

**WESTERN PAYNE COUNTY AMBULANCE TRUST AUTHORITY BOARD  
REGULAR MEETING  
Stillwater Medical Center 2<sup>nd</sup> Floor Conference Room  
1323 W. Sixth Street  
Stillwater, Oklahoma**

**September 19, 2018  
5:00 p.m.**

**Present:** Elaine Ackerson, Anne Matoy, Harland Wells, Brian Norton and Jerry Moeller

**Absent:**

**Others:** Kelly McCauley, Zach Harris, Matt Williams, Jeremy Wright (LifeNet, Inc.), David Baumgardner (via phone) and Cheryl Marshall (minutes)

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**CALL MEETING TO ORDER**

Elaine Ackerson, Chair of the Western Payne County Ambulance Trust Authority (WPCATA) Board, called the meeting to order at 5:06 p.m.

**APPROVAL OF MINUTES**

Copies of the minutes of the August 15, 2018 regular meeting of the WPCATA Board were distributed and reviewed. Wells made a motion that the minutes be approved as presented. Moeller seconded the motion, and Matoy, Ackerson, Moeller, Norton and Wells voted in favor of the motion.

**APPROVAL OF TREASURER'S REPORT**

Cheryl Marshall shared the Treasurer's Report with the members. The beginning balance as of August 1 was \$278,978.63. Deposits were received from the City of Stillwater, CEC, Town of Glencoe, City of Perkins and Noble County. Expenses included a check to LifeNet for \$110,225.83 and a membership reimbursement of \$15. Ending balance as of August 31, 2018 was \$279,743.30. The members also reviewed the Balance Statement, Profit and Loss and Cash Flow statement prepared by Alan Lovelace, CFO.

Moeller moved that the Treasurer's Report be approved as presented. Ackerson seconded the motion, and Norton, Wells, Ackerson, Matoy and Moeller voted in favor of the motion.

**CHAIRMAN'S REPORT**

Ackerson said that she and Liz Michael met with Mayor, Will Joyce. He inquired about the history of WPCATA and asked questions concerning the LifeNet contract. Ackerson explained the establishment of WPCATA, its history and the membership program. Mayor Joyce inquired about the location of dispatch and response times. McCauley said that all dispatch centers ask, "What is the address of your emergency?" Although it might be somewhat helpful to have someone from Stillwater answer, it is unlikely they would know all locations. It is possible to

have dispatch in Stillwater, but would be costly. Mayor Joyce invited Ackerson to present the WPCATA annual report to the City Council, and she agreed to do so.

Ackerson said that she is serving as the Interim Director of the Stillwater Community Health Center and would like to step down as Chair of WPCATA for a period of time. Moeller agreed to Chair the Committee in October and December. Matoy agreed to Chair in November. The election of officers for 2019 will be held at the end of the year.

Ackerson, Moeller and McCauley met with Debbie Strickland and two of the house moms. They understand that the \$5 a month covers only the house mom's membership. It was asked if WPCATA would consider a discount for the fraternity/sororities. The members agreed to consider a proposal.

A letter was received letting us know that the CD is maturing and has a grace period until 9/26. The CD is currently at Simmons Bank (previously Bank SNB). The members discussed the FDIC limit being \$250,000. The local operating (checking) account is also at Simmons Bank. The members agreed to authorize Alan Lovelace, CFO, to place the CD as he deems appropriate.

#### **REPORT FROM LIFENET**

McCauley reported that the urban emergency response time for August was 96.7%, rural 911 emergency response time was 81.8% and the non-emergency response time was 98.1%. Williams explained that they had twice as many calls in the Coyle area as normal. LifeNet completed four transfers for other EMS agencies. No transfers were covered by other EMS agencies. 396 calls were received in August. Details on the late response calls were reported. McCauley and Williams updated the members on the details of the statistical information, community education, survey information, and answered questions of the Board members. Jeremy Wright reported the ACS data. Protocol compliance for August is 100%. PCR review (quality) was very good in August at 231.

#### **OTHER BUSINESS**

Matoy suggested holding the Strategic Planning session at the start of 2019. The members agreed.

#### **ADJOURN**

There being no further business, Matoy moved that the meeting be adjourned. Moeller seconded the motion, and Moeller, Matoy, Ackerson and Wells voted in favor of the motion. The meeting was adjourned at 6:01 p.m.

  
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Elaine Ackerson, Chairman

  
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Cheryl Marshall, Secretary/Treasurer