

WESTERN PAYNE COUNTY AMBULANCE TRUST AUTHORITY BOARD
REGULAR MEETING
Stillwater Medical Center 2nd Floor Conference Room
1323 W. Sixth Street
Stillwater, Oklahoma

October 18, 2017
5:00 p.m.

Present: Anne Matoy, Harland Wells, Brian Norton and Jerry Moeller

Absent: Elaine Ackerson

Others: Kelly McCauley, Zach Harris, Matt Williams (LifeNet, Inc.), David Baumgardner (via phone), Doug Major (Superintendent/CEO, Meridian Technology) and Cheryl Marshall (minutes)

CALL MEETING TO ORDER

Anne Matoy, Acting Chair of the Western Payne County Ambulance Trust Authority (WPCATA) Board, called the meeting to order at 5:00 p.m.

APPROVAL OF MINUTES

Copies of the minutes of the September 20, 2017 regular meeting of the WPCATA Board were distributed and reviewed. Wells made a motion that the minutes be approved as presented. Norton seconded the motion. Wells, Matoy and Norton voted in favor of the motion. Moeller abstained as he was unable attend the September meeting.

APPROVAL OF TREASURER'S REPORT

Cheryl Marshall shared the Treasurer's Report with the members. The beginning balance as of September 1 was \$280,415.07. Deposits were received from the City of Stillwater, CEC, City of Perkins (x2), Town of Glencoe (x2) and Noble County. Expenses included a check to LifeNet for \$106,601.42 and a service charge of \$12.74. Ending balance as of September 30, 2017 was \$282,922.94. The members also reviewed the Balance Statement, Profit and Loss and Cash Flow statement prepared by Alan Lovelace, CFO. Matoy asked if the check stubs reflect the timeframe for which month the amount was received. Marshall agreed to check and report next month. Marshall called the Board's attention to the 2018 schedule of regular meetings. The members agreed to look at the dates and vote on them at the next meeting. The dates must be posted prior to December 15th of each calendar year.

Wells moved that the Treasurer's Report be approved as presented. Moeller seconded the motion, and Moeller, Matoy, Wells and Norton voted in favor of the motion.

CHAIRMAN'S REPORT

Nothing new to report.

REPORT FROM LIFENET

McCauley introduced Doug Major, Superintendent/CEO, Meridian Technology. McCauley was pleased to tell the members that Matt Williams was featured in a recent NewPress article on first responders. McCauley reported that urban emergency response time for September was 95.5%, rural 911 emergency response time was 90.0% and the non-emergency response time was 89.5%. One transport was done by another agency. Volume for September was 406. McCauley noted that they have agreed to do blood draws for DUIs for the Stillwater Police Department on scene as long as it does not delay care. McCauley and Williams provided details on the late response calls. They continue working with staff on best routes and are seeing improvement. McCauley updated the members on the details of the statistical information, community education, survey information and ACS data included in the report, and answered questions of the Board members.

AED STATISTICAL DATA

McCauley reported on the AED recipient data included in the packet. Eight AEDs will be placed with the Perkins Police Department. We currently have eight AEDs that have not been placed.

WPCATA MEMBERSHIP DATA

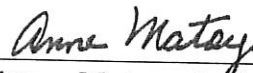
Marshall showed the members the spreadsheet data showing op-outs and subscriptions in Stillwater, Perkins, Glencoe etc. by year (2011-2017). The information is sent to LifeNet each month and is used to bill those transported who do not have a membership. McCauley said that they search the list by name and address. The members would like to be able to obtain an opt-in list from the City of Stillwater and City of Perkins. Moeller agreed to visit with Dana Maddox with the City of Stillwater about obtaining an electronic opt-in list. Norton agreed to check the same in Perkins. David Baumgardner said that it would be possible to hire a coder to help create a report to capture those who are not members.

OTHER BUSINESS

None

ADJOURN

There being no further business, Moeller moved that the meeting be adjourned. Norton seconded the motion, and Matoy, Moeller, Norton and Wells voted in favor of the motion. The meeting was adjourned at 5:44 p.m.



Anne Matoy, Acting Chairman



Cheryl Marshall, Secretary/Treasurer