

**WESTERN PAYNE COUNTY AMBULANCE TRUST AUTHORITY BOARD**  
**REGULAR MEETING**  
**Stillwater Medical Center 2<sup>nd</sup> Floor Conference Room**  
**1323 W. Sixth Street**  
**Stillwater, Oklahoma**

**July 18, 2018**  
**5:00 p.m.**

**Present:** Anne Matoy, Harland Wells, Brian Norton and Jerry Moeller  
**Absent:** Elaine Ackerson  
**Others:** Zach Harris, Matt Williams and Jeremy Wright (LifeNet, Inc.), and Cheryl Marshall (minutes)

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**CALL MEETING TO ORDER**

Anne Matoy, Acting Chair of the Western Payne County Ambulance Trust Authority (WPCATA) Board, called the meeting to order at 5:00 p.m.

**APPROVAL OF MINUTES**

Copies of the minutes of the June 20, 2018 regular meeting of the WPCATA Board were distributed and reviewed. Wells made a motion that the minutes be approved as presented. Norton seconded the motion, and Wells, Matoy, Moeller and Norton voted in favor of the motion.

**APPROVAL OF TREASURER'S REPORT**

Cheryl Marshall shared the Treasurer's Report with the members. The beginning balance as of June 1 was \$290,347.09. Deposits were received from the City of Stillwater, CEC, Town of Glencoe, City of Perkins (x2). Expenses included a check to LifeNet for \$110,225.83 and \$3,624.41. Marshall reminded the Board that the check issued for \$3,624.41 was due to the contractual increase to LifeNet that began in May. No service charge this month. Ending balance as of June 30, 2018 was \$286,641.15. The members also reviewed the Balance Statement, Profit and Loss and Cash Flow statement prepared by Alan Lovelace, CFO.

Moeller moved that the Treasurer's Report be approved as presented. Norton seconded the motion, and Matoy, Norton, Wells and Moeller voted in favor of the motion.

**CHAIRMAN'S REPORT**

Matoy shared a question Marshall received concerning membership for fraternities and sororities. Moeller said that he believes the intent of the membership is to cover households for \$5 per month, not apartment complexes, fraternities, sororities, etc. Matoy said that she would check with Gary Clark and asked that the decision be postponed until next month.

**AMBULANCE TRANSFERS**

Harris said that everything is going well with the transfer ambulance.

**REPORT FROM LIFENET**

McCauley was unable to attend the meeting. Harris reported that the urban emergency response time for June was 96.1%, rural 911 emergency response time was 90.4% and the non-emergency response time was 97.9%. LifeNet completed five transfers for other EMS agencies. 367 calls were received in June. Details on the late response calls were reported. Harris updated the members on the details of the statistical information, community education, survey information, and answered questions of the Board members. Jeremy Wright reported the ACS data. Protocol compliance for June is 95%.

Harris said that an AED was requested for the new Catholic Church on Country Club Road and McElroy, and that they have agreed to the training. The Board members authorized Harris to move forward in granting the request.

**OTHER BUSINESS**

Matoy reminded the members that we have pending items to discuss at a future meeting: contract, last 5 years financial trends, etc.

**ADJOURN**

There being no further business, Norton moved that the meeting be adjourned. Moeller seconded the motion, and Wells, Moeller, Matoy and Norton voted in favor of the motion. The meeting was adjourned at 5:22 p.m.

Cheryl Marshall  
Cheryl Marshall, Secretary/Treasurer

Anne Matoy  
Anne Matoy, Acting Chairman