

IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW THE AGENDA WAS POSTED  
APRIL 30, 2015, AT 3:30 P.M. AT THE MUNICIPAL BUILDING,  
723 SOUTH LEWIS, STILLWATER, OKLAHOMA

MINUTES  
STILLWATER UTILITIES AUTHORITY  
REGULAR MEETING  
COUNCIL HEARING ROOM  
723 S. LEWIS  
MAY 4, 2015

**PRESENT:** CHAIR GINA J. NOBLE, VICE CHAIR PAT DARLINGTON  
TRUSTEES JOE WEAVER, MIGUEL NAJERA, ALANE ZANNOTTI  
**ABSENT:** NONE

**1. CALL MEETING TO ORDER**

Chair Noble called the meeting to order at 7:52 p.m.

**2. CONSENT DOCKET**

- a. Approval of minutes: Regular Meeting April 20, 2015
- b. Bid recommendation for the purchase of substation structural steel for the 69 kV switching/distribution substation at the new Power Generation Station (SUA-15-32)
- c. Bid recommendation for purchase of the auxiliary generators for the new Power Generation Station (SUA-15-33)
- d. Bid recommendation for the purchase of the natural gas heater for the new Power Generation Station (SUA-15-34)
- e. Bid recommendation for the purchase of the non-segmented bus for the new Power Generation System (SUA-15-35)
- f. Bid recommendation for the foundations and underground utilities for the new Power Generation Station (SUA-15-36)

MOTION BY TRUSTEE NAJERA, SECOND BY VICE CHAIR DARLINGTON TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, WEAVER-YEA, NAJERA-YEA, ZANNOTTI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

**3. PUBLIC COMMENT ON AGENDA ITEMS**

There were no requests to speak on agenda items not scheduled for public hearing.

**4. ITEMS REMOVED FROM THE CONSENT DOCKET**

None.

**5. GENERAL ORDERS**

- a. Professional Services Agreement for East Basin Interceptor Replacement (SUA-15-31)

Capital Program Manager Candy Staring presented to Trustees a request for authorization to execute an agreement for professional services for development of plans and specifications to replace 2,600 linear feet (LF) of undersized sewer interceptor in the East Basin – SUA Project 15SG01. With the development of the Aspen Heights high-density residential housing near the intersection of Perkins Road and Mercury Avenue, it is anticipated that the sewer flow will increase.

Downstream of this area, the Redbud Area is already experiencing sewer overflows. The anticipated increase from Aspen Heights will likely cause additional or more severe overflows and increase other operational issues in the Redbud Area. A study conducted by HDR Engineering, Inc. (HDR) provided various options for eliminating the Redbud Area overflows and staff selected the East Basin Interceptor Replacement Project. HDR, the firm that conducted the study, has been selected for preparation of the plans and specifications. Water Utilities and HDR staff have negotiated the professional services scope and fee for the project. The project aligns with the Wastewater Master Plan.

City Manager Dan Galloway recommended that the Trustees authorize expenditures up to \$266,700 for the professional services agreement with HDR Engineering, Inc. for the East Basin Interceptor Replacement Project and authorize staff to execute the agreement.

**MOTION BY TRUSTEE WEAVER, SECOND BY VICE CHAIR DARLINGTON TO AUTHORIZE EXPENDITURES UP TO \$266,700 FOR THE PROFESSIONAL SERVICES AGREEMENT WITH HDR ENGINEERING, INC. FOR THE EAST BASIN INTERCEPTOR REPLACEMENT PROJECT AND AUTHORIZE STAFF TO EXECUTE THE AGREEMENT.**

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, WEAVER-YEA, NAJERA-YEA, ZANNOTTI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

## **6. RESOLUTIONS**

None.

## **7. REPORTS FROM OFFICERS & BOARDS**

None.

## **8. ADJOURN**

MOTION BY TRUSTEE ZANNOTTI, SECOND BY TRUSTEE NAJERA TO ADJOURN THE MAY 4, 2015 REGULAR MEETING OF THE STILLWATER UTILITIES AUTHORITY.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, WEAVER-YEA, NAJERA-YEA, ZANNOTTI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The meeting of the Stillwater Utilities Authority adjourned at 7:57 p.m.

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**GINA J. NOBLE, CHAIR**  
**STILLWATER UTILITIES AUTHORITY**

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**MARCY LAMB, SECRETARY**  
**STILLWATER UTILITIES AUTHORITY**