

**WESTERN PAYNE COUNTY AMBULANCE TRUST AUTHORITY BOARD
REGULAR MEETING
Stillwater Medical Center 2nd Floor Conference Room
1323 W. Sixth Street
Stillwater, Oklahoma**

**November 15, 2017
5:00 p.m.**

Present: Elaine Ackerson, Anne Matoy, Harland Wells, Brian Norton and Jerry Moeller

Absent:

Others: Kelly McCauley, Zach Harris, Matt Williams (LifeNet, Inc.), David Baumgardner (via phone), and Cheryl Marshall (minutes)

CALL MEETING TO ORDER

Elaine Ackerson, Chair of the Western Payne County Ambulance Trust Authority (WPCATA) Board, called the meeting to order at 5:00 p.m.

APPROVAL OF MINUTES

Copies of the minutes of the October 18, 2017 regular meeting of the WPCATA Board were distributed and reviewed. Wells made a motion that the minutes be approved with one change, correction of a spelling error. Moeller seconded the motion, and Moeller, Wells, Matoy and Norton voted in favor of the motion. Ackerson abstained as she was unable attend the October meeting.

APPROVAL OF TREASURER'S REPORT

Cheryl Marshall shared the Treasurer's Report with the members. The beginning balance as of October 1 was \$282,922.94. Deposits were received from the City of Stillwater, CEC, City of Perkins, Town of Glencoe, Noble County (x2) along with two membership subscriptions. Expenses included a check to LifeNet for \$106,601.42, Cardio Partners (AEDs) for \$11,564 and a service charge of \$12.39. Ending balance as of October 31, 2017 was \$266,838.86. The members also reviewed the Balance Statement, Profit and Loss and Cash Flow statement prepared by Alan Lovelace, CFO. Marshall brought check stubs from checks received over the last few days. The stubs do not indicate the number of memberships or the time period for which they were received. Baumgartner said that payments to LifeNet are paid each month for the prior month of service.

Wells moved that the Treasurer's Report be approved as presented. Norton seconded the motion, and Norton, Ackerson, Moeller, Wells and Matoy voted in favor of the motion.

APPROVAL OF 2018 SCHEDULE OF REGULAR MEETINGS

The members agreed to continue meeting the third Wednesday of each month at 5:00 pm. Marshall agreed to email the members the 2018 list of dates.

Ackerson moved the approval of the 2018 schedule of regular meeting dates. Norton seconded the motion, and Matoy, Ackerson, Wells, Norton and Moeller voted in favor of the motion.

CHAIRMAN'S REPORT

Ackerson expressed her appreciation of Matoy filling in as Chairman during her absence.

REPORT FROM LIFENET

McCauley reported that urban emergency response time for October was 96.2%, rural 911 emergency response time was 89% and the non-emergency response time was 96%. LifeNet completed three transfers from outside the service area. Volume for October was 392. Harris provided details on the late response calls. McCauley said that they are working with the hospital on their new hip fracture program. McCauley updated the members on the details of the statistical information, community education, survey information and ACS data included in the report, and answered questions of the Board members.

McCauley said that the Perkin's police officers have now had AED training and the AEDs have been distributed to them. He requested an additional AED for the Emergency Manager of Perkins, and the members were in agreement to do so. The Elks Lodge requested an AED. They have 200 members of which 10 already have AED training. The members agreed to issue an AED to the Elks Lodge. Chief Barta asked if the Authority might agree to replace the AEDs at the Perkins Schools as they are older models. It is not certain how many are needed or if they may need new batteries and pads instead. The Board members requested additional information before making a decision.

McCauley shared the Average Patient Charge (APC) per contract. The variance is \$19. LifeNet will alter the Fee Schedule to compensate for the charges above the APC.

DISCUSSION AND FOLLOW-UP OF OPT-IN DATA

Moeller said that he visited with Dana Maddox with the City of Stillwater about an electronic real-time membership list. She said that some of the information requested is not public information. She believes that most in Stillwater are members and that we would not be missing many. She also reiterated that the list changes multiple times a day. McCauley said that they work to obtain insurance information at the scene. Those living in apartment complexes may not have memberships. McCauley said that most of the students list their parents' address, which is outside of Stillwater, so they and/or their insurance are often billed. Moeller said that he feels the current system is sufficient at this time. Matoy asked McCauley to bring information on bad debt and payor percentages. McCauley agreed to do so.

OTHER BUSINESS

None

ADJOURN

There being no further business, Moeller moved that the meeting be adjourned. Norton seconded the motion, and Wells, Matoy, Moeller, Norton and Ackerson voted in favor of the motion. The meeting was adjourned at 6:08 p.m.

Cheryl Marshall

Cheryl Marshall, Secretary/Treasurer

Elaine Ackerson

Elaine Ackerson, Chairman