

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW THE AGENDA  
WAS POSTED FEBRUARY 24, 2021 AT 3:50 P.M. AT THE MUNICIPAL BUILDING,  
723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES  
STILLWATER UTILITIES AUTHORITY  
SPECIAL MEETING  
COUNCIL HEARING ROOM  
723 S. LEWIS  
MARCH 1, 2021**

**PRESENT:** CHAIR WILLIAM H. JOYCE, VICE CHAIR PAT DARLINGTON,  
TRUSTEES ALANE ZANNOTTI, JOHN WEDLAKE AND AMY DZIALOWSKI  
**ABSENT:** NONE

**1. CALL MEETING TO ORDER**

Chair Joyce called the meeting to order at 6:00 p.m.

**2. CONSENT DOCKET**

- a. Approve special meeting minutes of February 22, 2021

MOTION BY TRUSTEE WEDLAKE, SECOND BY VICE CHAIR DARLINGTON TO APPROVE THE  
CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA,  
DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

**3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING**

There were no requests to speak on agenda items not scheduled for public hearing.

**4. ITEMS REMOVED FROM CONSENT DOCKET**

None.

**5. GENERAL ORDERS**

- a. Approve the following electric distribution equipment purchases, authorize expenditures up to \$283,000, and approve the budget amendment appropriating expenditures from the Electric Rate Stabilization fund:
- Unit # 237 - 1992 - 18' Flat Bed Trailer - Necessary to transport materials and equipment to and from job sites. Estimated cost \$9,000;
  - Unit # 238 - 1992 - Wire Pulling Unit - Necessary to remove, replace, and install electrical conductors. Estimated cost \$137,000;
  - Unit # 239 - 1992 - Wire pulling Unit - Necessary to remove, replace, and install electrical conductors. Estimated cost \$137,000

Electric Utility Director Loren Smith reported that Electric Distribution has three pieces of equipment that have reached the end of their service life and are due to be replaced in FY21. Those three pieces are listed above and the total price to replace this equipment is \$283,000. Staff is asking approval for the electric distribution equipment purchases listed above, authorize expenditures up to \$283,000 and approve the budget amendment appropriating expenditures from the Electric Rate Stabilization fund.

MOTION BY VICE CHAIR DARLINGTON, SECOND BY TRUSTEE ZANNOTTI TO APPROVE THE ELECTRIC DISTRIBUTION EQUIPMENT PURCHASES LISTED ABOVE, AUTHORIZE EXPENDITURES UP TO \$283,000, AND APPROVE THE BUDGET AMENDMENT APPROPRIATING EXPENDITURES FROM THE ELECTRIC RATE STABILIZATION FUND.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

- b. Review of Sanitary Sewer Interceptor and Miscellaneous Improvements Project as it pertains to Resolutions SUA-2021-2 and SUA-2021-3

This item was discussed during the City Council meeting so no report was given and no action was taken on this item.

## 6. RESOLUTIONS

- a. Resolution No. SUA-2021-2: A resolution authorizing the filing of an application with the Oklahoma Water Resources Board FOR financial assistance through the clean water state revolving fund program to finance sanitary sewer system improvements; approving a professional services agreement; and containing other provisions related thereto

MOTION BY TRUSTEE WEDLAKE, SECOND BY TRUSTEE DZIALOWSKI TO ADOPT RESOLUTION NO. SUA-2021-2 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

- b. Resolution No. SUA-2021-3: A resolution stating Stillwater Utilities Authority's intent to reimburse capital expenditures.

MOTION BY VICE CHAIR DARLINGTON, SECOND BY TRUSTEE ZANNOTTI TO ADOPT RESOLUTION NO. SUA-2021-3 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

## 7. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from the General Counsel: No report.
- b. Miscellaneous items from the General Manager: No report.
- c. Miscellaneous items from Trustees:
  - Mayor Joyce reported that the City Council will meet next week Monday, March 8<sup>th</sup> due to spring break the week of March 15<sup>th</sup>.
- i) Discussion about scheduling items for upcoming meetings

**8. QUESTIONS & INQUIRIES**

None.

**9. ADJOURN**

MOTION BY VICE CHAIR DARLINGTON, SECOND BY TRUSTEE DZIALOWSKI TO ADJOURN THE MARCH 1, 2021 SPECIAL MEETING OF THE STILLWATER UTILITIES AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The March 1, 2021 special meeting of the Stillwater Utilities Authority adjourned at 6:06 p.m.

  
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**WILLIAM H. JOYCE, CHAIR**  
**STILLWATER UTILITIES AUTHORITY**

  
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**TERESA KADAVY, SECRETARY**  
**STILLWATER UTILITIES AUTHORITY**