

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW THE AGENDA
WAS POSTED APRIL 28, 2021 AT 4:20 P.M. AT THE MUNICIPAL BUILDING,
723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES
STILLWATER UTILITIES AUTHORITY
SPECIAL MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
MAY 3, 2021**

PRESENT: CHAIR WILLIAM H. JOYCE, VICE CHAIR ALANE ZANNOTTI
TRUSTEES JOHN WEDLAKE, AMY DZIALOWSKI AND CHRISTIE HAWKINS
ABSENT: NONE

1. CALL MEETING TO ORDER

Chair Joyce called the meeting to order at 7:35 p.m.

2. CONSENT DOCKET

- a. Approve special meeting minutes of April 19, 2021

MOTION BY TRUSTEE WEDLAKE, SECOND BY TRUSTEE DZIALOWSKI TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

4. ITEMS REMOVED FROM CONSENT DOCKET

None.

5. GENERAL ORDERS

- a. Approve the following items associated with the College Gardens Water and Sewer Project:
- Authorize General Manager to execute Contract Amendment 1 at a fee of \$167,700 for design of water and sewer line relocations between Western Road and Jefferson Street, for a new total contract fee with Kimley-Horn of \$2,430,200;
 - Authorize total project expenditures of \$3,187,770, which includes contingency, to cover design, permitting, bidding, construction administration, easement acquisition services; an estimate of payments for easements; and
 - Approve the related budget amendment

Deputy Director of City Engineering Bill Millis reported that in anticipation of the 6th Avenue road improvement project by ODOT, staff looked closely at water and sewer lines that will need to be relocated prior to the roadwork. Identified are water and sewer lines to relocate along 6th Avenue between Western

Road and Jefferson Street. Mr. Millis stated that the utilites are adjacent to the project area currently included in Kimley-Horn's scope, and therefore identified as good candidates to include in an amendment to their PSA. Staff negotiated Amendment 1 (A1) to the PSA with Kimley-Horn for a fee of \$167,700.

MOTION BY TRUSTEE DZIALOWSKI, SECOND BY TRUSTEE HAWKINS TO AUTHORIZE GENERAL MANAGER TO EXECUTE CONTRACT AMENDMENT 1 AT A FEE OF \$167,700 FOR DESIGN OF WATER AND SEWER LINE RELOCATIONS BETWEEN WESTERN ROAD AND JEFFERSON STREET, FOR A NEW TOTAL CONTRACT FEE WITH KIMLEY-HORN OF \$2,430,200; AUTHORIZE TOTAL PROJECT EXPENDITURES OF \$3,187,770 WHICH INCLUDES CONTINGENCY TO COVER DESIGN, PERMITTING, BIDDING, CONSTRUCTION ADMINISTRATION, EASEMENT ACQUISITION SERVICES; AND AN ESTIMATE OF PAYMENTS FOR EASEMENTS; AND APPROVE THE RELATED BUDGET AMENDMENT.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

6. RESOLUTIONS

- a. Resolution No. SUA-2021-6: Resolution approving reinstatement of cut-off notifications and resuming disconnections.

MOTION BY VICE CHAIR ZANNOTTI, SECOND BY TRUSTEE DZIALOWSKI TO ADOPT RESOLUTION SUA-2021-6 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

7. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from the General Counsel: No report.
- b. Miscellaneous items from the General Manager: No report.
- c. Miscellaneous items from Trustees: No report.
 - i) Discussion about scheduling items for upcoming meetings

8. QUESTIONS & INQUIRIES

None.

9. ADJOURN

MOTION BY TRUSTEE WEDLAKE, SECOND BY TRUSTEE DZIALOWSKI TO ADJOURN THE MAY 3, 2021 SPECIAL MEETING OF THE STILLWATER UTILITIES AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The May 3, 2021 special meeting of the Stillwater Utilities Authority adjourned at 7:42 p.m.

WILLIAM H. JOYCE, CHAIR
STILLWATER UTILITIES AUTHORITY

TERESA KADAVY, SECRETARY
STILLWATER UTILITIES AUTHORITY

DRAFT