

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW THE AGENDA  
WAS POSTED OCTOBER 14, 2021 AT 11:50 A.M. AT THE MUNICIPAL BUILDING,  
723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES  
STILLWATER UTILITIES AUTHORITY  
REGULAR MEETING  
COUNCIL HEARING ROOM  
723 S. LEWIS  
OCTOBER 18, 2021**

**PRESENT: CHAIR WILLIAM H. JOYCE, TRUSTEES AMY DZIALOWSKI AND CHRISTIE  
HAWKINS**  
**ABSENT: VICE CHAIR ALANE ZANNOTTI, TRUSTEE JOHN WEDLAKE**

**1. CALL MEETING TO ORDER**

Chair Joyce called the meeting to order at 5:55 p.m.

**2. CONSENT DOCKET**

- a. Approve regular meeting minutes of October 4, 2021

MOTION BY TRUSTEE DZIALOWSKI, SECOND BY TRUSTEE HAWKINS TO APPROVE THE  
CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA.  
NAY-NONE. MOTION CARRIED WITH THREE YEA VOTES.

**3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING**

There were no requests to speak on agenda items not scheduled for public hearing.

**4. ITEMS REMOVED FROM CONSENT DOCKET**

None.

**5. GENERAL ORDERS**

- a. Approve budget amendment appropriating \$970,000 for a water quality study

Water Utilities Engineer Brandon Neal reported that a water quality project is needed to maximize the disinfectant residual quality and stability in the distribution system and better ensure that ODEQ regulations can be met efficiently and cost effectively. Included in the project is a water quality study and modeling software. A budget amendment in the amount of \$970,000 is need to appropriate the funds for the entire project.

MOTION BY TRUSTEE DZIALOWSKI, SECOND BY TRUSTEE HAWKINS TO APPROVE BUDGET  
AMENDMENT APPROPRIATING \$970,000 FOR A WATER QUALITY STUDY.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA.  
NAY-NONE. MOTION CARRIED WITH THREE YEA VOTES.

- b. Approve professional services agreement with Black & Veatch to conduct a water quality study at a cost not to exceed \$840,000

Water Utilities Engineer Brandon Neal reported that Black and Veatch was selected to complete the study based on qualifications submitted through the City's RFP process.

A scope and fee has been negotiated with Black and Veatch to perform the study for a cost not to exceed \$840,000. Staff will return to SUA with a request for expenditures for construction, if required.

MOTION BY TRUSTEE HAWKINS, SECOND BY TRUSTEE DZIALOWSKI TO APPROVE PROFESSIONAL SERVICES AGREEMENT WITH BLACK AND VEATCH, INC. TO CONDUCT A WATER QUALITY STUDY IN AN AMOUNT NOT TO EXCEED \$840,000.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA.  
NAY-NONE. MOTION CARRIED WITH THREE YEA VOTES.

- c. Approve purchase of water modeling software at a cost not to exceed \$40,000

Water Utilities Engineer Brandon Neal reported that a new software license for the City's water distribution model is required for the water quality project. Staff will review available software packages. Software costs are expected not to exceed \$40,000. The software license will require future recurring costs of \$7,000 annually.

MOTION BY TRUSTEE DZIALOWSKI, SECOND BY TRUSTEE HAWKINS TO APPROVE THE PURCHASE OF WATER MODELING SOFTWARE IN AN AMOUNT NOT TO EXCEED \$40,000.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA.  
NAY-NONE. MOTION CARRIED WITH THREE YEA VOTES.

- d. Approve FY 22 expenditure limit increase to Enable for natural gas transport and supply for a not to exceed amount of \$3,575,000 and approve the associated budget amendments reflecting revenue and expenditures

Electric Utility Director Loren Smith reported that natural gas prices have increased significantly. Gas futures are anticipated to be running in the mid \$6.00 per dekatherm range through the first quarter of 2022. This time last year gas was running in the mid \$2.00 per dekatherm range.

The SUA purchases natural gas and transportation from Enable under a long term contract for supply to the SEC. On June 7, 2021, the trustees authorized expenditures to Enable for natural gas transport and supply not to exceed \$1,075,000 for FY22. Staff has prepared budget amendments to increase the natural gas expenditure account with an offsetting revenue increase from Grand River Dam Authority (GRDA) for energy production. Both accounts are proposed to be increased by \$2,500,000.

MOTION BY TRUSTEE HAWKINS, SECOND BY TRUSTEE DZIALOWSKI TO APPROVE THE FY22 EXPENDITURE LIMIT INCREASE TO ENABLE FOR NATURAL GAS TRANSPORT AND SUPPLY TO A NOT TO EXCEED AMOUNT OF \$3,575,000 AND APPROVE THE ASSOCIATED BUDGET AMENDMENTS REFLECTING REVENUE AND EXPENDITURES AS DESCRIBED IN THIS REPORT.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA.  
NAY-NONE. MOTION CARRIED WITH THREE YEA VOTES.

## **6. REPORTS FROM OFFICERS & BOARDS**

- a. Miscellaneous items from the General Counsel: No report.
- b. Miscellaneous items from the General Manager: No report.
- c. Miscellaneous items from Trustees: No report.
  - i) Discussion about scheduling items for upcoming meetings

## **7. QUESTIONS & INQUIRIES**

None.

## **8. ADJOURN**

MOTION BY TRUSTEE DZIALOWSKI, SECOND BY TRUSTEE HAWKINS TO ADJOURN THE OCTOBER 18, 2021 REGULAR MEETING OF THE STILLWATER UTILITIES AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA.  
NAY-NONE. MOTION CARRIED WITH THREE YEA VOTES.

The October 18, 2021 regular meeting of the Stillwater Utilities Authority adjourned at 6:26 p.m.

---

**WILLIAM H. JOYCE, CHAIR**  
**STILLWATER UTILITIES AUTHORITY**

---

**PATTI OSMUS, DEPUTY SECRETARY**  
**STILLWATER UTILITIES AUTHORITY**