

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW THE AGENDA  
WAS POSTED FEBRUARY 10, 2022 AT 2:25 P.M. AT THE MUNICIPAL BUILDING,  
723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES  
STILLWATER UTILITIES AUTHORITY  
REGULAR MEETING  
COUNCIL HEARING ROOM  
723 S. LEWIS  
FEBRUARY 14, 2022**

**PRESENT:** CHAIR WILLIAM H. JOYCE, VICE CHAIR ALANE ZANNOTTI AND  
TRUSTEE AMY DZIALOWSKI  
**ABSENT:** TRUSTEE CHRISTIE HAWKINS AND TRUSTEE KEVIN CLARK

**1. CALL MEETING TO ORDER**

Chair Joyce called the meeting to order at 5:57 p.m.

**2. CONSENT DOCKET**

- a. Approve minutes of February 07, 2022

MOTION BY TRUSTEE DZIALOWSKI, SECOND BY VICE CHAIR ZANNOTTI TO APPROVE THE  
CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA.  
NAY-NONE. MOTION CARRIED WITH THREE YEA VOTES.

**3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING**

There were no requests to speak on agenda items not scheduled for public hearing.

**4. ITEMS REMOVED FROM CONSENT DOCKET**

None.

**5. GENERAL ORDERS**

- a. Approve contract with Republic Services for acceptance, storage, and transport of recyclables, acceptance and reuse of yard waste, and acceptance and disposal of City refuse at the following prices, and authorize the General Manager to sign the contract:
- Acceptance and storage of recyclable materials - \$55.00 per ton
  - Transport of recyclables to MRF - \$350 per haul
  - Acceptance of yard waste - \$25.00 per ton
  - Acceptance of disposal of refuse - \$38.00 per ton

Waste Management Director Chris Knight stated that this report would be about both items a. and b. on the SUA agenda.

Mr. Knight reported that on February 24, 2020, the Council appointed Recycling Task Force presented its

recommendation to construct a recycling staging facility with a convenience collection center and to purchase an adequate amount of land for the construction of a transfer station for a future City owned Material Recovery Facility. NewGen estimated construction of the recommended facility to be \$1,600,000. Mr. Knight reported that on December 7, 2020, SUA Trustees approved Resolution SUA-2020-8 adopting a rate increase for the purpose of constructing the recycling staging facility. He stated on August 11, 2021, staff received an updated cost estimate of \$3,189,063 from TRICORE. The cost increase is attributed to the pandemic and rising costs of materials. Mr. Knight reported that because of the increased cost estimate, staff requested approval to issue a request for proposals for storage and transporting of recycling materials to a Materials Recovery Facility of the City's choice; and a request for proposals for the processing of the recyclables by a Materials Recovery Facility. He stated that a total of seven submittals were received between the two RFP's.

Mr. Knight stated staff recommends entering into a contract with Republic Services for acceptance, storage and transport of recyclables, acceptance and reuses of yard waste and acceptance and disposal of City refuse at the prices listed above.

MOTION BY TRUSTEE DZIALOWSKI, SECOND BY VICE CHAIR ZANNOTTI TO APPROVE ENTERING INTO A CONTRACT WITH REPUBLIC SERVICES FOR ACCEPTANCE, STORAGE AND TRANSPORT OF RECYCLABLES, ACCEPTANCE AND REUSE OF YARD WASTE AND ACCEPTANCE AND DISPOSAL OF CITY REFUSE AT THE PRICES LISTED ABOVE AND AUTHORIZE THE GENERAL MANAGER TO SIGN THE CONTRACT.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA.  
NAY-NONE. MOTION CARRIED WITH THREE YEA VOTES.

- b. Approve contract with Tulsa Recycle & Transfer, Inc. for recyclable material processing services at the following prices, and authorize the General Manager to sign the contract:
  - Processing of recycling - \$78.50 per ton
  - Trash/rejects - \$58.85 per ton

Mr. Knight stated that staff recommends entering into a contract with Tulsa Recycle & Transfer, Inc. for recyclable material processing services at the prices listed above.

MOTION BY VICE CHAIR ZANNOTTI, SECOND BY TRUSTEE DZIALOWSKI TO APPROVE ENTERING INTO A CONTRACT WITH TULSA RECYCLE & TRANSFER, INC. FOR RECYCLABLE MATERIAL PROCESSING SERVICES AT THE PRICES LISTED ABOVE AND AUTHORIZE THE GENERAL MANAGER TO SIGN THE CONTRACT.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA.  
NAY-NONE. MOTION CARRIED WITH THREE YEA VOTES.

## **6. REPORTS FROM OFFICERS & BOARDS**

- a. Miscellaneous items from the General Counsel: No report.
- b. Miscellaneous items from the General Manager: No report.
- c. Miscellaneous items from Trustees: No report.
  - i) Discussion about scheduling items for upcoming meetings

**7. QUESTIONS & INQUIRIES**

None.

**8. ADJOURN**

MOTION BY TRUSTEE DZIALOWSKI, SECOND BY VICE CHAIR ZANNOTTI TO ADJOURN THE FEBRUARY 14, 2022 REGULAR MEETING OF THE STILLWATER UTILITIES AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA.  
NAY-NONE. MOTION CARRIED WITH THREE YEA VOTES.

The February 14, 2022 regular meeting of the Stillwater Utilities Authority adjourned at 6:11 p.m.

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**WILLIAM H. JOYCE, CHAIR  
STILLWATER UTILITIES AUTHORITY**

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**TERESA KADAVY, SECRETARY  
STILLWATER UTILITIES AUTHORITY**