

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW THE AGENDA
WAS POSTED JUNE 18, 2020 AT 3:30 P.M. AT THE MUNICIPAL BUILDING,
723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES
STILLWATER UTILITIES AUTHORITY
SPECIAL MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
JUNE 22, 2020**

PRESENT: CHAIR WILLIAM H. JOYCE, VICE CHAIR PAT DARLINGTON,
AND TRUSTEE AND AMY DZIALOWSKI
ABSENT: TRUSTEES ALANE ZANNOTTI AND JOHN WEDLAKE

1. CALL MEETING TO ORDER

Chair Joyce called the meeting to order at 5:33 p.m.

2. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

3. GENERAL ORDERS

- a. Approve purchase of FY20-21 City of Stillwater Energy Center property insurance once coverage is finalized in an amount not to exceed \$400,000

Ray Butler, USI Insurance, reported the Stillwater Energy Center property insurance expires on June 30, 2020. He stated USI engaged the marketplace on behalf of the Stillwater Utilities Authority for property, casualty, and terrorism coverage. Mr. Butler stated Zurich made the decision to reduce its capacity on the energy center from 100% capacity to 50% capacity. This required USI to find a way to fill the remaining 50% capacity as follows:

- Zurich has quoted full values at 50% capacity
- Munich-Re has quoted full values at 25% capacity
- The remaining 25% is to be filled prior to July 1, 2020

Mr. Butler stated this situation has caused a considerable increase in the anticipated premiums and that USI is still working to finalize the coverage.

MOTION BY VICE CHAIR DARLINGTON, SECOND BY TRUSTEE DZIALOWSKI TO APPROVE PURCHASE OF FY21 CITY OF STILLWATER ENERGY CENTER PROPERTY INSURANCE ONCE COVERAGE IS FINALIZED IN AN AMOUNT NOT TO EXCEED \$400,000.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH THREE YEA VOTES.

- b. Approve budget amendment allocating revenue funds to cover budget shortfalls of \$112,541 in the Waste Management Department

Waste Management Director Chris Knight reported due to unforeseen circumstances, the waste management department will exceed the budgeted amounts in several accounts by a total of \$112,541. He stated a number of revenue accounts have exceeded the budgeted amounts and these funds can be utilized for the budget shortage. Staff recommends approval of the attached budget amendment.

MOTION BY VICE CHAIR DARLINGTON, SECOND BY TRUSTEE DZIALOWSKI TO APPROVE THE BUDGET AMENDMENT ALLOCATING REVENUE FUNDS TO COVER BUDGET SHORTFALLS OF \$112,541 IN THE WASTE MANAGEMENT DEPARTMENT.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH THREE YEA VOTES.

4. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from the General Counsel: No report.
- b. Miscellaneous items from the General Manager: No report.
- c. Miscellaneous items from Trustees: No report.
 - i) Discussion about scheduling items for upcoming meetings

5. QUESTIONS & INQUIRIES

None.

6. ADJOURN

MOTION BY VICE CHAIR DARLINGTON, SECOND BY TRUSTEE DZIALOWSKI TO ADJOURN THE JUNE 22, 2020 SPECIAL MEETING OF THE STILLWATER UTILITIES AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH THREE YEA VOTES.

The June 22, 2020 special meeting of the Stillwater Utilities Authority adjourned at 5:50 p.m.

**WILLIAM H. JOYCE, CHAIR
STILLWATER UTILITIES AUTHORITY**

**TERESA KADAVY, SECRETARY
STILLWATER UTILITIES AUTHORITY**