

**WESTERN PAYNE COUNTY AMBULANCE TRUST AUTHORITY BOARD
REGULAR MEETING
Stillwater Medical Center 2nd Floor Conference Room
1323 W. Sixth Street
Stillwater, Oklahoma**

**November 28, 2018
5:00 p.m.**

Present: Elaine Ackerson, Anne Matoy, Brian Norton and Harland Wells

Absent: Jerry Moeller

Others: Kelly McCauley, Matt Williams and Jeremy Wright, David Baumgardner (via phone) (LifeNet, Inc.), Erik Lind (OSU student) and Cheryl Marshall (minutes)

CALL MEETING TO ORDER

Anne Matoy, Acting Chair of the Western Payne County Ambulance Trust Authority (WPCATA) Board, called the meeting to order at 5:01 p.m.

APPROVAL OF MINUTES

Copies of the minutes of the October 17, 2018 regular meeting of the WPCATA Board were distributed and reviewed. Ackerson made a motion that the minutes be approved as presented. Norton seconded the motion, and Ackerson, Matoy and Norton voted in favor of the motion. Wells abstained as he was unable to attend the October meeting.

APPROVAL OF TREASURER'S REPORT

Cheryl Marshall shared the Treasurer's Report with the members. The beginning balance of the Operating Account as of October 1 was \$160,576.19. Deposits were received from the City of Stillwater, Perkins (x2), Noble (x2) and Glencoe (x2). Expenses included a check to LifeNet for \$110,225.83, a membership reimbursement of \$45.00 and a charge for checks of \$39.43. Interest for the month was \$152.80. Marshall explained that the CEC deposit for October was made on 11/1, so it did not show on this statement. A second deposit was also made in November from CEC. The Ending balance as of October 31, 2018 was \$141,781.47. The members reviewed the Balance Statement, Profit and Loss and Cash Flow statement prepared by Alan Lovelace, CFO.

Norton moved that the Treasurer's Report be approved as presented. Wells seconded the motion, and Ackerson, Wells, Norton and Matoy voted in favor of the motion.

CHAIRMAN'S REPORT

Matoy shared that Mr. Moeller agreed to serve as Interim Chair but was unable to attend this evening's meeting. He recommended cancelling the December meeting. The Board members were in agreement to cancel the December WPCATA Board meeting.

Ackerson said that she is on the City's December meeting agenda to present the annual WPCATA report.

REPORT FROM LIFENET

McCauley shared that Accreditation of Ambulance Services will be performing a site visit at LifeNet over the next two days. He also shared that they have a buyer for the wrecked ambulance that was deemed totaled by the insurance company. The buyer has offered \$4,000.

McCauley reported that the urban emergency response time for October was 95.5%, rural 911 emergency response time was 95.8% and the non-emergency response time was 92.1%. LifeNet completed five transfers for other EMS agencies. No inter-facility transfers were covered by other EMS agencies. 438 calls were received in October. Details on the late response calls were reported. McCauley updated the members on the details of the statistical information, community education, survey information, and answered questions of the Board members. Jeremy Wright reported the ACS data. Protocol compliance for October is 100%. PCR review (quality) was good at 220.

McCauley shared that they received three new AED requests: Stillwater Regional Airport, Salem Lutheran Church and Stillwater Masonic Center. Having AEDs remaining, the Board members were in agreement to grant all three requests.

McCauley shared that the semi-annual Average Patient Charge (APC) was \$25.28 below the APC quoted in the Restated and Amended Contract, so no changes were needed.

OTHER BUSINESS

None.

ADJOURN

There being no further business, Ackerson moved that the meeting be adjourned. Norton seconded the motion, and Norton, Wells, Matoy and Ackerson voted in favor of the motion. The meeting was adjourned at 5:21 p.m.



Anne Matoy, Acting Chairman



Cheryl Marshall, Secretary/Treasurer