

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW THE AGENDA
WAS POSTED JANUARY 20, 2021 AT 3:30 P.M. AT THE MUNICIPAL BUILDING,
723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES
STILLWATER UTILITIES AUTHORITY
SPECIAL MEETING
STILLWATER COMMUNITY CENTER
WINFREY HOUSTON THEATRE
315 W. 8TH AVENUE
STILLWATER, OK 74074
JANUARY 25, 2021**

**PRESENT: CHAIR WILLIAM H. JOYCE, VICE CHAIR PAT DARLINGTON,
TRUSTEES ALANE ZANNOTTI, JOHN WEDLAKE AND AMY DZIALOWSKI
ABSENT: NONE**

1. CALL MEETING TO ORDER

Chair Joyce called the meeting to order at 6:07 p.m.

2. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

3. GENERAL ORDERS

- a. Approve relocation of the electric service drop at the Community Center, authorize expenditures up to \$45,000, and approve the budget amendment appropriating expenditures

Electric Utility Director Loren Smith reported that on January 11, 2021 City Council approved the proposal by the Community Center Foundation to install accessible parking/entrance on the south side of the Community Center, which includes the installation of an awning over the south entrance. The installation will require modifications to the electric service to the building for proper clearance. Mr. Smith stated staff proposes to reconstruct the electric service to the Community Center to increase the height of the overhead service drop to the building for proper clearance. This project will be completed in-house using electric utility personnel and the cost is estimated at \$45,000.

MOTION BY TRUSTEE WEDLAKE, SECOND BY TRUSTEE DZIALOWSKI TO APPROVE THE COMMUNITY CENTER ELECTRIC SERVICE DROP RELOCATION, AUTHORIZE EXPENDITURES UP TO \$45,000 AND APPROVE THE BUDGET AMENDMENT APPROPRIATING EXPENDITURES FROM THE ELECTRIC RATE STABILIZATION FUND.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

- b. Approve budget amendments recommended in the 2nd quarter financial report:

SUA Operating

- \$17,201 to close the electric warehouse bathroom renovation project and return this amount to fund balance.

Water

- \$200,000 to increase the chemical expenditure for the Water Treatment Plant. There is sufficient fund balance to cover the additional appropriation

During the City Council meeting, Director Christy Cluck gave a brief overview of the quarterly financial report for the second quarter of fiscal year 2020-2021 and answered council's questions.

MOTION BY TRUSTEE ZANNOTTI, SECOND BY VICE CHAIR DARLINGTON TO APPROVE BUDGET AMENDMENTS AS DETAILED IN THE FINANCIAL IMPACT/FUNDING SOURCE SECTION OF THIS REPORT.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

4. REPORTS FROM OFFICERS & BOARDS

- Miscellaneous items from the General Counsel: No report.
- Miscellaneous items from the General Manager: No report.
- Miscellaneous items from Trustees: No report.
 - Discussion about scheduling items for upcoming meetings

5. QUESTIONS & INQUIRIES

None.

6. ADJOURN


MOTION BY VICE CHAIR DARLINGTON, SECOND BY TRUSTEE WEDLAKE TO ADJOURN THE JANUARY 25, 2021 SPECIAL MEETING OF THE STILLWATER UTILITIES AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The January 25, 2021 special meeting of the Stillwater Utilities Authority adjourned at 6:11 p.m.



WILLIAM H. JOYCE, CHAIR
STILLWATER UTILITIES AUTHORITY



TERESA KADAVY, SECRETARY
STILLWATER UTILITIES AUTHORITY