

**WESTERN PAYNE COUNTY AMBULANCE TRUST AUTHORITY BOARD
REGULAR MEETING
Stillwater Medical Center 2nd Floor Conference Room
1323 W. Sixth Street
Stillwater, Oklahoma**

**October 17, 2018
5:00 p.m.**

Present: Elaine Ackerson, Anne Matoy, Brian Norton and Jerry Moeller

Absent: Harland Wells

Others: Kelly McCauley, Tommy McGee, Audrea Mixon, Tina Bell and Jeremy Wright (LifeNet, Inc.) and Cheryl Marshall (minutes)

CALL MEETING TO ORDER

Jerry Moeller, Acting Chair of the Western Payne County Ambulance Trust Authority (WPCATA) Board, called the meeting to order at 5:07 p.m.

APPROVAL OF MINUTES

Copies of the minutes of the September 19, 2018 regular meeting of the WPCATA Board were distributed and reviewed. Norton made a motion that the minutes be approved as presented. Ackerson seconded the motion, and Ackerson, Matoy, Norton and Moeller voted in favor of the motion.

APPROVAL OF TREASURER'S REPORT

Cheryl Marshall shared the Treasurer's Report with the members. As discussed last month, the CD matured and the members agreed to authorize Lovelace to place it as he deemed appropriate. Lovelace moved the CD earning .65% into a CD earning 2.45%. He also moved \$100,000 from the operating account into this CD. The beginning balance of the Operating Account as of September 1 was \$279,743.30. Deposits were received from the City of Stillwater and CEC. Expenses included a check to LifeNet for \$110,225.83, a check to CBEW for \$3,100 and the \$100,000 moved to the CD. The Operating Account was converted to a money market account bearing 1% interest. The account gained \$17.60 in interest from 9/27 to 9/30. The Ending balance as of September 30, 2018 was \$160,576.19. Marshall explained that she waited until the new account deposit slips arrived to make the monthly deposit (Perkins, Glencoe, Noble County); therefore that deposit will be included in next month's report. Marshall also included a copy of the CD in the packet, showing a balance of \$352,637.40. The members reviewed the Balance Statement, Profit and Loss and Cash Flow statement prepared by Alan Lovelace, CFO.

Ackerson moved that the Treasurer's Report be approved as presented. Norton seconded the motion, and Ackerson, Moeller, Norton and Matoy voted in favor of the motion.

CHAIRMAN'S REPORT

Moeller said that the planning session will be scheduled after the first of the year. At that time, the Board plans to look further at the financial trends, contracts, etc. Ackerson plans to present to the City of Stillwater after the first of the year as well.

REVIEW OF SUGGESTED 2019 REGULAR MEETING DATES

Marshall shared that the Public Trust Boards are required to submit approved regular meeting calendars for the coming year prior to December 15th. The members reviewed the calendar included in the packet. All meetings will be held on the 3rd Wednesday of the month, other than in March. Due to Spring Break, the March meeting will be held on March 27, 2019.

Norton moved that the schedule of regular meetings be approved as presented. Ackerson seconded the motion, and Moeller, Matoy, Ackerson and Norton voted in favor of the motion.

REPORT FROM LIFENET

McCauley introduced the team with him (Tommy, Audrea and Tina) who were in Oklahoma attending the Oklahoma Association meeting and agreed to attend this evening to meet the Board members.

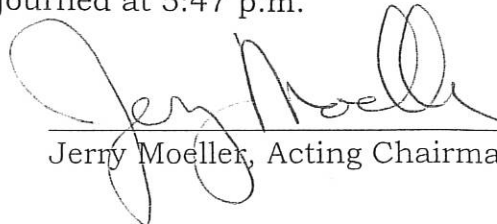
McCauley reported that the urban emergency response time for September was 97.0%, rural 911 emergency response time was 81.3% and the non-emergency response time was 89.9%. LifeNet completed three transfers for other EMS agencies. Two inter-facility transfers were covered by other EMS agencies. 442 calls were received in September. Details on the late response calls were reported. McCauley updated the members on the details of the statistical information, community education, survey information, and answered questions of the Board members. Jeremy Wright reported the ACS data. Protocol compliance for September is 100%. PCR review (quality) was very good at 203.

OTHER BUSINESS

Members mentioned seeing recent commercials about narcan for home use. Ackerson asked if LifeNet is seeing an increase in narcan use. Wright said that fortunately, LifeNet isn't seeing much of an increase in the need to use narcan. Often more than one dose is needed, but home use could save lives.

ADJOURN

There being no further business, Ackerson moved that the meeting be adjourned. Matoy seconded the motion, and Norton, Moeller, Matoy and Ackerson voted in favor of the motion. The meeting was adjourned at 5:47 p.m.



Jerry Moeller, Acting Chairman



Cheryl Marshall, Secretary/Treasurer