

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW THE AGENDA
WAS POSTED APRIL 2, 2020 AT 10:20 A.M. AT THE MUNICIPAL BUILDING,
723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES
STILLWATER UTILITIES AUTHORITY
SPECIAL MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
APRIL 6, 2020**

IMPORTANT NOTICE This meeting will be conducted via videoconferencing. The meeting will be available to watch live on the City's Facebook Page (@CityOfStillwater), AT&T U-verse channel 99, Suddenlink channel 14 and the City of Stillwater's YouTube Live link at youtube.com/c/CityofStillwaterTV/live.

Notice regarding Public Comment Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Trustees at a regularly scheduled meeting on any item of business listed on the meeting agenda provided they have submitted a written request prior to the meeting either online at stillwater.org/requesttospeak or via the form found in the lobby outside Council chambers prior to meetings.

For meetings that include videoconferencing, the same request to speak procedure shall be followed and login information to participate via videoconference will be provided prior to the meeting to those who have requested to speak. For those wishing to speak via teleconferencing, please provide a phone number and someone will call you before the public comments portion of the agenda to place you in a queue.

NOTE: Should a connection with any one of the Trustees present for the videoconference be lost, the meeting will be recessed up to a maximum of 30 minutes to re-establish the connection. If reconnection is not possible, the meeting will be reconvened on April 7, 2020 at 5:30 p.m.

SUA Members

Mayor Will Joyce
Vice Mayor Pat Darlington
Councilor Alane Zannotti
Councilor John Wedlake
Councilor Amy Dzialowski

Method of Participation

Remotely - Videoconference
Remotely - Videoconference
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**PRESENT: CHAIR WILLIAM H. JOYCE, VICE CHAIR PAT DARLINGTON, TRUSTEES
ALANE ZANNOTTI, JOHN WEDLAKE AND AMY DZIALOWSKI**

ABSENT: NONE

1. CALL MEETING TO ORDER

Chair Joyce called the meeting to order at 6:24 p.m.

2. CONSENT DOCKET

- a. Approve regular meeting minutes March 2, 2020
- b. Approve special meeting minutes March 23, 2020

**MOTION BY VICE CHAIR DARLINGTON, SECOND BY TRUSTEE WEDLAKE TO APPROVE THE
CONSENT DOCKET AS PRESENTED.**

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

4. ITEMS REMOVED FROM CONSENT DOCKET

None.

5. GENERAL ORDERS

- a. Approve bid recommendation for Perkins Road Waterline Relocation Project

Water Utilities Engineering Director Bill Millis presented the bid results and recommended action for the Perkins Road Waterline relocation project. He reported this project includes relocation of water line at twelve different locations along Perkins Road between McElroy and Lakeview Roads. These relocations are necessary to make way for an upcoming roadway improvement project managed by the Oklahoma Department of Transportation. Mr. Millis stated staff recommends awarding 4M Trenching the project in the amount of \$1,807,710; authorize staff to execute the contract for the aforementioned amount; authorize \$1,992,000 in construction expenditures including a 10% contingency; and authorize two budget amendments associated with this project.

MOTION BY VICE CHAIR DARLINGTON, SECOND BY TRUSTEE DZILAOWKSI TO APPROVE STAFF'S RECOMMENDATION TO:

- AWARD THE BID TO THE LOWEST RESPONSIBLE BIDDER, 4M TRENCHING IN THE AMOUNT OF \$1,807,710;
- AUTHORIZE STAFF TO EXECUTE THE CONSTRUCTION CONTRACT WITH 4M TRENCHING FOR THE ABOVE AMOUNT;
- AUTHORIZE \$1,992,000 IN CONSTRUCTION EXPENDITURES, WHICH INCLUDES CONSTRUCTION, TESTING, AND APPROXIMATELY 10% IN CONTINGENCY. INCLUDING PAST AUTHORIZATIONS OF \$206,300, THIS ACTION WILL INCREASE TOTAL PROJECT AUTHORIZED EXPENDITURES TO \$2,198,300
- AUTHORIZE TWO BUDGET AMENDMENTS ASSOCIATED WITH THIS PROJECT

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES

6. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from the General Counsel: No report.
- b. Miscellaneous items from the General Manager: No report.
- c. Miscellaneous items from Trustees: No report.
 - i) Discussion about scheduling items for upcoming meetings

7. QUESTIONS & INQUIRIES

None

8. ADJOURN

MOTION BY TRUSTEE ZANNOTTI, SECOND BY TRUSTEE WEDLAKE TO ADJOURN THE APRIL 6, 2020 SPECIAL MEETING OF THE STILLWATER UTILITIES AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The April 6, 2020 special meeting of the Stillwater Utilities Authority adjourned at 6:31 p.m.

**WILLIAM H. JOYCE, CHAIR
STILLWATER UTILITIES AUTHORITY**

**TERESA KADAVY, SECRETARY
STILLWATER UTILITIES AUTHORITY**

DRAFT