

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW THE AGENDA  
WAS POSTED APRIL 15, 2020 AT 10:50 A.M. AT THE MUNICIPAL BUILDING,  
723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES  
STILLWATER UTILITIES AUTHORITY  
SPECIAL MEETING  
COUNCIL HEARING ROOM  
723 S. LEWIS  
APRIL 20, 2020**

**\*IMPORTANT NOTICE\*** This meeting will be conducted via videoconferencing. The meeting will be available to watch live on the City's Facebook Page (@CityOfStillwater), AT&T U-verse channel 99, Suddenlink channel 14 and the City of Stillwater's YouTube Live link at [youtube.com/c/CityofStillwaterTV/live](https://youtube.com/c/CityofStillwaterTV/live).

**\*Notice regarding Public Comment\*** Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Trustees at a regularly scheduled meeting on any item of business listed on the meeting agenda provided they have submitted a written request prior to the meeting either online at [stillwater.org/requesttospeak](https://stillwater.org/requesttospeak) or via the form found in the lobby outside Council chambers prior to meetings.

For meetings conducted via videoconferencing, the same request to speak procedure shall be followed; however, **City Hall is closed to the public**. Login information to participate via videoconference will be provided prior to the meeting to those who have requested to speak. For those wishing to speak via teleconferencing, please provide a phone number and someone will call you before the public comments portion of the agenda to place you in a queue. **Forms are due by 3:00 p.m. the day of the meeting.**

NOTE: Should a connection with any one of the Trustees present for the videoconference be lost, the meeting will be recessed up to a maximum of 30 minutes to re-establish the connection. If reconnection is not possible, the meeting will be reconvened on April 21, 2020 at 5:30 p.m.

**SUA Members**

Chair Will Joyce  
Vice Chair Pat Darlington  
Trustee Alane Zannotti  
Trustee John Wedlake  
Trustee Amy Dzialowski

**Method of Participation**

Remotely - Videoconference  
Remotely - Videoconference  
Remotely - Videoconference  
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**PRESENT: CHAIR WILLIAM H. JOYCE, VICE CHAIR PAT DARLINGTON,  
TRUSTEES ALANE ZANNOTTI, JOHN WEDLAKE AND AMY DZIALOWSKI**  
**ABSENT: NONE**

**1. CALL MEETING TO ORDER**

Chair Joyce called the meeting to order at 7:17 p.m.

**2. CONSENT DOCKET**

- a. Approve special meeting minutes of March 23, 2020

- b. Approve regular meeting minutes of April 6, 2020

MOTION BY TRUSTEE ZANNOTTI, SECOND BY TRUSTEE DZIALOWSKI TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

**3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING**

There were no requests to speak on agenda items not scheduled for public hearing.

**4. ITEMS REMOVED FROM CONSENT DOCKET**

None.

**5. GENERAL ORDERS**

- a. NewGen Strategies and Solutions, LLC. Solid Waste Cost of Service and Rate Design Study

Waste Management Director Chris Knight reported that in June 2019, SUA Trustees approved entering into an agreement with NewGen Strategies and Solutions, LLC for a Solid Waste Cost of Service and Rate Design Study. NewGen completed its study and will present the findings to the Trustees. Mr Knight stated this report is for informational purposes only and staff is asking for guidance from the Trustees.

Dave Yanke with NewGen Strategies presented the findings of this study in three different scenarios and discussed budgeting and rate recommendations in relation to the three different scenarios and answered Trustees questions. Mr. Yanke stated that with the current situation going on, NewGen does not recommend a rate increase in 2021. He also suggested if the City does want to move our recyclables elsewhere, staff should start looking for property early in FY2021. Mr. Yanke clarified that all three scenarios do not include land for a recycling facility.

**6. REPORTS FROM OFFICERS & BOARDS**

- a. Miscellaneous items from the General Counsel: No report.
- b. Miscellaneous items from the General Manager: No report.
- c. Miscellaneous items from Trustees: No report.
  - i) Discussion about scheduling items for upcoming meetings

**7. QUESTIONS & INQUIRIES**

None.

**8. ADJOURN**

MOTION BY TRUSTEE ZANNOTTI, SECOND BY TRUSTEE WEDLAKE TO ADJOURN THE APRIL 20, 2020 SPECIAL MEETING OF THE STILLWATER UTILITIES AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The April 20, 2020 special meeting of the Stillwater Utilities Authority adjourned at 7:50 p.m.

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**WILLIAM H. JOYCE, CHAIR  
STILLWATER UTILITIES AUTHORITY**

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**TERESA KADAVY, SECRETARY  
STILLWATER UTILITIES AUTHORITY**

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