the meeting.

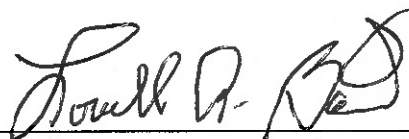
**OTHER BUSINESS**

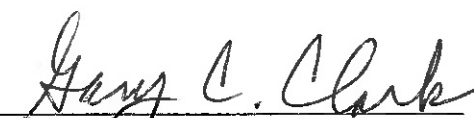
Prior to the meeting, Board members reviewed the following Medical Staff meeting minutes:

<i>Stillwater Medical Center:</i>	<i>Medical Executive Committee</i>	<i>2/9/2022</i>
	<i>Utilization Review Committee</i>	<i>2/23/2022</i>
	<i>Cancer Committee</i>	<i>1/20/2022</i>
<i>Stillwater Medical Blackwell:</i>	<i>Medical Executive Committee</i>	<i>2/16/2022</i>
	<i>Patient Safety Clinical Quality</i>	<i>3/9/2022</i>

**ADJOURN**

There being no further business, Haney moved that the meeting be adjourned. Duncan seconded the motion, and Buchanan, Haney, Duncan, Barto, Green Joyce and Clark voted in favor of the motion. The meeting was adjourned at 6:31 p.m.

  
Chairman of the Board

  
Secretary of the Board