

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW THE AGENDA
WAS POSTED FEBRUARY 05, 2020 AT 4:00 P.M. AT THE MUNICIPAL BUILDING,
723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES
STILLWATER UTILITIES AUTHORITY
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
FEBURARY 10, 2020**

PRESENT: CHAIR WILLIAM H. JOYCE, VICE CHAIR PAT DARLINGTON,
TRUSTEES ALANE ZANNOTTI, JOHN WEDLAKE AND AMY DZIALOWSKI
ABSENT: NONE

1. CALL MEETING TO ORDER

Chair Joyce called the meeting to order at 6:36 p.m.

2. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

3. GENERAL ORDERS

- a. Approve partnering with Oklahoma State University – New Product Development Center in an OCAST grant application for a production prototype of a downdraft gasifier and authorize commitment of \$200,000 for a cash match in Fiscal Year 2021

Waste Management Director Chris Knight reported city staff was contacted by Oklahoma State University-New Development Center regarding a downdraft gasifier laboratory prototype. An application for OCAST funding opportunity is being compiled to place a production prototype into service. The City of Stillwater was approached to partner in the grant application by committing to a \$200,000 match either in cash or in-kind. If awarded, the developed production prototype will need 5,000 lbs. of yard waste, cardboard or paper material a day. The initial discussion is to have the prototype housed on city property. The idea was presented to the Recycling Task Force who unanimously agreed that the City should pursue this partnership opportunity.

Dr. Robert Taylor presented the downdraft gasifier prototype and the request for partnership, and answered council's questions.

MOTION BY TRUSTEE DZIALOWSKI, SECOND BY TRUSTEE WEDLAKE TO AUTHORIZE STAFF TO PROVIDE A LETTER OF SUPPORT INDICATING THE CITY'S WILLINGNESS TO PARTICIPATE AS A PARTNER IN THE OCAST APPLICATION FOR THE GASIFIER SYSTEM UP TO \$200,000.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

- b. Authorize \$47,500 including contingency for procurement of chlorine feed replacement equipment and materials for the Water Treatment Plant and approve the associated budget amendment

Water Utilities Director James Driskel reported staff is requesting funding to replace some of the components in the chlorine feed system at the Water Treatment Plant.

MOTION BY TRUSTEE DZIALOWSKI, SECOND BY VICE CHAIR DARLINGTON TO AUTHORIZE \$47,500 INCLUDING CONTINGENCY FOR PROCUREMENT OF CHLORINE FEED REPLACEMENT EQUIPMENT AND MATERIALS AND APPROVE THE ASSOCIATED BUDGET AMENDMENT.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

4. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from the General Counsel: No report.
- b. Miscellaneous items from the General Manager: No report.
- c. Miscellaneous items from Trustees: No report.
 - i) Discussion about scheduling items for upcoming meetings

5. QUESTIONS & INQUIRIES

None.

6. ADJOURN

MOTION BY TRUSTEE WEDLAKE SECOND BY TRUSTEE ZANNOTTI TO ADJOURN THE FEBRUARY 10, 2020 REGULAR MEETING OF THE STILLWATER UTILITIES AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The February 10, 2020 regular meeting of the Stillwater Utilities Authority adjourned at 7:11 p.m.

**WILLIAM H. JOYCE, CHAIR
STILLWATER UTILITIES AUTHORITY**

**TERESA KADAVY, SECRETARY
STILLWATER UTILITIES AUTHORITY**