

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW THE AGENDA  
WAS POSTED SEPTEMBER 16, 2021 AT 9:30 A.M. AT THE MUNICIPAL BUILDING,  
723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES  
STILLWATER UTILITIES AUTHORITY  
REGULAR MEETING  
COUNCIL HEARING ROOM  
723 S. LEWIS  
SEPTEMBER 20, 2021**

**PRESENT:** CHAIR WILLIAM H. JOYCE, VICE CHAIR ALANE ZANNOTTI  
TRUSTEES JOHN WEDLAKE, AMY DZIALOWSKI AND CHRISTIE HAWKINS  
**ABSENT:** NONE

**1. CALL MEETING TO ORDER**

Chair Joyce called the meeting to order at 7:42 p.m.

**2. CONSENT DOCKET**

- a. Approve regular meeting minutes of September 13, 2021
- b. Approve bid recommendation for fencing at the Electric Department warehouse

MOTION BY TRUSTEE DZIALOWSKI, SECOND BY VICE CHAIR ZANNOTTI TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

**3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING**

There were no requests to speak on agenda items not scheduled for public hearing.

**4. ITEMS REMOVED FROM CONSENT DOCKET**

None.

**5. GENERAL ORDERS**

- a. Authorize the lease purchase of seven new commercial refuse vehicles and two new roll-off refuse vehicles from United Engines in an amount of \$1,939,000; authorize staff to enter into a buy-back agreement with Carolina Environmental Systems, Inc. for the option to sell the nine new vehicles after three years; authorize staff to exercise the current buy-back agreement with Carolina Environmental, Inc. using those funds to pay off the remaining balance of approximately \$685,000 to Bank of America; and authorize the General Manager to sign documents

Waste Management Director Chris Knight reported that Waste Management operates under a buy-back agreement with Carolina Environmental Systems, Inc. for commercial refuse vehicles. The agreement provides for an option to sell the trucks to Carolina Environmental Systems, Inc. at established prices, provided that the vehicles meet the vendor's terms and conditions at the end of the 36-month time period.

Mr. Knight stated that after conducting an extensive cost analysis, it is recommended to replace these nine vehicles. The proposed new commercial and roll off refuse vehicles have a complete three year warranty, which reduces repair costs and down time. The quote submitted by United Engines of Oklahoma State Purchasing Contract SW197 meets all the critical vehicle specifications. Mr. Knight stated that the master equipment lease/purchase agreement with Bank of America for the purchase of the equipment sets annual payments of approximately \$420,000 for five years with the option of early payoff in three years.

MOTION BY TRUSTEE DZIALOWSKI, SECOND BY TRUSTEE HAWKINS TO AUTHORIZE THE LEASE/PURCHASE OF SEVEN NEW COMMERCIAL REFUSE VEHICLES AND TWO NEW ROLL OFF REFUSE VEHICLES FROM UNITED ENGINES AT AN INITIAL PURCHASE AMOUNT OF \$1,939,000; AUTHORIZE STAFF TO ENTER INTO A BUY-BACK AGREEMENT WITH CAROLINA ENVIRONMENTAL SYSTEMS, INC. FOR THE OPTION TO SELL THE NINE NEW VEHICLES AFTER THREE YEARS; AUTHORIZE STAFF TO EXERCISE THE CURRENT BUY-BACK AGREEMENT WITH CAROLINA ENVIRONMENTAL, INC. USING THOSE FUNDS TO PAY OFF THE REMAINING BALANCE OF APPROXIMATELY \$685,000 TO BANK OF AMERICA; AND AUTHORIZE THE GENERAL MANAGER TO SIGN DOCUMENTS.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

## **6. REPORTS FROM OFFICERS & BOARDS**

- a. Miscellaneous items from the General Counsel: No report.
- b. Miscellaneous items from the General Manager: No report.
- c. Miscellaneous items from Trustees: No report.
  - i) Discussion about scheduling items for upcoming meetings

## **7. QUESTIONS & INQUIRIES**

None.

## **8. ADJOURN**

MOTION BY TRUSTEE DZIALOWSKI, SECOND BY TRUSTEE WEDLAKE TO ADJOURN THE SEPTEMBER 20, 2021 REGULAR MEETING OF THE STILLWATER UTILITIES AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The September 20, 2021 regular meeting of the Stillwater Utilities Authority adjourned at 7:46 p.m.

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**WILLIAM H. JOYCE, CHAIR**  
**STILLWATER UTILITIES AUTHORITY**

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**TERESA KADAVY, SECRETARY**  
**STILLWATER UTILITIES AUTHORITY**