

WESTERN PAYNE COUNTY AMBULANCE TRUST AUTHORITY BOARD
REGULAR MEETING
Stillwater Medical Center 2nd Floor Conference Room
1323 W. Sixth Street
Stillwater, Oklahoma

August 15, 2018
5:00 p.m.

Present: Elaine Ackerson, Anne Matoy, Harland Wells, Brian Norton and Jerry Moeller

Absent:

Others: Kelly McCauley, Zach Harris, Matt Williams and Jeremy Wright (LifeNet, Inc.) and Cheryl Marshall (minutes)

CALL MEETING TO ORDER

Elaine Ackerson, Chair of the Western Payne County Ambulance Trust Authority (WPCATA) Board, called the meeting to order at 5:00 p.m.

APPROVAL OF MINUTES

Copies of the minutes of the July 18, 2018 regular meeting of the WPCATA Board were distributed and reviewed. Moeller made a motion that the minutes be approved as presented. Wells seconded the motion, and Matoy, Moeller, Norton and Wells voted in favor of the motion. Ackerson abstained as she was unable to attend the July meeting.

APPROVAL OF TREASURER'S REPORT

Cheryl Marshall shared the Treasurer's Report with the members. The beginning balance as of July 1 was \$286,641.15. Deposits were received from the City of Stillwater, CEC, Town of Glencoe, City of Perkins, Noble County (x2) and 2 memberships fees. Expenses included a check to LifeNet for \$110,225.83 and Stillwater Medical Center for \$4,000. Ending balance as of July 31, 2018 was \$278,978.63. The members also reviewed the Balance Statement, Profit and Loss and Cash Flow statement prepared by Alan Lovelace, CFO. Marshall told the Board that she reached out to CEC and asked for the percent of their members currently in the ambulance benefit program. They currently show having just over 3,000 members. They requested a map of the area covered by LifeNet to attempt to provide the Authority with a percentage of those with a membership.

Wells moved that the Treasurer's Report be approved as presented. Norton seconded the motion, and Norton, Wells, Ackerson, Matoy and Moeller voted in favor of the motion.

CHAIRMAN'S REPORT

Ackerson said that she, Jerry Moeller and Kelly McCauley plan to meet with the OSU Panhellenic Council on Tuesday to discuss LifeNet coverage for the sororities and fraternities. The members discussed qualifications of residential (permanent)

and individual memberships. It is believed by the members that most students lists their parents' residence as their permanent address and are covered on their parents' insurance policies.

STRATEGIC PLANNING DISCUSSION

Ackerson told the Board that she went back through the beginning documents of the Authority. She provided the members a copy of the agreements with Noble County, CEC and Stillwater. She also included the Ordinance passed by Perkins and a copy of the Trust Indenture. She let the Board know that the documents are for their review, and she said that she would like to schedule a Strategic Planning meeting in the coming months.

SEMI-ANNUAL CONFLICT OF INTEREST

The Conflict of Interest statement is completed every six months and filed with the Secretary of State. Signatures were secured from the Board members present. No action is required.

AMBULANCE TRANSFERS

McCauley said that everything is going well with the transfer ambulance. Moeller said that he spoke with the Emergency Department Director and she is pleased with how well the transfer service is working.

REPORT FROM LIFENET

McCauley reported that the urban emergency response time for July was 97.4%, rural 911 emergency response time was 89.2% and the non-emergency response time was 94.9%. LifeNet completed eight transfers for other EMS agencies. Three transfers were covered by other EMS agencies. 411 calls were received in July. Details on the late response calls were reported. McCauley and Williams updated the members on the details of the statistical information, community education, survey information, and answered questions of the Board members. Jeremy Wright reported the ACS data. Protocol compliance for July is 93%. PCR review (quality) was up in July at 243.

OTHER BUSINESS

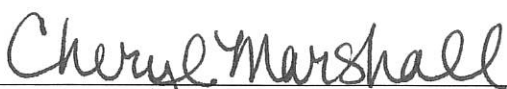
None

ADJOURN

There being no further business, Norton moved that the meeting be adjourned. Moeller seconded the motion, and Wells, Moeller, Matoy, Ackerson and Norton voted in favor of the motion. The meeting was adjourned at 5:34 p.m.



Elaine Ackerson, Chairman



Cheryl Marshall, Secretary/Treasurer