

WESTERN PAYNE COUNTY AMBULANCE TRUST AUTHORITY BOARD
REGULAR MEETING
Stillwater Medical Center 2nd Floor Conference Room
1323 W. Sixth Street
Stillwater, Oklahoma

April 18, 2018
5:00 p.m.

Present: Elaine Ackerson, Harland Wells, Brian Norton and Jerry Moeller

Absent: Anne Matoy

Others: Liz Michael, CNO (Stillwater Medical Center), Kelly McCauley, Zach Harris, Matt Williams, Cory Miller, Tommy McGee (CFO), David Baumgardner (via phone) and Matt Williams (LifeNet, Inc.) and Cheryl Marshall (minutes)

CALL MEETING TO ORDER

Elaine Ackerson, Chair of the Western Payne County Ambulance Trust Authority (WPCATA) Board, called the meeting to order at 5:01 p.m. McCauley introduced Tommy McGee, LifeNet CFO and Cory Miller, Medic.

APPROVAL OF MINUTES

Copies of the minutes of the March 28, 2018 regular meeting of the WPCATA Board were distributed and reviewed. Wells made a motion that the minutes be approved as presented. Norton seconded the motion, and Moeller and Norton voted in favor of the motion. Ackerson and Wells abstained as they were unable to attend the March meeting.

AMBULANCE TRANSFERS

Kelly McCauley shared that at last month's meeting, the Board discussed the number of ambulance transfers increasing and Ms. Michael had shared that this has caused longer wait time for patients transferring from SMC to other hospitals. McCauley said that they are trialing a transfer shift that would work from 9 am to 9 pm, seven days a week. He has posted this opening and has emailed his staff. It will require two employees and he is not yet certain how many days will be filled. They have been unable to fill any days at this time. Four employees are needed, two paramedics, two EMTs. They also need available ambulances. Liz Michael said that she will let the SMC staff know once Harris lets her know that they have been able to fill the shifts.

APPROVAL OF TREASURER'S REPORT

Cheryl Marshall shared the Treasurer's Report with the members. The beginning balance as of March 1 was \$272,495.32. Deposits were received from the City of Stillwater, CEC (x2), City of Perkins, Town of Glencoe, Noble County (x2) and 6 membership fees. Expenses included a check to LifeNet for \$106,601.42 and a service charge of \$12.94. Ending balance as of March 31, 2018 was \$287,897.70.

The members also reviewed the Balance Statement, Profit and Loss and Cash Flow statement prepared by Alan Lovelace, CFO.

Moeller moved that the Treasurer's Report be approved as presented. Norton seconded the motion, and Ackerson, Wells, Moeller and Norton voted in favor of the motion.

CHAIRMAN'S REPORT

Ackerson said that the Audit has begun. Gabrielle Conchola has contacted Marshall with a list of items needed to conduct the audit. Ackerson said that McCauley had questions about Stillwater Collaborative Care, as they had been contacted to possible participate. McCauley said that LifeNet generally does not enter into contract with any insurance products. Liz Michael said that this is a direct to employer program and that Alan Lovelace would be able to answer any questions about the program.

REPORT FROM LIFENET

McCauley stated that he brought the January statistics to this meeting as they did not get reported at the last meeting. He reported that urban emergency response time for January was 96.3%, rural 911 emergency response time was 91% and the non-emergency response time was 93.5%. LifeNet completed five transfers from outside the service area. Four transfers were completed by other EMS agencies. Volume for January was high at 455.

McCauley shared that Integris is now going to hospitals that have patients needing ECMO. Extracorporeal membrane oxygenation (ECMO) is a treatment that uses a pump to circulate blood through an artificial lung back into the bloodstream. This process takes a long period of time for LifeNet staff and they are working to cover shifts when SMC has an ECMO patient needing to be transferred.

Williams and Harris provided details on the late response calls. January's call #2 was a delay due to a road closure. Harris spoke with the two County Commissioners. They have agreed to email him a list of road closures.

McCauley updated the members on the details of the statistical information, community education, survey information, and answered questions of the Board members. He reported ACS data for January, February and March. McCauley also reported on response times for March: urban emergency response time was 97%, rural 911 emergency response time was 90.2% and the non-emergency response time was 84.5%. Fourteen transfers were completed by other EMS agencies.

Wells complimented Harris for the great job done at Cimarron Valley Church when placing an AED there.

OTHER BUSINESS

None

ADJOURN

There being no further business, Wells moved that the meeting be adjourned. Moeller seconded the motion, and Norton, Wells, Moeller and Ackerson voted in favor of the motion. The meeting was adjourned at 5:52 p.m.

Cheryl Marshall

Cheryl Marshall, Secretary/Treasurer

Elaine Ackerson

Elaine Ackerson, Chairman